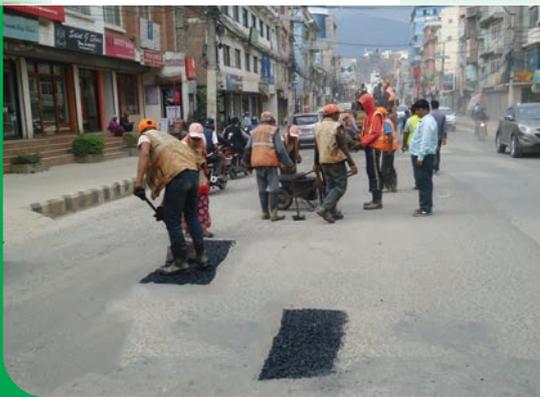




ROADS BOARD NEPAL



ANNUAL PROGRESS REPORT



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FY 2073/74



प्रधानमन्त्री



काठमाडौं, नेपाल

शुभकामना

मुलुकको चौतर्फी विकासको संवाहकको रूपमा रहेको सडक पूर्वाधारको दिगो, भरपर्दो र योजनाबद्ध मर्मत सम्भारका लागि आवश्यक श्रोतको व्यवस्था गर्न सडक बोर्ड ऐन, २०५८ बमोजिम स्थापित सडक बोर्ड नेपाल आफ्नो स्थापनाको १५औं वर्षमा प्रवेश गरेको जानकारी पाउँदा खुसी लागेको छ। यस अवसरमा सडक बोर्ड नेपालको उत्तरोत्तर प्रगतिको कामना गर्दै बधाई एवं शुभेच्छा व्यक्त गर्दछु।

सडक बोर्ड नेपालले आफ्नो स्थापना देखि नै सडक मर्मत सम्भारका लागि आवश्यक कोषको व्यवस्थापन र सडक मर्मत सम्भारको कार्यलाई प्रभावकारी एवं गुणस्तरीय ढंगले सम्पन्न गर्न गराउनका लागि निर्वाह गरेको भूमिका प्रशंसनीय छ। सडक पूर्वाधार नै विकास र समृद्धिको संवाहक भएको हुँदा यसको योजनाबद्ध विकास एवं मर्मत सम्भारले ठूलो महत्व राख्दछ। सडक बोर्डले देशमा निर्माण गरिएका रणनीतिक र स्थानीय सडक सञ्जालको दिगो मर्मत-सम्भार गरी सार्वजनिक यातायातलाई सुव्यवस्थित र भरपर्दो तुल्याउन आगामी दिनमा कोषको विस्तार एवं वृद्धि गर्दै सडक मर्मत सम्भारको कार्यलाई प्रभावकारी ढंगले सम्पन्न गरी आम नेपाली नागरिकको गुणस्तरीय सडक सुविधा उपभोग गर्ने चाहनालाई पूरा गर्नेछ भन्ने मलाई विश्वास छ।

विकासको मेरूदण्डको रूपमा रहेको सडक पूर्वाधारको योजनाबद्ध मर्मत सम्भार गर्ने उद्देश्यका साथ स्थापित सडक बोर्ड नेपालले विगतमा खेलेको भूमिका प्रशंसनीय छ। आगामी दिनमा पनि बोर्डले महत्वपूर्ण योगदान पुऱ्याउनेछ भन्ने विश्वास व्यक्त गर्दै बोर्डलाई आफ्नो उद्देश्य प्राप्तिसमा पूर्ण सफलता मिलोस् भनी शुभकामना व्यक्त गर्दछु।

धन्यवाद ।

जय नेपाल ।

पौष, २०७४

शेरबहादुर देउवा



मा. वीर बहादुर बलायर
मन्त्री
भौतिक पूर्वाधार तथा यातायात मन्त्रालय
सिंहदरवार, काठमाण्डौ, नेपाल

नेपाल सरकार



निवास : ०१-५५२३९३३
कार्यालय : ०१-४२११६७०
फ्याक्स : ०१-४२११८८४
web : www.mopit.gov.np
Email : bbbalayar@gmail.com

पत्र संख्या:
चलानी नं. :



मिति :- १२ पौष २०७४

शुभकामना

सडक बोर्ड नेपाल आफ्नो स्थापनाको १५औं वर्षमा प्रवेश गरेको अवसरमा शुभकामना दिन पाउँदा अत्यन्त खुशी लागेको छ । यस सुखद अवसरमा सडक बोर्ड नेपालको उत्तरोत्तर प्रगतिको कामना गर्दै बधाई एवं शुभेच्छा व्यक्त गर्दछु ।

सडक बोर्ड ऐन, २०५८ बमोजिम स्थापित सडक बोर्ड नेपालले आफ्नो स्थापना देखि नै सडक मर्मत सम्भारको क्षेत्रमा गरेको योगदान प्रशंसनीय छ । सडक पूर्वाधार नै विकास र सम्वृद्धिको संवाहक भएको हुँदा यसको योजनाबद्ध विकास एवं समयमा नै गरिने मर्मत संभारले ठूलो महत्व राख्दछ । देशभरका रणनीतिक र स्थानीय सडक सञ्जालको दिगो मर्मत-सम्भारले देश विकासमा पुऱ्याउने योगदान उल्लेखनीय हुनेछ । नेपाल जस्तो विषम भू-बनोट भएको मुलुकमा प्रभावकारी सडक यातायातको अभावमा मालसामान ढुवानी र आम जनमानसको दैनिक आवतजावत कार्य असंभव नै जस्तो हुन्छ । जलश्रोतको समुचित उपयोग, पर्यटन र कृषि लगायत अन्य क्षेत्रको विकासका लागि सडक पूर्वाधारको विकास, विस्तार एवं गुणस्तरीय मर्मत संभार गर्न सके मात्र विकास र सम्वृद्धिको लक्ष्य प्राप्त गर्न सकिन्छ ।

सडक पूर्वाधारको योजनाबद्ध मर्मत सम्भार गर्ने उद्देश्यकासाथ स्थापित सडक बोर्ड नेपालले विगतमा खेलेको भूमिका प्रशंसनीय भएको र आगामी दिनमा पनि यस बोर्डले प्रभावकारी योगदान पुऱ्याउनेछ भन्ने विश्वास व्यक्त गर्दै बोर्डलाई आफ्नो उद्देश्य प्राप्तिका लागि सहयोग गर्नुहुने सम्पूर्ण संघ-संस्था, दातृ समुदाय एवं सम्वद्ध सबै निकायहरूलाई हार्दिक धन्यवाद व्यक्त गर्दै आगामी दिनमा बोर्डलाई आफ्नो उद्देश्य प्राप्तिका पूर्ण सफलता मिलोस् भन्ने शुभकामना व्यक्त गर्दछु ।

धन्यवाद ! जयनेपाल !

मा.वीर बहादुर बलायर
मन्त्री



मा. सीता गुरुङ्ग
राज्यमन्त्री
भौतिक पूर्वाधार तथा यातायात मन्त्रालय
सिंहदरवार, काठमाण्डौ, नेपाल

नेपाल सरकार



मोबाईल : ९८५१०४६७५६
कार्यालय : ०१-४२११६१३
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web : www.mopit.gov.np
Email : sitagurung1@yahoo.com

पत्र संख्या:

चलानी नं. :



शुभकामना

सडक बोर्ड नेपाल स्थापनाको १५औं वर्षमा प्रवेश गरेको अवसरमा शुभकामना दिन पाउँदा खुशी लागेको छ। यस सुखद अवसरमा सडक बोर्ड नेपालको उत्तरोत्तर प्रगतिको कामना गर्दै बधाई एवं शुभेच्छा व्यक्त गर्दछु।

एककाइसौं शताब्दी भनेको विकास र प्रविधिको युग पनि हो। हामीले विकास र प्रविधिलाई जोडेर चाँडो भन्दा चाँडो विश्व बजारमा पहिचान संगै प्रतिस्पर्धा गर्नु वर्तमानको आवश्यकता हो। त्यसको मुख्य आधार नै भौतिक पूर्वाधार विकास हो।

राष्ट्रको चौतर्फी विकासमा सडक पूर्वाधारको अग्रणी भूमिका रहने हामी सबैलाई विदितै छ। सीमित साधन श्रोतको उपयोग गरी निर्माण गरिएका सबै सडकहरूको दिगो, भरपर्दो गुणस्तरीय र योजनावद्ध मर्मत सम्भार गर्ने उद्देश्यकासाथ स्थापना भएको सडक बोर्ड नेपालले विगतमा पु-याएको योगदान उल्लेखनीय छ। नेपाली जनताको विकास र सम्वृद्धिको उत्कट चाहनालाई पूरा गर्नमा सडक पूर्वाधारको महत्वपूर्ण भूमिका हुने हुँदा बोर्डले सडक उपयोगकर्ता सबैलाई गुणस्तरीय सडक सुविधा उपलब्ध गराउने कार्यमा प्रभावकारी योगदान पु-याउन सक्छ।

सडक पूर्वाधारको योजनावद्ध मर्मत सम्भार गरी आम नेपाली नागरिकहरूको विकास र सम्वृद्धिको महान् चाहना पूरा गर्ने कार्यमा बोर्डलाई सफलता मिलोस भन्ने शुभकामना व्यक्त गर्दछु।
धन्यवाद ! जयनेपाल !

मा. सीता गुरुङ्ग

राज्यमन्त्री

मिति : १२ पुस २०७४





नेपाल सरकार

राष्ट्रिय योजना आयोग

सिंहदरवार, काठमाडौं, नेपाल



स्वर्णिम वाग्ले
उपाध्यक्ष

मिति: १३ पुष, २०७४

शुभकामना

सडक पूर्वाधारको विस्तार र उचितमर्मत सम्भार गरी आमनागरिकलाई भरपर्दो र गुणस्तरीय सडक सुविधा उपलब्ध गराउने उद्देश्यका साथ सडक बोर्ड ऐन, २०५८ बमोजिम स्थापित सडक बोर्ड नेपालको १५औं वार्षिकोत्सवको उपलक्ष्यमा हार्दिक बधाई एवं शुभकामना व्यक्त गर्न चाहन्छु।

नेपालमा लोकतन्त्रको पुनर्बहालीसँगै सडक सञ्जालको विकास एवं विस्तार गर्ने कार्यलाई उच्च प्राथमिकताकासाथ अगाडि बढाईएको हुँदा हाल मुलुकमा उल्लेख्य मात्रामा सडक सञ्जालको विस्तार भएको तथ्य हाम्रा सामु छ। कुनै पनि मुलुकको विकासको मापन त्यस मुलुकको सडक पूर्वाधारको अवस्थाले दर्शाउने भएको हुँदा सीमित साधन र श्रोतका बावजुद निर्माण गरिएका सडकहरूको समयमा नै योजनाबद्ध ढंगबाट मर्मत सम्भार एवं संरक्षण गर्नुछ। सडक बोर्ड नेपालले स्थापना कालदेखिनै सडक पूर्वाधारको योजनाबद्ध मर्मत सम्भारका लागि आवश्यक कोषको व्यवस्थापन गरी दिगो, भरपर्दो र प्रभावकारी मर्मत सम्भार एवं संरक्षण गर्ने कार्यमा खेलेको भूमिका प्रशंसनीय छ।

सडक सञ्जालको विस्तारसँगै सडक मर्मत सम्भारको कार्यलाई अझ बढी प्रभावकारी बनाउन आवश्यक कोषको समय सापेक्ष बृद्धि गर्दै निर्माण सम्पन्न भएका र आगामी दिनमा निर्माण गरिने सडकको योजनाबद्ध मर्मत सम्भार गर्ने कार्यलाई बोर्ड लगायत सम्बद्ध सबै निकायहरूले उच्च प्राथमिकता दिई आमनागरिकको गुणस्तरीय सडक सुविधा उपभोग गर्ने चाहनालाई पूरा गर्नेतर्फ एकिकृत प्रयास हुनसके बोर्डको उद्देश्य प्राप्तमा सहयोग पुग्ने देखिन्छ।

मुलुकको सर्वाङ्गिक विकासको मेरुदण्डको रूपमा रहेको सडक पूर्वाधारको योजनाबद्ध मर्मत सम्भार गर्ने उद्देश्यकासाथ स्थापित सडक बोर्ड नेपालले आगामी दिनमा पनि सडक पूर्वाधारको दिगो मर्मत सम्भार एवं संरक्षणमा महत्वपूर्ण योगदान पुऱ्याउनेछ, भन्ने विश्वास व्यक्त गर्दै बोर्डलाई आफ्नो उद्देश्य प्राप्तमा पूर्ण सफलता मिलोस् भनि शुभकामना व्यक्त गर्दछु।

(स्वर्णिम वाग्ले)

डा. स्वर्णिम वाग्ले





नेपाल सरकार

भौतिक पूर्वाधार तथा यातायात मन्त्रालय

URL : www.moppw.gov.np
email: info@moppw.gov.np

फोन नं. { ४२११८८०
४२११९३१
४२११६४४

फ्याक्स नं. ४२११७२०
सिंहदरवार, काठमाडौं,
नेपाल ।

पत्र संख्या:-

च. नं.:-



मिति :- १२ पौष २०७४

प्रतिबद्धता

सडक यातायातलाई भरपर्दो र गुणस्तरीय बनाउनका लागि सडकको मर्मत सम्भार समयमा नै सम्पन्न गरिनु अनिवार्य छ। आज एकातर्फ सडकको विस्तार तिव्र गतिले भईरहेको छ भने अर्कोतर्फ सीमित साधन-श्रोतद्वारा निर्मित सडक सम्पत्तिको समयमा नै उचित मर्मत सम्भार गर्नुपर्ने गहन दायित्व हाम्रा सामु छ। सडकको मर्मत सम्भार र संरक्षण गर्ने गहन दायित्व बोकेको सडक बोर्ड नेपालले आफ्नो स्थापनाको १५औं वार्षिकोत्सव मनाउन लागेकोमा मलाई खुशी लागेको छ। यस अवसरमा म यस संस्थालाई बधाई दिदै आगामी दिनमा अझ प्रभावकारी भूमिका खेल्नमा सफलता मिलोस् भनी शुभकामना व्यक्त गर्न चाहन्छु।

आम नागरिकको चाहना बमोजिम दिन प्रतिदिन विस्तार हुने गरेको सडक सञ्जालको समयमा नै उचित एवं गुणस्तरीय मर्मत सम्भार तथा संरक्षण हुनसके मात्र नागरिकहरूले गुणस्तरीय सडक सुविधा उपभोग गर्न पाउने कुरामा दुईमत छैन। यस तथ्यलाई मध्यनजर गर्दै सडक बोर्ड नेपालले आफूलाई प्राप्त साधन-श्रोतबाट गुणस्तरीय सडक सेवा निरन्तर रूपमा कायम हुन सकोस् भनी सडक मर्मत सम्भारको कार्यलाई समयमा नै सम्पन्न गर्ने विषयलाई जोड दिदै आएको छ। सडक सञ्जालको वृद्धिसँगै सडक मर्मत सम्भारका लागि आवश्यक पर्ने साधन-श्रोतको समयानुकूल वृद्धि हुनपर्ने देखिन्छ।

सडक उपयोगकर्ता, आम नागरिक, सडक पूर्वाधारको विकास, निर्माण एवं मर्मत सम्भारको कार्यमा संलग्न सबै निकायहरू र नेपालको सडक यातायात क्षेत्रको विकासमा सहयोग गर्नुहुने सबै विकास साभेदारहरूमा सडक बोर्ड नेपाल हार्दिक आभार व्यक्त गर्दछ। आगामी दिनहरूमा पनि सडक पूर्वाधारको दिगो मर्मत सम्भार एवं संरक्षण गर्ने कार्यमा बोर्ड सदैव कटिबद्ध रहने विश्वास दिलाउन चाहन्छु। धन्यवाद !

ड. देवेन्द्र कार्की
अध्यक्ष
सडक बोर्ड नेपाल



Existing Executive Committee Member



Er. Devendra Karki
Chairman
(Secretary, MoPIT)



Mr. Jagannath Devkota
Member
(Representative, Ministry
of Finance)



Mr. Ram Krishna Sapkota
(Joint Secretary, Ministry of Federal
Affairs and Local Development)



Mr. Mukunda Prasad Poudel
Member
(Representative, Ministry
of Industry)



Er. Gopal Prasad Sigdel
Member
(Director General, Department
of Roads)



Mr. Bhim Dhungana
(Representative, Nepal
Municipal Association)



Mr. Ashok Kumar Temani
Member
(Representative, Federation of
Nepalese Chambers of
Commerce and Industries)



Er. Umesh Prasad Thani
Member
(Representative, Nepal
Engineer's Association)



Mr. Dol Nath Khanal
Member
(Representative, Transport
Entrepreneur's Association)



Mr. Harendra Bahadur Shrestha
Member
(Representative,
Consumer's Association)



Er. Guru Prasad Dhakal
Member
(Representative, Road/
Transports Expert)



Mr. Madan Lal Sunar
Member
(Representative,
Commercial Farmer's)



Er. Krishna Singh Basnet
Secretary
(Executive Director,
Roads Board Nepal)



From Executive Director's Desk



It is my great pleasure and honour as an Executive Director of Roads Board Nepal (RBN) to present the fifteen Annual Progress Report outline the operations and key achievements of the Executive Committee and its management along with the RBN's supported program for the FY 2016/017. It has been prepared in accordance with, and in full compliance with Section 37 of the Roads Board Act 2002.

RBN was established under the Roads Board Act 2002 with the aim of providing sustainable funds to collect manage and allocate for the planned roads maintenance in all region of the country through the Road Maintenance Agencies' like DoR, DDC, Municipalities and DoLIDAR. The aim of planned maintenance is to keep existing maintainable roads in serviceable condition, reduce vehicle operating cost and provide more comfort to the road users. RBN is fully committed in providing better quality road service up to the satisfaction of Users so as to justify the collection of direct road toll, fuel levy and vehicle registration fees indirectly. The operation and management for road maintenance fund follows RBN Act, Regulation and Directives and the periodic decisions taken by the Executive Committee.

Recently, the country has been successful in transferring into the federal system of governance that is anticipated to open the gate for accelerated economic prosperity. To achieve this, it is pivotal to upgrade the service level of the roads through regular planned maintenance system. For this purpose RBN is fully committed to take all kind of measures to support to the concerned authorities for the effective implementation of the maintenance policies and strategies. RBN is eager to work in tendency with all to be an actor for pushing the country towards prosperity.

Lastly, I take this opportunity to express my sincere gratitude to the Government of Nepal, Minister of Finance, Ministry of Physical Infrastructure and Transport, Minister of Federal Affairs and Local Development, Development Partners, Road Users and other stakeholders for their continued support, providing an enabling environment, co-operation, guidance and continued confidence in RBN. I wish to thank Executive Committee members, distinguished experts and staff of RBN for their efforts and commitments which has resulted in sustained improvements to the operations of fund management and also for their continuous support and contributions towards delivering RBN's mandate. I look forward to have continued support to achieve the set out objectives for the next Fiscal Year.

Executive Director
Er. Krishna Singh Basnet

Acronyms

ADB	Asian Development Bank
AIIN	Accelerating Investment and Infrastructure in Nepal
APPIIC	Accelerating Public and Private Infrastructure Component
ARMP	Annual Road Maintenance Plan
DDC	District Development Committee
DFID	Department of International Development
DOLIDAR	Department of Local Infrastructure Development and Agricultural Roads
DOR	Department of Roads
DRO	Division Road Office
FY	Fiscal Year
GoN	Government of Nepal
GPS	Geographical Positioning System
HRM	Human Resource Management
HRD	Human Resource Development
IAP	Integrated Annual Plan
IARMP	Integrated Annual Road Maintenance Plan
IOE	Institute of Engineering
Km	Kilometer
LRA	Local Road Agency
LRN	Local Road Network
MoF	Ministry of Finance
MoFALD	Ministry of Federal Affairs and Local Development
MoGA	Ministry of General Administration
MOPIT	Ministry of Physical Infrastructure and Transport
MOU	Memorandum of Understanding
MU	Municipalities
NEA	Nepal Engineering Association
NPC	National Planning Commission
PPMO	Public Procurement Monitoring Office
PPP	Public Private Partnership
RAs	Road Agencies
RBN	Roads Board Nepal
R & D	Research and Development
SRN	Strategic Road Network
TU	Tribhuvan University
VDC	Village Development Committee
VOC	Vehicle Operating Cost

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1. Overview of Roads Board Nepal

1.1 Introduction

Roads Board Nepal (RBN) was established under the Roads Board Act- 2002 (hereinafter Act) with the aim of providing sustainable fund for planned maintenance of the roads. Modeled on 'Fee for Service' strategy, RBN collects road user's fee and manages road fund by prioritizing need-based fund allocations to road agencies for maintenance. Its mission is to ensure the road users towards receiving enhanced road service with reduced vehicle operating cost and travel time. With the vision of providing improved road network by generating self-sustainable fund through user's fee and channeling it to road agencies for maintenance of roads, it is playing role in delivering cheaper, safer and comfortable road service. Although it does not expressly mention about the PPP model, the Act holds the spirit of the PPP model in many of its sections, including those concerning with composition, function (both operational and strategic) and implementation.

Preamble

The preamble of the Roads Board Act 2058 (2002) has clearly stipulates that :
"Whereas it is expedient to make necessary provisions on repair and maintenance of roads, minimizing the expenditures to be incurred in repairing and maintaining the roads and making transparent and effective the repairing and maintaining works of the roads."

Objectives

- ❖ To generate adequate and stable fund and channel it to RAs
- ❖ To carryout maintenance of road assets through road agencies
- ❖ To ensure safe, reliable, comfortable and economic road services to its users
- ❖ To improve data management system at RAs and RBN
- ❖ To develop awareness among stakeholders related to road maintenance
- ❖ To reduce maintenance expenditure
- ❖ Make the maintenance activities transparent and effective

1.2 Constitution of RBN

RBN is guided by commercialization of road management framework. As per the Roads Board Act 2002, Section 3(8), the constitution of Executive Committee is composed of thirteen members as mentioned below:

Table No. (1) Executive Committee of RBN

Representation	Designation/Status
Secretary, Ministry of Physical Infrastructure and Transport	Chairperson
Joint Secretary, Ministry of Finance	Member
Joint Secretary, Ministry of Federal Affairs and Local Development	Member
Joint Secretary, Ministry of Supply	Member
Director General, Department of Road	Member
Representative , FNCCI	Member
Representative , Municipal Association	Member
Representative , VDC Federation	Member
Representative , Transport Entrepreneurs' Association	Member
Representative, Consumer's Association	Member
Representative, Commercial Farmers	Member
A Road/ Transport Expert	Member
Executive Director , RBN	Secretary

The Executive Committee is based on Public Private Partnership (PPP) model as it comprising of five members from public and eight from institutional/ private sectors.

List of Former Chairperson and Member of Executive Committee is attached in Annex-1. Portfolio of former Executive Committee (Chairpersons and Members) and former Executive Director RBN is attached in Annex-1.1.

1.3 Mandate of RBN

Section 5 of the Act comprehensively enumerates the functions, duties and powers of the board:

a) Strategic

- ❖ To establish RBN as a competent funding agency for road maintenance
- ❖ To improve service delivery through planned maintenance management process
- ❖ To progressively generate the fund commensurate to demand
- ❖ To ensure reduced Vehicle Operating Cost (VOC) and travel time
- ❖ To demonstrate excellence in fund management
- ❖ To support RAs for better implementation of RBN programs
- ❖ To introduce control measures for enhanced management practice by timely planning, implementing and reporting activities of the RAs

b) Operational

- ❖ To improve efficiencies in terms of partnership with RAs
- ❖ To improve data registry system at the RAs and RBN
- ❖ To establish business planning and rolling planning of RBN activities
- ❖ To establish an efficient corporate culture environment in RBN Secretariat
- ❖ To create awareness among the stakeholders about the need of road maintenance
- ❖ To play pivotal role in delivering services towards road transport sector and meet the expectancy of the road users by efficient service delivery

c) Functions

- ❖ To cause to carry out repair and maintenance of the road
- ❖ To formulate integrated annual plan for repair and maintenance of the road
- ❖ To provide funds to the road related agency for repair and maintenance of the road
- ❖ To approve annual budget and program of the board
- ❖ To recommend Government of Nepal on the matters of fixation of the road toll or fuel levy to be collected under the Act, additional charges and fines to be collected for plying the motor vehicle contravening to the specified standards

1.4 Source of Revenue

Section 6 of the Act grants RBN authority over the following resources of road fund to be accrued for RBN as follows:

- ❖ Government of Nepal may by a notification published in the Nepal Gazette levy such toll as maybe prescribed in such a notification on the motor vehicle making use of the road prescribed in the said notification
- ❖ The board shall collect or cause to collect the toll prescribed by GON by notification published in the Nepal Gazette

RBN has currently been availing the following resources:

- ❖ Fuel levy on diesel and petrol
- ❖ Vehicle registration fees
- ❖ Road user charges

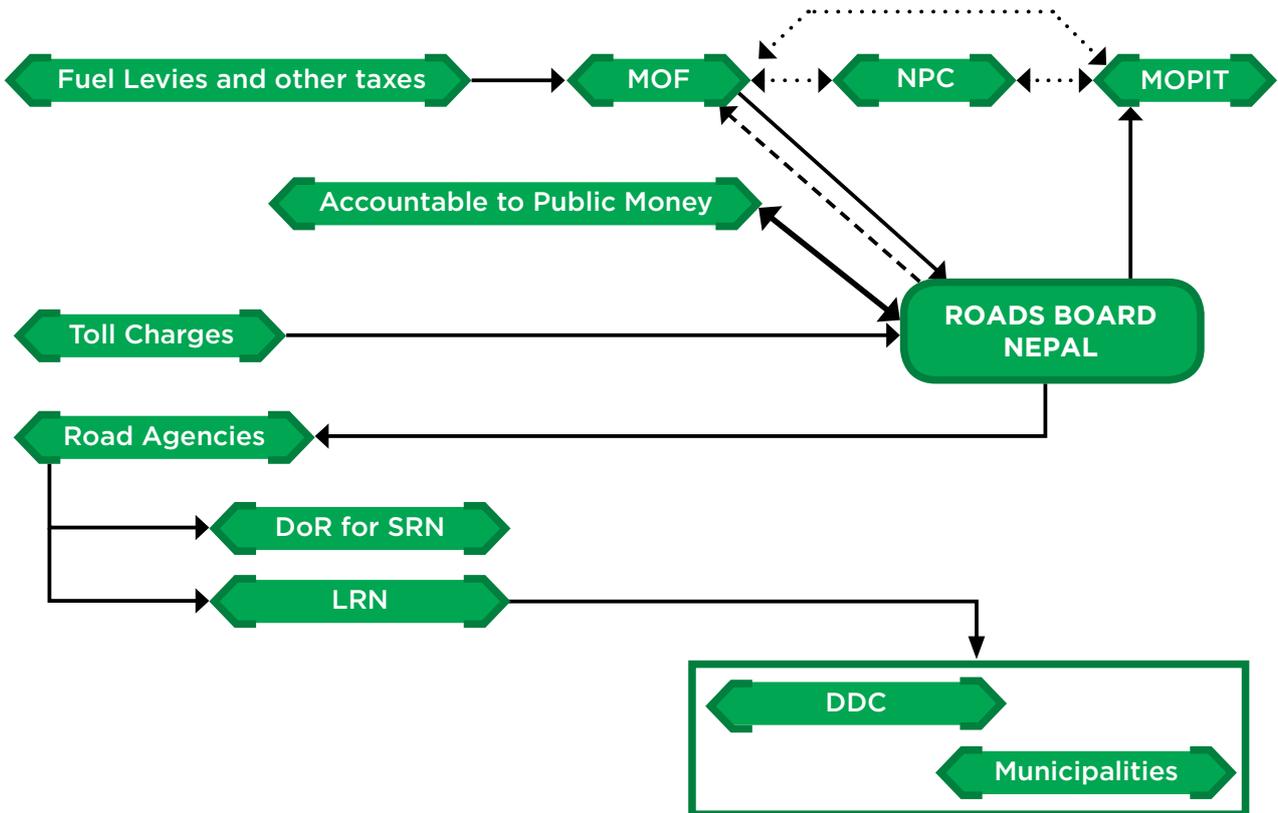
Other possible resources that are yet to be tapped are:

- ❖ Charge on motor vehicles registered outside of Nepal (collected upon entering the country)
- ❖ Subsidies and grants from GON and support from donors and internals, if any.

1.5 Financial Management

As per Sections 24 and 25 of the Act, road maintenance fund has been managed. Regular road maintenance fund has been reflected in Red Book since FY 2059 from MOF under budget head 337165 for 26411 (Recurrent) and 26421 (Development). The fund flow mechanism as explained in the Act, Rules and Regulation is as follows:

Figure (1) Fund flow mechanism



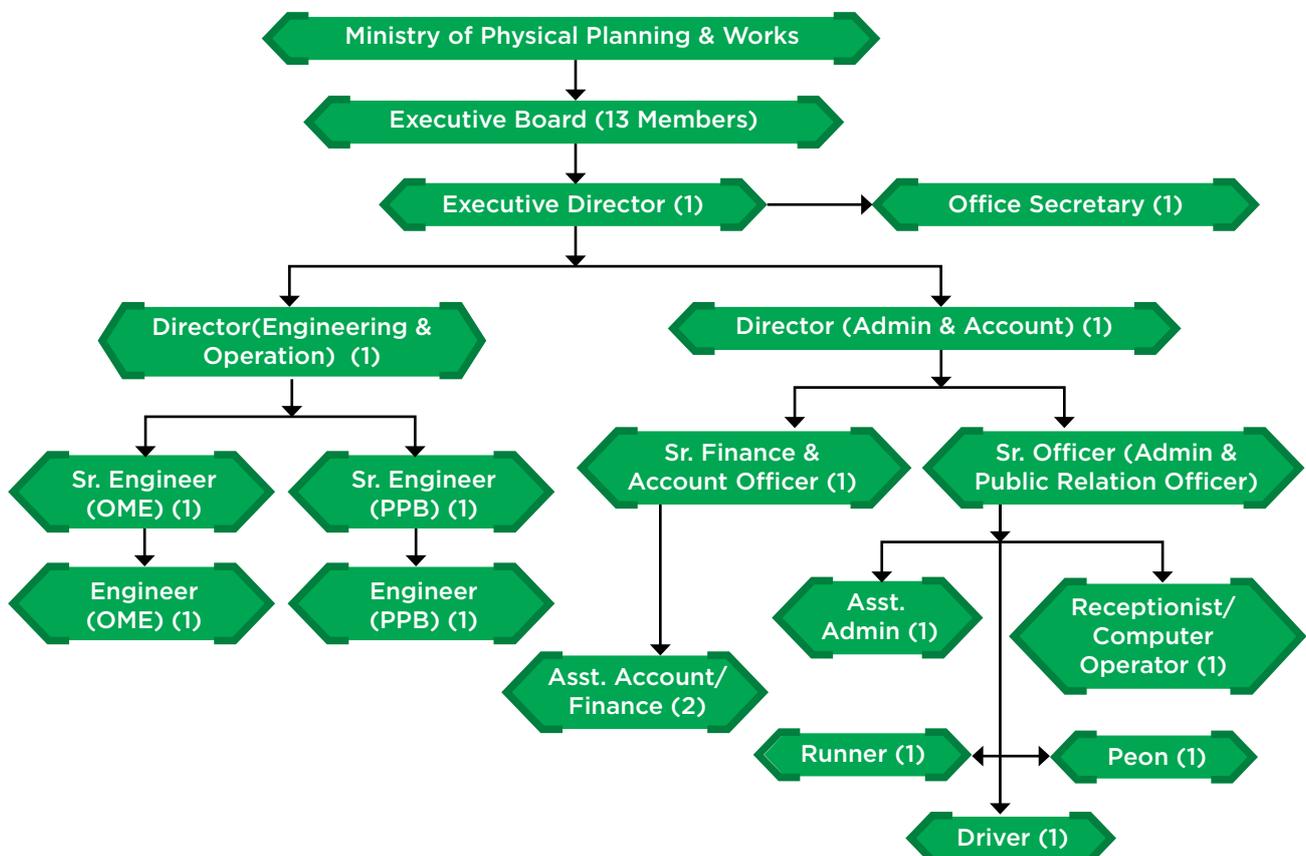
2. Roads Board Nepal Secretariat

2.1 Background

RBN Secretariat is very slim organization with staff strength of seventeen at different section and levels. The Secretariat comprises of seventeen members which is headed by the Executive Director as per the Roads Board Act 2002 Section 5. The secretariat comprises of two Directors; Engineering and Operations and Administration and Accounts, two Senior Engineers; Operations, Monitoring, and Evaluation and Planning, Programming, and Budgeting, one Senior Administration and Public Relations Officer; one Senior Account Officer; two Engineers; Operations, Monitoring, and Evaluation and Planning, Programming, and Budgeting, three Assistants; Account, Revenue, and Administration; one Office Secretary to the ED; one Receptionist cum Computer Operator; one Runner; one Peon and one Driver and the organization is under the leadership of the Executive Director.

RBN Secretariat implements the decisions made by the Executive Committee and involves in strategic planning and fund management. The organogram of the Roads Board Nepal as per the RBN Rules, Regulation and Directives 2060/61 is presented below:

Figure No (2) Organogram of the Roads Board Nepal



2.2 Sections and Job Descriptions

As the maintenance need of the ever expanding road network in the country is not possible to be met by the budgetary allocation of Government alone, there is a need to establish a self-sustaining road fund. Such fund has to be managed efficiently by an autonomous entity in order to deliver effective service to the public by provisioning planned road maintenance.

In order to achieve this, Roads Board Nepal is established according to a separate Roads Board Act 2058 as an autonomous body to collect and manage Road Fund, which consists of tolls in good condition roads with high traffic, fuel levies, vehicle registration fees etc. The board has accepted modality for efficient funding and effective management of road maintenance in Nepal. Accordingly, the board has set above mentioned organogram for RBN to implement the stated function. As per the organogram, the sections are described below.

A. Administration Department

This department has to take care of two sections that include Administration as well as Account of RBN and is led by Administrative Director.

Administration Section

The main function and responsibilities of this section is as follows:

- ❖ To manage RBN administration efficiently as per existing RBN Acts, Directives and regulations and provide opinion if there is need of amendments
- ❖ To propose and provide opinion regarding employee administration
- ❖ To manage human resource management of RBN
- ❖ To carry out supervision, monitoring, control, and performance evaluation of all staff
- ❖ To design self development activities of the RBN staff and to prepare the overall HRM and HRD of the RBN
- ❖ To develop procurement plan and training plan
- ❖ To verify and execute the business plan of RBN
- ❖ To manage financial administration and carry out financial audit of the RBN both internal and external according to the given provisions in the act and rules
- ❖ To prepare annual progress report
- ❖ To study audit objections, if any, and prepare justifiable remarks in order to clear the objections and to work efficiently for the clearance of audit objections
- ❖ To ensure financial and administrative control and discipline over RBN transactions and works and to propose better tools for financial and management and administration
- ❖ To carryout contract and procurement administration
- ❖ To administer the legal issues of RBN
- ❖ To coordinate with Auditor General's Office, Ministry of Finance, and other relevant government and non government entities related with fiscal, financial, legal, and administrative matters
- ❖ To communicate and coordinate with donor agencies and development partners regarding financial matters

- ❖ To coordinate and communicate with concerned stakeholders regarding revenue and expenditures
- ❖ To coordinate with civil societies, media, public forums etc.
- ❖ To check, consolidate and provide clear opinion regarding various aspects of toll collection contracts, particularly the claims, disputes, and other problems

Account Section

The main responsibilities and function of this section is as follows:

- ❖ To carry out financial management of RBN
- ❖ To prepare annual budget and present budget as per approved allocation
- ❖ To make necessary arrangements for preparation of central accounting system
- ❖ To propose better financial and accounts management practices to establish the RBN as an effective entity
- ❖ To help in carrying out both internal and external audits
- ❖ To prepare Financial statement for each month as well as quarterly and annually,
- ❖ To prepare Quarterly progress report comprising revenue, disbursement, expenditure status together with progress reports from the concerned RAs
- ❖ To prepare justifiable audit objection regarding the status of audit objection and their clearance
- ❖ To prepare annual financial progress report
- ❖ To ensure financial control over RBN transactions and works
- ❖ To support in establishing financial discipline and good accounting system within the RBN
- ❖ To develop monitoring tools in relevant areas concerned with finance and accounts
- ❖ To prepare and implement enhanced formats for better financial and accounts management
- ❖ To make necessary arrangement for outsourcing of small services
- ❖ To provide suggestions based on accounting system on contract and procurement management
- ❖ To coordinate with Auditor General's Office, Ministry of Finance, and other relevant government and non government entities related with fiscal, financial, legal, and administrative matters
- ❖ To communicate and coordinate with donor agencies and development partners regarding financial matters

B. Engineering Department

In RBN, there exist two wings in engineering department that include Planning, Programming & Budgeting and Operation, Monitoring & Evaluation and is led by Director (Engineering & Operation).

Planning, Programming & Budgeting Section

The planning, Programming and Budgeting section has responsibilities and functions as mentioned below:

- ❖ To develop progressive updates of the Technical Directives/RBN Manuals
- ❖ To propose on preparation and installation of following database for planning, programming, & budgeting purposes, traffic volume, road condition, criteria for resource allocation and status of RAs
- ❖ To carry out plan, program, and help to prepare budget of all the works carried out by RBN and by RAs under RBN funding
- ❖ To prepare technical annual progress report and conduct workshops an dissemination related to road maintenance and research and development activities
- ❖ To design overall R & D activities related to plan, program, and budget and their process for the RBN
- ❖ To prepare, disseminate and ensure collection of ARMP formats for use by and from RAs
- ❖ To prepare IAP formats to be used by RAs
- ❖ To Develop IAP of RBN
- ❖ To contribute in developing monitoring tools
- ❖ To suggest evaluation design and methods, and process
- ❖ To design performance and technical audits of the road maintenance works carried out by the RAs in line with its plan, program, and budget
- ❖ To carry out the actual supervision, monitoring, evaluation, performance and technical audits of RBN plans and programs
- ❖ To manage planning, programming, and budgeting activities of the RBN
- ❖ To develop planning and programming reports, Technical Audit Reports against the plans and programs,

Operation, Monitoring and Evaluation Section

The Operation, Monitoring and Evaluation Section has following responsibilities and functions;

- ❖ To contribute in finalization and progressive updates of the Technical Directives/RBN Manuals
- ❖ To propose on preparation and installation of database on traffic, road condition, criteria for resource allocation and status of RAs
- ❖ To carry out supervision, monitoring, evaluation of performance of road maintenance works carried out by the RAs under RBN funding
- ❖ To provide suggestion for preparation of annual progress report and for conducting dissemination workshops
- ❖ To contribute in designing overall R & D activities and process for the RBN
- ❖ To support technical and managerial aspects regarding operation, monitoring, and evaluation activities of the RBN
- ❖ To prepare IAP of RBN
- ❖ To develop monitoring tools
- ❖ To develop evaluation design and methods, and process
- ❖ To design performance and technical audits of the road maintenance works carried out by the RAs

- ❖ To carry out the actual supervision, monitoring, evaluation, performance and technical audits
- ❖ To carryout operation, monitoring and evaluation activities of the RBN
- ❖ To supervise subordinate staffs
- ❖ To prepare Operational Reports, Monitoring Reports, Evaluation Reports, Performance and Technical Audit Reports

All the above responsibilities are being carried out within the framework of the Roads Board Act, Rules, Regulations, and Directives of the Roads Board itself. As the primary intention behind the establishment of the Roads Board Nepal is to manage the road maintenance fund and resource generation for the purpose of maintaining roads, manage it in cost effective manner, to make the road maintenance works transparent and more effective; all the responsibilities is being deputed to materialize the mission of RBN at the work place.

3. Progress Report of FY 2073/74

This publication of Annual Progress Report of FY has outlined physical, financial progress and its achievements. It describes regular reporting on new initiations, contract managements and procurement, planning, programming and budgeting for road maintainance; monitoring and evaluation aspects on maintainance as well. This progress report has three sections. They are as follows:

- ❖ Administrative Report
- ❖ Financial Report &
- ❖ Technical Report

3.1 Administrative Report

RBN has successfully completed fifteen years of operation. On reviewing its administrative performance of FY 2073/074, there have been gradual improvement in all segments as compare to previous history of RBN. Some of the decisions made by the Executive Committee in this fiscal year have created impression among the road users and roads agencies such decisions are:

- ❖ Initiation on Toll Collection Centre Expansion
- ❖ Initiation for increasing Toll rate and Toll Centres in highways
- ❖ 14th Anniversary celebration
- ❖ Sub Committees Formation for improvement of effective Road Maintenance
- ❖ Road users' involvement in road maintenance by using mobile apps for complaining potholes in SRN named "MERO SADAK"
- ❖ Consultation, Facilatation and Discussion with RAs (Both LRN & SRN) in different issues.

This FY is a milestone for RBN. Eleven Executive Committee meetings were held where minimum of 2 agendas and maximum of 15 agendas were discussed and made decisions which has direct impact in the course of road maintenance. During those meeting, there were 74 decisions made and maximum of them were implemented and few are in ongoing phase. The Executive Committee's decisions and their implementation status is explained below.

Executive Committee Decisions and Execution status

As per the RBN Act 2002, there is provision of thirteen members' Executive committee. The constitution of RBN Executive Committee has been amended as per the notice published in the Nepal Gazette dated 2072/11/13. Currently there exist only twelve members in Executive Committee representing differnet governmental and private entites.

FY 2073/74 has turned out to be a year of marking milestone for RBN. In this regard the Executive Committee has made several constructive decisions and formulated policies. The decisions made and formation of subcommittees and its implementation status is illustrated in the table below.

Table No. (2) Decisions made by Executive Committee

Date	Number	Number of Decisions	Jankaris (Information approved)
2073/04/23	104	10	3
2073/05/19	105	15	3
2073/08/02	106	6	2
2073/09/10	107	2	6
073/11/10	108	8	-
2073/11/19	109	6	12
2073/12/11	110	3	3
2074/01/25	111	2	-
2074/02/12	112	7	6
2074/02/26	113	12	1
2074/03/26	114	6	3

Table No. (3) Formation and status of subcommittees

Date	Number	Subcommittee	Status
2073/04/23	104	IAP 2073/74 study committee	Completed
2073/05/19	105	- Performance Appraisal Committee for Acting ED - Performance Appraisal Committee for Directors and Sr. Officers	Completed
2073/08/02	106	- Road maintenance and study research subcommittee - Toll collection and fund management subcommittee - Institutional Development Study subcommittee	Formation of subcommittees
2073/09/10	107	- Road maintenance and study research subcommittee - Toll collection and fund management subcommittee	Nomination of Subcommittee members, function, scope of work and responsibilities were approved
2073/12/11	110	- Amendment of financial administration regulation 2059 - Amendment of Bid Document for roads user charge collection	- On going - Completed

3.2 Institutional Development

RBN has initiated the institutional development exercises through different activities. The 107th executive committee meeting held in 2073/09/10 has decided to form three sub committees responsible for different task on the basis of Roads Board Act 2058 and Section 13 (1). Each subcommittee has Executive Committee members in the position of coordinator as well as active members and member secretary from the secretariat. The list of subcommittees formed is mentioned below.

Table No. (4) List of Subcommittees

SN	Name of Subcommittee	Objectives	Scope of Work
1	Road maintenance and study research subcommittee	To study road maintenance issues such as planning, programming and disbursement, develop work plan etc.	Attached in Annex-3.1
2	Toll collection and fund management subcommittee	To deal with toll fund management	Attached in Annex-3.2
3	Institutional Development Study subcommittee	To amend existing Roads Board Nepal Acts, Regulations and policy and strategies as per demand of time	Attached in Annex-3.3

The amendment of Acts of RBN and Rules and Regulation of employee of RBN was first milestone to be achieved for gaining speed in the area of road maintenance. The Institutional Development Study Sub-Committee was made responsible to make necessary amendment on the Acts of RBN and Rules and Regulation of employee of RBN. With involvement of Joint secretary from MOPIT and Ministry of General Administration (MoGA), the committee had completed its task and submitted to the Executive Committee and the Committee is going through several discussions and the final decision yet to come.

Toll Collection and Fund Management sub-committee has revised existing contract bid document for collection of Road Users' Fee from the toll roads. The committee is in the process of submitting the final document to Executive Committee.

As research and development is major component for exploring different area, Memorandum of Understanding (MOU) between RBN and Institution of Engineering (IOE) affiliated to Tribhuvan University (TU) for collaboration in research and development on road maintenance and ensure sustainability has been submitted in the Executive Committing meeting held on 2073/11/10. The committee has approved the MOU and gave authority to executive director for signing the MOU and corroborate with IOE for research and development for road maintenance.

3.3 Human Resource Management

As per the mandate of Rules and Regulations made for the operation of RBN Secretariat, it has adopted the corporate culture in managing human resource. As discussed in organogram of RBN, total strength of RBN is only of seventeen staff members under the leadership of Executive Director including the support staff. The position of executive director was vacant since 2072/11/23. and the process of recruitment of executive director has been completed in FY 2073/74. The Executive Committee meeting held on 2073/05/19 had appointed Er. Krishna Singh Basnet as executive director under RBN Regulation 2059.

The retention of staff and recruitment is still a challenge for RBN as three positions Sr. Administration and public relation officer; Sr. Engineer and Engineer are in vacant. The process of recruitment is on the process. As per new constitution of Nepal, the recruitment process has to go through all the process provisioned by Public Service Commission. The table illustrating availability of staff members in the secretariat is attached in Annex- 2.

As a part of Human Resource Development (HRD), few opportunities have been explored and exposure visits were organized for the Executive Committee Members and staff of RBN. The following table illustrates the details.

Table No. (5) Observation tour/exposure visit and Training opportunities availed in FY 2073/74

SN	Observation Tour/Exposure Visit/ Training	Date	Name of Participants
1	An exposure observation tour for executive board members and Executive Director of RBN..to Vietnam, Combodia, thailand from June 25- 5 July 2017.	2074/02/12	- Mr. Dhan Bahadur Tamang (Chairperson, EC) - Er. Jeevan Kumar Shrestha (Member, EC) - Mr. Mukunda Prasad Poudel (Member, EC) - Mr. Madan Krishna Shrestha (Member, EC) - Mr. Harendra Bahadur Shrestha (Member, EC) - Er. Guru Prasad Dhakal (Member, EC) - Er. Krishna Singh Basnet (ED, RBN) - Mr. Ganesh Aryal, Under Secretary, MOPIT - Mr. Binod Gautam, Section Officer, MOPIT
2	Strategic Leadership Management organized by Corporate Training Bangkok June 27-July 5 2017	2074/02/12	- Mrs. Chetna Thapa (Director Admin, RBN) - Mr. Ram Prasad Gauli, Officer, RBN - Mr. Mun Kumar KC (Under Secretary, MOPIT)
3	An observation tour on "Road Safety Practices and Highway Management Aspects" July 31 - August 07, 2017 Singapore		- Er. SanuBabuPrajapati, Sr. Engineer, RBN
4	In coordination with MOFALD, (DoLIDAR), An International Training Program on " Essentials of Road Maintainance, Safety and Asset Management System" Feb 27-March 6, 2017 Thailand , Bangkok		- Er. Him JyotiThapa, Engineer, RBN - Er. Dharma Raj Upadhya, Engineer, RBN

3.4 Contract Administration

The Executive Committee has delegated responsibilities of contract administration to Executive Director. Accordingly, RBN has outsourced contracts for different consulting services for different task in FY 2073/74. The outsourcing has followed competitive bidding following the process of PPMO. Detailed description of contract administration is discussed below:

3.4.1 Performance Agreement

RBN has signed performance agreement implementing agencies for funding road maintenance work. The performance agreement is made with the implementing road agencies to carry out road maintenance work. It was signed with Department of Road (DOR) for strategic road network and with DoLIDAR for local road Network. The MOU with DOR and DoLIDAR is attached in Annex-4 & 5 respectively.

3.4.2. Monitoring and Evaluation Works

Since RBN is a slim organization, the staff only cannot monitor the whole funded agencies. Therefore different packages were outsourced to study "Monitoring and evaluation works carried out by the Road Agencies" in FY 2070/71. The main objective of the consulting service was to review the prevailing monitoring and evaluation reports and conduct detailed monitoring and evaluation of road maintenance works executed by road agencies in FY 2070/71. Expression of Interest (EOI) was published in Daily Newspaper "Gorkhapatra" on 2073/07/05 for monitoring and evaluation of the road maintenance works carried out by the Road agencies in FY 2070/071 by LRAs and SRAs. Total two packages were developed and outsourced. The successful consulting firms were called for agreement on 2073/01/21. The cost centres monitored are: DDC (8), DRO (5), MUs (3) and SMNC (3) in central region; DDC (8), DRO (3), MUs (6) and SMNC (2) in eastern region; DDC (7), DRO (4), MUs (3) and SMNC (2) in western region; DDC (4), DRO (3) and MUs (3) in mid-western region; and DDC (4), DRO (3), MUs (2) and SMNC (1) in far western region. The list of RAs Monitoring and Evaluation is attached in Annex-6.

3.4.3 Road users Satisfaction Survey III

Road users Satisfaction Survey (RUSS) III has been initiated in FY 2073/74. The major objectives of RUSS are: to elicit views on public perceptions of current sector outcomes, GoN/road line agencies performance and government policies; to develop a composite Road User Satisfaction Index (RUSI) which could be mainstreamed in the RBN context. The idea is to take the user survey/feedback



exercise beyond the project and mainstream within RBN operations so that the policy making/program formulation in the road sector could benefit from such structured method of feedback / user perception surveys; to compare the present users' satisfaction level and indices with those of the previous studies; to document views in a comprehensible format suitable for comparison overtime; and to present the findings of the survey to senior decision makers in GoN / related agencies. Expression of Interest (EOI) for Road Users Satisfaction Survey III was published in Daily newspaper ' GorkhaPatra" in 2073/08/30. An agreement was signed with successful consulting firm. The inception report is submitted to RBN.

3.4.4 Performance Audit of Roads Board Nepal

RBN is funding agency for maintenance of road throughout country. It is responsible and accountable in institutionalizing the value for public money. In order to find out the answer to the question of managing maintenance fund efficiently and effectively, Whether resources were distributed between RAs in a fair and just manner considering priorities set; whether the objectives of RBN has been achieved or not, a performance audit of RBN was needed. Performance audit is based on review of relevant aspects of the performance of the RBN from its establishment. A contract was outsourced to carry out the performance audit of RBN. The scope of work given to the consulting firm was to review prevailing acts, regulations, directives and board's decisions mainly in the following areas:



- ❖ Planning, programming and budgeting system in the RBN and RAs;
- ❖ Operation, monitoring and evaluation;
- ❖ The practice of managing accounting and finance;
- ❖ The management of human resources;
- ❖ Performance reporting system.

The objective of the performance audit of RBN is to promote 3 Es that is economical, effective and efficient governance in road maintenance financing. The contract was outsourced and the contract was signed on 2074/01/08.

3.4.5 Construction of RBN Office Building

By the cabinet decision of GON dated 2066/05/10; land of area 1 ropani, 9 Anna, 1 Paisa and 2 Dam is allotted to RBN for building its own building. Due to new Code of Conduct for building contraction, the allotted land was not sufficient for construction of building. The Executive Committee had requested to GON to add the land area to meet the minimum requirement of the Code of Conduct for construction of building. Additional Land of 2 meter north and 7 meter west was allotted. The new area of land is of 2 Ropani, 7 Anna, 0 Paisa and 3.34 Dam. The registration of building was completed by the date 2074/06/04 by Kathmandu Metropolitan. The Executive Committee has given direction to the secretariat for the process of RBN building construction through the building sub-committee formed by Executive Committee. The RBN buildings of Committee constitutes following members:

- Er. Guru Prasad Dhakal - Coordinator
- Mr. Madan Krishna Shrestha - Member
- Mr. Harindra Shrestha - Member
- Mr. Bhim Prasad Dhungana - Member
- Er. Kishor Kumar Jha - Member



Agreement with BKOI Builders Pvt. Ltd (Construction of RBN Building)



Approved RBN Building Design

In the given area of the land, a consulting service for Detail Architectural/Engineering Design and Drawing of Office Building was outsourced. After the approval of stated consulting service by the executive committee Pre-Qualification (PQ) notice for eligible contractors was published in Gorkhapatra. The first PQ received from different contracting firms was disqualified. By the decision of executive committee, the PQ notice for contractors was re-published in Gorkhapatra. Technical proposals were evaluated and the report was presented to the Executive Committee by RBN building sub-committee. The Executive Committee gave direction for publishing bidding notice and was published in Gorkhapatra. After evaluation of bid documents submitted by the eligible construction firms, the final report was submitted to Executive Committee after evaluation. The Executive Committee has approved the report and gave decision to award the contract following the contracting procedures.

The process of building construction started with the approval of building design. The following table illustrates the ongoing activities of RBN building Construction.

Table No. (6) List of activities for construction of Roads Board Nepal

SN	Activities	Date	Status
1	Detailed Architectural/Engineering Design and Drawing of Office Building	2071/05/09 Work order	Completed
2	Prequalification notice for contractor published in Gorkhapatra	2072/11/09	Completed
3.	Notice for disqualified	2073/03/21	Completed
4	Re Prequalification notice for contractor published in Gorkhapatra	2073/04/09	Completed
5	Name list of prequalified construction company published	2073/09/02	Completed
6	Publication of Bidding Notice for RBN building construction	2073/09/29	Completed
7	Publication of Letter of Intend for RBN building Construction	2073/11/13	Completed
9	Expression of Interest for site supervision of RBN Building	2073/11/04	Ongoing
8	Agreement for RBN building construction	2073/12/15	Ongoing

As per agreement RBN building construction completion date is 2076/06/14.

3.4.6 Road Users Fee Collection

As revenue collected from road users fee is one of the resource of fund RBN, for the collection of road users fee of Naubise-Mugling road section, a notice was published in Gorkhapatra in 2073/07/10. The e-bidding process was adopted and it is based on high bidding price. The successful contractor was Shree Surya Construction P. Ltd. which has agreed upon the bid amount of Rs. 10,51,00,000.00 for two years. The contractor started to collect road users charge from 2073/12/22 and the contract period is of two years.

In other toll roads sections, the road users' fee is continuously collected by the contractors. They are in Narayanghat-Hetauda Road Section, Butwal-Narayanghat Road Section and Bhairahawa-Bhumahi Road Section.



Agreement with Surya Construction Pvt. Ltd. (Toll Collection of Naubise Mugling Road Section)



Road Users fee Collection

3.4.7 Program Management Software (Accounting & Programming)

Audit had concern regarding on account keeping of RBN and suggested to follow accrual accounting system. Therefore RBN has outsourced to develop account software. The main objective of the software is to develop computer basis accounting system and developing report. The service was outsourced and the agreement was signed on April 19, 2016. The work has been completed and is on the way to practicing.

3.4.8 Website Update

Due to several changes in the working culture of RBN, previous website of RBN was updated through web designer. The objective of the website update is to make relevant in the present scenario. The agreement was signed on March 28, 2017 and has been completed. The new website address of RBN is www.rbn.org.np.

3.4.9 Android Application Development for Pothole Complain



Android Mobile Application named "Mero Sadak" was developed for efficient management and reporting of pothole in SRN. The main objective of the application is for general public to report pot holes or any other damages in SRN so that the concerned authority can be made aware about the maintenance issues for quick response. This mobile application is for helping road users in registering the complaint about pothole on strategic road network. It is multilingual app where a user can use either in Nepali or English language.

In the app, the GPS of the mobile can automatically track the exact location of the pothole while registering the complaint. The contract was outsourced and agreement was signed on second of December 2016. The application was launched on the 14th anniversary of RBN by Honorable Minister of MOPIT, Mr. Ramesh Lekhak.



Launching of mobile app "MERO SADAK" by Honorable Minister, MOPIT, Mr. Ramesh Lekhak

3.5 Financial Report

Fund management is the function responsible for collection and management of revenue, expenditure, and management of disbursement. Under this function, the fund has been successfully managed throughout designated agencies following approved procedures.

RBN received Rs 4,35,04,04,000.00 from GON in FY 2073/74 under budget head 3371653 (26411 & 26421) as mentioned in Red Book published by MOF. The budget of RBN (Both Capital and Recurrent) has been approved by Executive Committee on 2073/04/23. Detailed fund allocation and disbursement is described below.

3.5.1 Budget Allocation, Disbursement and Expenditure Management

The IAP for FY 2073/74 was approved by Executive Committee meeting held on 2073/04/23 under budget head 3371653 (26421 and 26411) total amount of IAP was of Rs. 8,32,50,00,000.00. The Executive Committee had also approved RBN secretariat administrative expenditure of Rs. 3,50,00,000.00 under budget head 3391653.

After approval of IAP from Executive Committee on 2073/05/19, the budget had been allocated to both SRN and LRN. The following figures illustrate the status of fund allocation and disbursement.

Figure No (3) Total Budget Approved to SRN & LRN

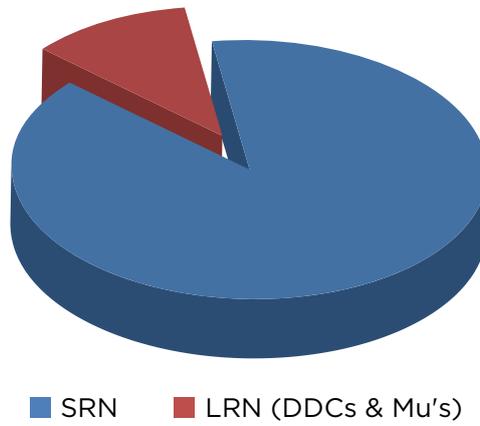


Figure No (4) Total Budget Approved and Disbursement to SRN

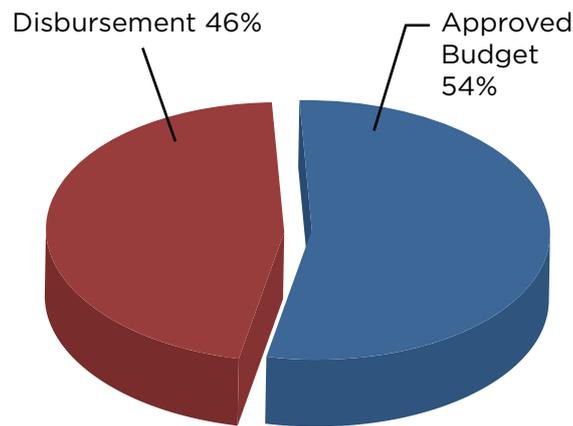
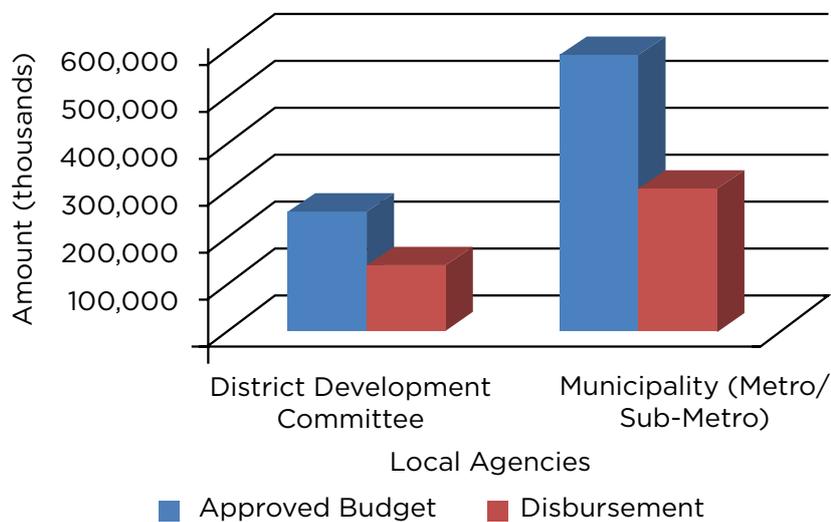


Figure No (5) Total Budget Approved and Disbursement to LRN



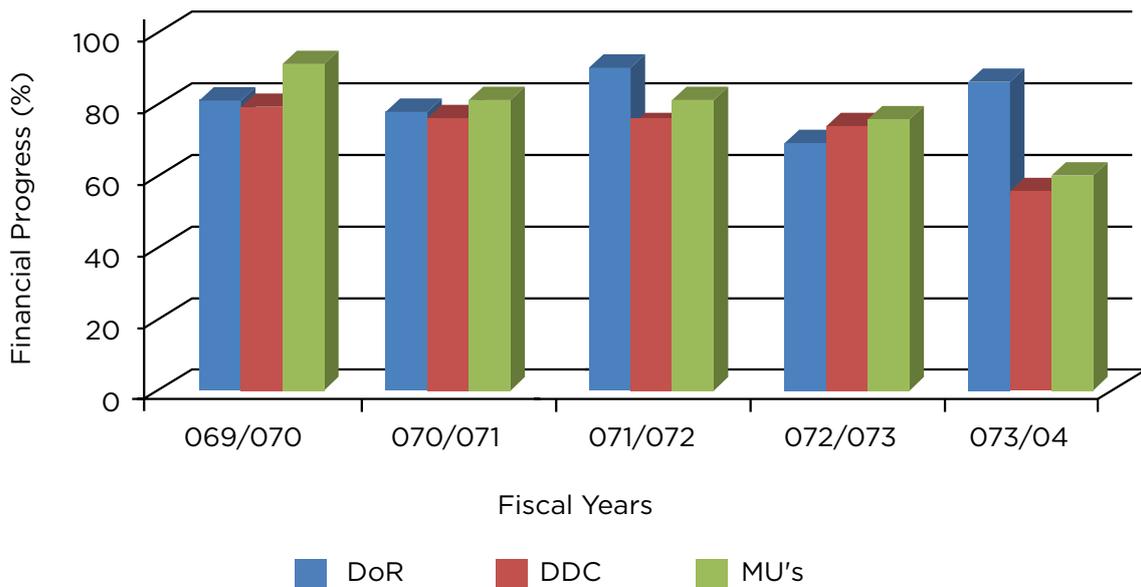
The above budget has been distributed to RAs as per the RBN Regulation. The maintenance fund is allocated to DOR for maintenance of SRN where as for the maintenance of LRN, the implementing agencies are Municipalities and DDCs. Total fund allocation and disbursement for RAs is as follows:

Table No. (7) Fund allocation, program approved and disbursement to RAs for three consecutive FYs

FY	RAs	Adjusted Ceiling	Program Approved	Disbursement
2071/72	DOR	3,685,432,701.00	3,685,432,701.00	3,290,846,026.17
	DDC	223,900,000.00	205,761,217.88	150,877,691.00
	MUS	386,200,000.00	316,401,269.66	253,373,044.00
	TOTAL	4,295,532,701.00	4,207,595,188.54	3,695,096,761.17
2072/73	DOR	4,960,307,000.00	4,960,307,001.00	3,489,805,383.75
	DDC	247,700,000.00	287,339,247.12	213,573,939.00
	MUS	452,300,000.00	574,197,816.58	474,965,546.00
	TOTAL	5,660,307,001.00	5,821,844,064.70	4,178,344,868.75
2073/74	DOR	5,607,286,268.71	5,607,286,268.71	4,766,946,617.00
	DDC	436,771,500.00	254,052,212.92	139,252,884.00
	MUS	1,234,900,000.00	545,445,225.41	320,328,098.00
	TOTAL	7278957768.71	6,406,783,707.04	5,226,527,599.00

The following table illustrates financial progress in percentage from FY 2069/70 to FY 2073/74.

Figure No. (6) Financial Progress in percentage of five consecutive FYs



The details of allocation and disbursement to RAs (DOR, DDC, Metro, Sub-Metro and Municipalities) in FY 2073/74 is attached in Annex 7,8 & 9.

3.5.2 Financial Statement of FY 2073/74

The financial statement of FY 2073/74 is mentioned below.

Table no. (8) Financial Statement of FY 2073/74

SN	Particulars	Amounts (Rs.)
A.	Income	
1.	Fund Received from GON	4,350,404,000.00
2.	Revenue from toll collection	95,363,924.40
3.	Bank Interest	199,750,618.86
	Miscellaneous Income	9,326,065.47
	Total	4,654,844,608.73
B.	Expenditure	
1.	Toll collection	128,881.90
2.	Fund disbursement for road maintenance (SRN & LRN)	3,871,195,330.76
3.	RBN operating Expenses	28,641,875.21
4.	RBN Capital Expenses	98,328,884.32
	Total	3,998,294,972.19
	Saving*	656,549,636.54

*Under saving heading, it includes amount payable to RAs as work completion period is marked as end of Kartic 2074.

3.5.3. Toll Collection

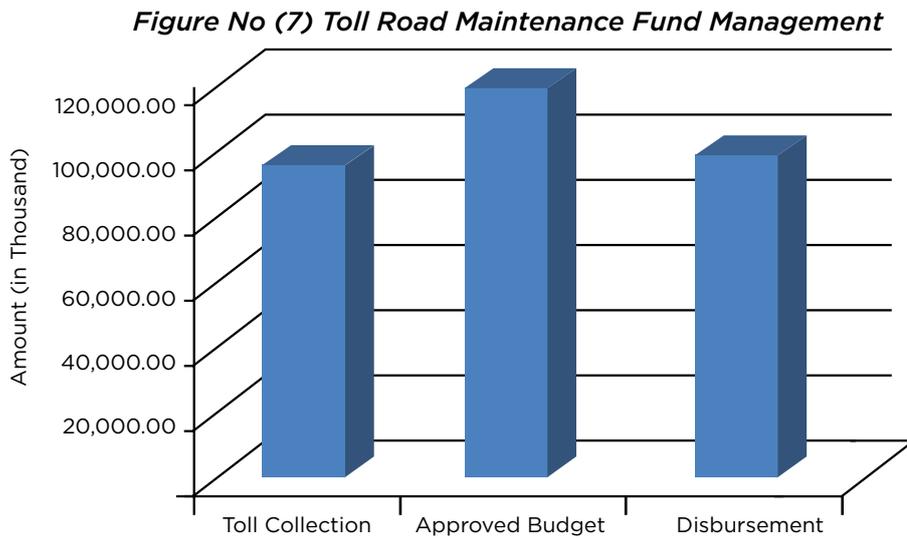
Table No. (9) Comparative Chart of revenue collected from toll contract management in last three consecutive FYs

Figures in "000"

Toll Roads	Collected Revenue		
	2071/72	2072/73	2073/74
Naubise-Mungling	29,458.47	38,431.88	40,385.08
Hetauda -Narayanghat	25,157.17	22,438.60	22,979.41
Narayanghat- Butawal	24,405.21	28,314.95	29,070.79
Bhairawa-Bhumahi	2,326.50	1,680.00	2,928.64
Total	81,347.36	90,865.43	95,363.92

The above table expressed that the Road User's Fee collection is in increasing trend as the number of vehicle plying on the road is also increasing. Therefore, the source of fund generation through toll collection has become one of the pertinent source for road maintenance. RBN is continuously putting effort in the process of increment of toll rate and toll road sections in the SRN.

The Figure No (5) below is stating the toll road maintenance fund management that illustrates toll collection in four Sections of SRN, the approved budget and disbursement. As per the IARMP, the budget requirement for maintenance of four toll road sections is comparatively in higher side when compared with toll collection and disbursement. Therefore it clearly spells out insufficiency of maintenance fund as per demand of IARMP.



The comparison made on the collection of the revenue from toll roads is found to be in increasing trend. It indicates that toll collection centres in the feasible SRN road section has higher potentiality of resource collection for maintenance of SRN.

3.5.4. Fund Management Concept

As per Roads Board Acts 2058 Article 24, the secretariat can avail any commercial bank for depositing fund. Therefore the 104th Executive Committee meeting held on 2073/04/2 had approved commercial banks prequalifying criteria and directed the secretariat for developing fund management concept and call for competitive bidding. The EOI for competitive bidding of "A" class commercial banks was published in national daily paper "Gorkhapatra" on 2073/05/07. The following parameters were approved by the Executive Committee for selection of commercial banks

Table No. (10) Parameters for competitive bidding of "A" Class commercial Banks

SN	Parameters	Requirement
1.	Capital Adequacy Ratio	Min.10%
2.	Non performing loan to total loan	Max.5%
3.	Credit deposit ratio	Max. 80%
4.	Return to Equity	Min. 20%
5.	Real State Loan	Max 25%

3.5.6. Feasibility Study for Collection of Road Users' Fee

Toll fee is the source of revenue collection for maintenance of roads. As per RBN directive Article 39, the mandate is given to RBN for collection of road users fee on the road sections plying minimum of 900 vehicles. In order to increase the number of toll collection centres 109th Executive Committee held on 2073/11/19 had made decision to conduct feasibility study on the following highways: Butawal-Kohalpur, Kohalpur-Ateria, Kohalpur-Surkhet, Butwal-Pokhara, Pokhara-Baglung, Khaireni-Pokhara. The consulting service was outsourced as feasibility study of the toll centre. The main objectives of the consulting service was to carry out feasibility study for the collection of road users fee of the different types of different types of vehicles on SRN for revenue generation and modernization of toll booths network along highways and feeder roads. The contract was outsourced and was signed on 30th of April 2017.

3.5.7. Audit Report

RBN has outsourced service for conducting internal audit of FY 2072/73 to the "A" class CA firm and agreement was signed on 3rd of Mangsir 2074. The scope of work of the CA firm included the internal audit of works of financial transaction and review the financial reporting system of the road agencies (Division Road Office: Chandranigahapur, Bharatpur & Biratnagar; District Development Committee: Rautahat, Udayapur & Sunsari and Municipality: Janakpur (Sub), Rajbiraj, Gaur and Duhabi-Bhaluwa) and provide necessary recommendations for the proper utilization of financial resources and provide suggestions for strengthening capacity of Account Section and higher management regarding related accounting and internal financial control system. The internal audit report submitted by CA firm is attached in Annex-10.

3.5.8 Status of Berujus (Audit Clearance)

The status of audit clearance is mentioned below.

Table No. (11) Progress Report of BerujuFY 2073/74

Budget Head No: 3371653 (26411 & 26421)

Total Beruju	Berujufararchhyut till end of Ashad 074	Beruju %	Remaining Beruju Amount
57,867,750.00	10,044,470.00	17%	47,867,750.00

3.6 Technical Report

The technical wing of RBN has responsibility of planning, programming and budgeting as well as supervision, monitoring and evaluation effectively and efficiently. The detailed report is mentioned below.

3.6.1 Planning, Programming & Budgeting system

Planning and Programming is the function responsible for developing the statutory road maintenance plans, allocation of funds and development of statutory road maintenance expenditure programs as well as issuing of annual planning guidelines to the designated road agencies.

As per Section 14 and 15 of the Roads Board Act, 2002, RAs submit an annual program on maintenance of the road it intends to repair and maintain in each year setting out the funds required to the board a per approved criteria within the prescribed time. The Board reviews the annual programs and formulates an Integrated Annual Program for maintenance of road. Upon receiving integrated annual program from the Department of Roads (DoR) and the Department of Local Infrastructure Development and Agricultural Roads (DOLIDAR), the RBN integrated program specifying the nature of works it intends to undertake separately.

Article 8 of the Roads Board Regulations further outlines the priority of allocation of fund. RBN allocates available resources on priority basis which is determined mainly considering traffic volume, pavement condition, terrain, and maintenance type (e.g. routine, recurrent, periodic, and emergency, rehabilitation, reconstruction and upgrading). Local agencies are required to share the cost of maintenance. The share to be borne by District Development Committee (DDC) and Municipalities are required to share a minimum of 20% and 30% of the cost of repair and maintenance cost and the Board can decide separate percentage for local agencies considering need and their capacities to bear the cost. For SRN the amount of budget allocated is 70% of the available maintenance fund and rest 30% goes to LRN.

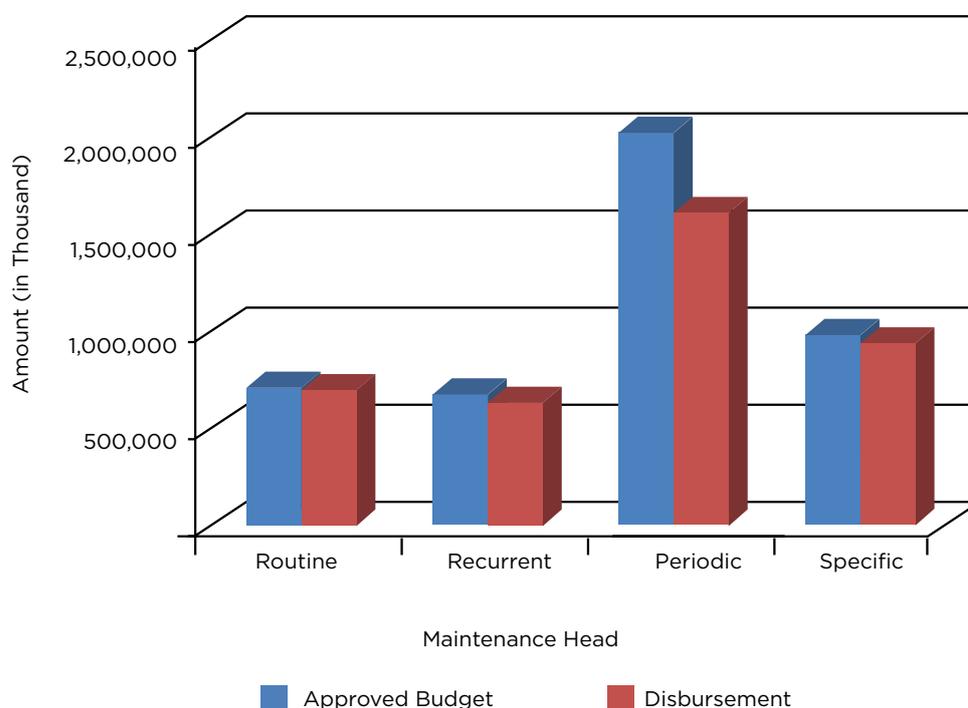
The 105th Executive Committee meeting held on 2073/05/19 decided to approve the IARMP submitted by DOR for FY 2073/74 for maintenance of SRN. The maintenance budget approved was of amount Rs.3,71,46,33,500.00. The meeting also gave approval of previous FY's road maintenance program of Rs.2,50,00,00,000.00. In the similar manner it has approved road maintenance budget of Rs. 69,71,71,500.00 submitted by DOLIDAR for local road maintenance and has also approved previous FY's program of budget Rs.1,20,21,00,000.00.

In FY 2073/74 the demand for SRN maintenance work was of Rs.16,77,66,39,000.00 which is 63% lesser than supply. The following table illustrates allocation of budget, program approved and physical progress of SRN.

Table No. (12) Physical Target vs Physical Progress of SRN.

SN	Types of maintenance	Physical Target (KM)	Physical Progress (KM)
1.	Routine	10,140	10,140
2.	Recurrent	7117	6974
3.	Periodic	695	347

Figure No (8) Total Budget Approved and Disbursement in Road Maintenance



In case of LRN, the maintenance culture has just started. The criteria for selection of types of roads is approved and the LRAs select their roads for maintenance on the basis of priority.

Table NO (13) Physical target vs physical progress of LRN.

SN	RAs	Types of maintenance	Physical Target (KM)	Physical Progress (KM)
1	DDCs	All types of maintenance (Black top, Gravel, Earthen)	3562.50	1781.25
2.	MUs	All types of maintenance (Black top, Gravel, Earthen)	2061	1235

3.6.2 ARMP preparation for SRN

It is a customary practice of developing regional Annual Road Maintenance Plan (ARMP) for SRN. In this regard, regional ARMP was organized by DOR and had need assessment of road maintenance of SRN will be discussed at regional level. After finalization of the Regional ARMP, Central ARMP was organized to finalization of need assessment. During the preparation of ARMP, there is also involvement of RBN. This involvement helps in advocating demand and supply side of maintenance fund in MOF. During developing ARMP, RBN has suggested to develop need based realistic ARMP and it look forward to have hundred percent investment of road maintainance in SRN for delivering better service road.

The schedule of RARMP preparation workshop 2017/18 is mentioned below:

Table No. (14)Schedule of RARMP preparation workshop 2017/18 for SRN

S.N.	Development Region	Date	Venue
1	Eastern	March 30-31, 2017	Biratnagar
2	Mid and Far Western	April 3-4, 2017	Nepalgunj
3	Western	April 9-10, 2017	Pokhara
4	Central	April 12-13	Bhaktapur

3.6.3 Interaction and Sensitization Program

RBN is organizing Interaction and Sensitization Program for LRN and SRN on regular basis. In FY 2073/74, RBN has organized the interaction and sensitization program for both SRN and LRN in seven different places. The main objectives of the program were to identify the technical as well as financial issues on utilization of RBN fund in LRAs as well as SRAs and also to incorporate feedback from the program for next FY's planning and programming process.

The following tables illustrate the program details.

Table No. (15) Interaction and Sensitization Program for LRN

S.N.	Local Road Agencies	Date	Venue
1	<p>DDC: Dolakha, Ramechhap, Dhading, Rasuwa, Sindhupalchowk, Kathmandu, Bhaktapur, Nuwakot, Kavrepalanchowk&Lalitpur</p> <p>Municipality: Bhimeshwar, Jiri, Manthali, Ramechhap, Nilkantha, Chautara, Melamchi, Kathmandu (Metro), Kirtipur, Gokarneshwar, Dakshinkali, Tarkeshwar, Shankarapur, Chandragiri, Kageshwori-Manahara, Tokha, Nagarjun, Budhanilkantha, Bhaktapur, Madhyapur-Thimi, Annatalingeshwar, Suryabinayak, Changunarayan, Mahamanjushree-Nagarkot, Bidur, Dhulikhel, Banepa, Panauti, Panchkhal, Kashikhanda, Lalipur (Sub), Karyabinayak, Godawari, Mahalaxmi, Bajrabarahi</p>	073 Magsir 1	Kathmandu
2	<p>DDC: Syangja, Kaski, Lamjung, Tanahu, Gorkha, Manang, Baglung, Mustang, Parbat, Myagdi</p> <p>Municipality: Putalibazar, Waling, Chapakot, Bhirkot, Lekhnath, Pokhara (Sub), Besisahar, Sundarbazar, Rainas, Karputar, Madhya Nepal, Vyas, Suklagandaki, Bandipur, Bhanu, Aanbhukhairani, Gorkha, Palungtar, Baglung, Kushma, Beni.</p>	073 Magsir 6	Pokhara

S.N.	Local Road Agencies	Date	Venue
3	<p>DDC: Salyan, Jajarkot, Dailekh, Surkhet, Humla, Jumla, Mugu, Kalikot, Dolpa, Dang, Rolpa, Rukum, Pyuthan, Banke, Bardiya</p> <p>Municipality: Salyan, Bagchaur, Narayan, Dullu, Birendranagar, Bheriganga, Shubhaghat-Gangamala, Bherimalika, Chandannath, Tulsipur, Ghorahi, Lamahi, Tripur, Liwang, Musikot, Chaurjahari, Pyuthan, Nepalgunj, Kohalpur, Gulariya, Rajapur, Sonashree-Taratal, Bansgadhi, Babai</p>	073 Magsir 14	Nepalgunj
4	<p>DDC: Kailali, Doti, Bajhang, Bajura, Accham, Kanchanpur, Dadeldhura, Baitadi, Darchula</p> <p>Municipality: Dhangadi, Tikapur, Bhajani-Trishakti, Ghodaghodi, Lamki-Chuha, Attariya, Dipayal-Silgadi, Jaiprithivi, Badhimalika, Mangalsen, Sanfebagar, Kamalbazar, Bhimdutta, Punarbas, Belauri, Dodhara-Chandani, Jhalari-pipaladi, Beldangi, Bedkot, Krishnapur, Amargadi, Parshuram, Dasharathchand, Patan, Appi</p>	073 Magsir 17	Dhangadi
5	<p>DDC: Rupandehi, Kapilbastu, Arghakanchi, Palpa, Gulmi, Makawanpur, Chitwan, Nawalparasi</p> <p>Municipality: Butwal, Sidharthanagar, Sainamaina, Lumbini-Sanskriti, Devdaha, Tillotama, Kapilbastu, Krishnanagar, Shivaraj, Buddhaganga, Buddhabatika, Bhrikuti, Sandhikharka, Tansen, Rampur, Resunga, Hetauda, Thaha, Bharatpur (Sub), Ratnanagar, Khairahani, Chitrawan, Madi, Narayani, Kalika, Rapti, Ramgram, Gaidakot, Sunwal, Kawasoti, Devchuli, Bardaghat, Madhyabindu</p>	073 Magsir 20	Butwal
6	<p>DDC: Siraha, Mahottari, Sarlahi, Dhanusha, Bara, Parsa, Rautahat, Okhaldhunga, Khotang, Udayapur, Solukhumbu, Sindhuli</p> <p>Municipality: Siraha, Lahan, Mirchaiya, Golbazar, Shukhipur, Dhangadhimai, Jaleswor, Gausala, Bardibas, Malangawa, Hariwon, Lalbandi, Ishworpur, Barhathawa, Janakpur, Dhanushadham, Kshireswornath, Ganeshman-Charnath, Mithila, Sabaila, Kalaiya, Nijgadh, Gadhimai, Mahagadhimai, Simraunghad, Kohalbi, Birgunj (Sub), Pokhariya, Gaur, Chandrapur, Garuda, Siddhicharan, Diktel, Triyuga, Katari, Beltar-Basaha, Dudhkunda, Kamalamai, Dudhauri</p>	073 Poush 3	Janakpur
7	<p>DDC: Morang, Sunsari, Dhankuta, Tehrathum, Sankhuwasabha, Bhojpur, Taplejung, Illam, Panchthar, Jhapa, Sapatari</p> <p>Municipality: Illam, Taplejung, Suryodaya, Deumai, Phidim, Bhadrapur, Damak, Mechinagar, Saniarjun, Kankai, Birtamod, Shivasatakshi, Gauradaha, Biratnagar (sub), Urlabari, Belbari, Patharisanischare, Sundardulari, Koshi-Haraicha, Rangeli, Letang-Bhogeteni, Inaruwa, Itahari, Dharan (Sub), Duhabi-Bhaluwa, Ramdhunibhasi, Dhankuta, Pakhribas, Myanglung, Laligurans, Khandbari, Chainpur, Maddi, Bhojpur, Khandananda, Rajbiraj, Shambhunath, Kanchanrup, Saptakoshi, Hanumannagar</p>	073 Poush 5	Biratnagar



Interaction and Sensitization Program for LRN held in Kathmandu

Table No. (16) Interaction and sensitization program for SRN

SN	Strategic Road Agencies	Date	Venue
1	Western Regional Road Directorate, Pokhara. Division Road Offices: Chandranigahapur, Hetauda, Bharatpur, Damauli, Pokhara, Baglung, Palpa, Butwal, Shivapur Heavy Equipment Division: Hetauda, Pokhara, Butwal	073 Magsir 6	Pokhara
2	Central Regional Road Directorate, Kathmandu Division Road Offices: Charikot, Khurkot, Kathmandu-1, Kathmandu-2, Bhaktapur, Lalitpur, Nuwakot Heavy Equipment Division: Kathmandu Banepa-Sindhuli-Bardibas Road	073 Magsir 9	Pokhara
3	Mid Western Regional Road Directorate, Surkhet Far Western Regional Road Directorate, Dipayal, Doti Division Road Offices: Pyuthan, Dang, Nepalgunj, Surkhet, Khalanga, Chaurjahari, Mahendranagar, Doti, Sanfebagar, Baitadi Heavy Equipment Division: Nepalgunj, Godawari (Kailali)	073 Magsir 15	Nepalgunj
4	Eastern Regional Road Directorate, Damak Division Road Offices: Illam, Damak, Biratnagar, Dhankuta, Tumlingatar, Lahan, Harkapur, Janakpur Heavy Equipment Division: Itahari	073 Poush 6	Biratnagar



Inauguration of the program "Interaction and Sensitization Program for SRN" by Honorable Minister, Mr. Ramesh Lekhe

3.6.4 Supervision, Monitoring and Evaluation System

RBN has the authority to supervise and to determine whether the fund allocated has been used as per the agreed objectives as per the Roads Board Act 2002 Section 4(18). The Board can supervise to determine whether:

- ❖ Repair and maintenance work implemented according to the objective;
- ❖ the repair and maintenance work has been carried out according to the quality standard determine by the Board;
- ❖ the procurement of service, goods and construction materials and its use has been made as per the quality standards specified by prevailing law;
- ❖ progress has been achieved as per the work schedule;
- ❖ the process of procurement is transparent.

The Act states that road agencies receiving support from the RBN are required to submit quarterly, annual, work completion and audit report in prescribed format within specified period. In addition, road agencies are required to provide information requested in relation to road statistics, road condition and other as requested.

RBN has the authority to withhold the release of fund if it found to be non-performing or against the prevailing rules and regulations, if necessary as per the Roads Board Act 2002 Section 4(18).

As defined in the Roads Board Act 2002, Article 17 & 18, RBN has developed three tiers monitoring system is in practice which are as below:

1. MOPIT, NPC, MOF, MOFALD, RBN
2. RBN, DOR, DoLIDAR
3. RBN, REGIONAL DOR, DoLIDAR,

Every agency is equally responsible and accountable for supervision, monitoring and evaluation of the road maintenance works carried out by the RAs. Due of lack of human resource in RBN, the monitoring of maintenance works is carried out on pilot basis internally. The monitoring and evaluation of maintenance works carried out by RAs is being outsourced to the consulting firms in four packages.

3.7. Technical Assistance

AIIN (Accelerating Investment and Infrastructure in Nepal) is DFID (Department for International Development) government of United Kingdom funded project. It has signed MOU with MOF on 2015/04/16. It has component APPIC (Accelerating Private and Public Investment in Infrastructure Component) under which capacity building initiative to RBN has been initiated. Under this component following activities has been initiated. The following table illustrates the present status of the activities.

Table No. (17) Present status of APPIC project

SN.	Activities	Current Status
1.	Institutional Review of RBN	Completed
2.	Strategic Plan of RBN	Completed
3.	Capacity Development Plan and its Implementation Strategy	On going
4.	Legal and Regulatory Amendments of RBN	On going
5.	Option study on alternative procurement of maintenance contracts	Inception phase
6.	Road safety initiatives by RBN	Inception phase
7.	National Tolling Policy	On going



Stakeholders Consultation Meeting on "Strategic Plan of Roads Board Nepal"

3.8. Anniversary Celebration

On the occasion of celebrating its 14th annual day, an event was organized to set the stage for unveiling the journey of FY 2072/73 and describing the aspiration that RBN aspire to achieve in the coming years. The program was scheduled on 30th December 2016 and comprised of compact programs that include: Inaugural Session and Technical Session. The program was inaugurated by chief guest of the program honorable minister, MOPIT, Mr. Ramesh Lekhak, He had unveiled Annual Report of Roads Board Nepal for FY 2072/73. The key note speaker was Dr. Bindu Nath Lohani, former vice president of ADB. After key note, the chief guest had launched a mobile apps developed by RBN named " Mero Sadak". Vice Chairman, National Planning Commission, Mr. Min Bahadur Shrestha gave away remarks on road maintenance on the occasion followed by remarks from Honorable State Minister of MOPIT Mr. Sita Ram Meheta. "Token of Appreciation" and "Certificates" were distributed by the chief guest to the Former Chairperson and Former members of Executive Committee of RBN. Er. Purna Prasad Kaderia (Former Chairperson, RBN & Former Secretary, MOPIT) gave remarks on the occasion. Former Executive Member of RBN and Former Chairperson of NEA, Er. Dhurba Thapa, gave remarks on the process of road maintenance. The program was proceeded by remarks from honorable minister Mr. Ramesh Lekhak. The session was closed by the chairperson of RBN and Secretary of MOPIT, Er. Dhan Bahadur Tamang.

A Technical Paper was presented by Er. Kamal Raj Pandey, former joint secretary, MOPIT on "Roads Board Nepal: A Brief Note". The session was chaired by Dr. Jagdish Chandra Pokhrel, former Vice Chair of NPC. The panelists were Dr. Baikuntha Aryal, Joint Secretary Ministry of Finance, Er. Birendra Bahadur Deuja, Former Joint Secreatsy, MOPIT, Mr. Suraj Baidya, Former Chairman FNCCI and Executive member RBN, Er. Hareram Shrestha, President, NEA. The session was moderated by Er. Kamal Pandey, Former Joint Secretary, MOPIT. A complete proceeding of the occasion is on the website of RBN (www.rbn.org.np).

The Executive Director of RBN, Er. Krishna Singh Basnet gave away "Token of Appreciation" and Certificates to the employee of RBN who contributed their service in RBN for ten long years. He gave vote of thanks to all distinguished guest and participants RBN team and media for their contribution and providing precious time to make program a success.



14th Anniversary Celebration

Way Forward

RBN will be adopting following guiding strategies in FY 2074/75:

- ❖ Developing Road Maintenance rolling plan minimum of three to five years of timeline.
- ❖ Initiation in developing framework for road maintenance units cost all over the nation.
- ❖ Finalization on ongoing amendment process of Roads Board Act, Rules and Directives.
- ❖ Developing software of "Road Maintenance Management and Monitoring System"(RMMS).
- ❖ Review and Impact study of disbursement of Road Maintenance Fund.
- ❖ Consultation with Donor Agencies regarding maintenance fund generation.
- ❖ Advocating for developing "One Door Policy" regarding road maintenance fund management.
- ❖ Focusing on institutional strengthening of RBN as well as RAs.
- ❖ Rethinking of line ministries, since RBN is funding agency for road maintenance.

Annexes

1. List of Former Executive Committee, Chairperson and Members
 - 1.1 Portfolio of Former Executive Committee members (Chairpersons, Members) and Executive Directors of RBN
2. Existing Human Resource in RBN
3. Terms of Reference
 - 3.1 Terms of Reference of "Road Maintenance and Study research Sub-committee"
 - 3.2 Terms of Reference of "Toll Collection and Fund Management Sub-committee"
 - 3.3 Terms of Reference of "Institutional Development Study Sub-committee"
4. Memorandum of Understanding with RBN and Department of Road
5. Memorandum of Understanding with RBN and DoLIDAR
6. List of RAs Monitored and Evaluated
7. Details of Allocation and Disbursement: Approved Program and Disbursement of SRN (DOR)
8. Details of Allocation and Disbursement: Budget Ceiling, Approved Program and Disbursement of DDC
9. Details of Allocation and Disbursement: Budget Ceiling, Approved Program and Disbursement of Municipalities
10. Internal Audit Report FY 2072/73

Annex-1. List of Former Executive Committee Chairpersons and Members

S.No.	Name	Associated Date
Secretary, Ministry of Physical Infrastructure & Transport		
1	Er. Bharati Sharma	2059-9-16
2	Mr. Mahendra Nath Aryal	2060-3-27
3	Mr. Tirtha Raj Sharma	2060-10-7
4	Mr. Tika Dutta Niraula	2061-7-3
5	Mr. Janak Raj Joshi	2062-1-2
6	Mr. Narayan Prasad Silwal	2063-5-16
7	Er. Purna Prasad Kadariya	2064-3-4
8	Er. Tulasi Prasad Situala	2068-6-1
9	Er. Gajendr Kumar Thakur	2072-4-31
10	Er. Arjun Kumar Karki	2072-9-13
11	Er. Dhan Bahadur Tamang	2073-5-27
List of Former Executive Committee Members		
Representative, Ministry of Finance		
1	Mr. Shyam Prasad Mainali	2059-9-16
2	Mr. Krishna Babu Tiwari	2060-5-5
3	Mr. Narendra Man Shrestha	2061-9-2
4	Mr. Krishna Hari Baskota	2062-12-18
5	Mr. Ran Bahadur Shrestha	2064-3-4
6	Mr. Suresh Pradhan	2066-7-22
7	Mr. Mahesh Dahal	2069-9-12
8	Mr. Jaya Dev Shrestha	2070-1-9
Representative, Ministry of Federal Affairs and Local Development		
1	Mr. Kapil Dev Ghimire	2059-9-16
2	Mr. Padam Raj Joshi	2062-3-21
3	Mr. Hari Prasad Rimal	2062-8-3
4	Mr. Ganga Dutta Awasti	2063-5-19
5	Mr. Dinesh Thapaliya	2065-7-30
6	Mr. Purna Chandra Bhattarai	2070-6-26
7	Mr. Resmi Raj Pandey	2073-6
8	Er. Jeevan Kumar Shrestha	2073-8-3
Representative, Ministry of Supply		
1	Mrs. Romi Manandhar	2059-9-16
2	Mr. Niranjana Baral	2059-10-28
3	Mr. Leela Mani Poudyal	2060-2-12
4	Mr. Tana Gautam	2060-7-14
5	Mr. Bimal Wagle	2061-8-22

6	Mr. Niranjan Baral	2063-5-19
7	Mr. Shambhu Ghimire	2072-2-18
8	Mr. Ananda Raj Regmi	2073-1-7
DG, Department of Roads		
1	Er. Madan Gopal Maleku	2059-9-16
2	Er. Durga Prasad KC	2061-10-8
3	Er. Ramesh Raj Bista	2063-7-12
4	Er. Tulasi Prasad Situala	2064-3-4
5	Er. Ram Kumar Lamsal	2066-5-14
6	Er. Hari Om Shrivastav	2067-11-25
7	Er. Indu Sharma Dhakal	2068-8-29
8	Er. Dinker Sharma	2068-11-19
9	Er. Devendra Karki	2070-4-4
10	Er. Madhav Kumar Karki	2071-7-24
11	Er. Devendra Karki	2073-5-1
Representative, VDC Federation		
1	Mr. Bhim Dhungana	2059-9-16
Representative, Muncipal Association		
1	Mr. Madan Krishna Shrestha	2059-9-16
Representative, FNCCI		
2	Mr. Ananda Raj Mulmi	2059-9-16
3	Mr. RB Rauniyar	2060-10-7
4	Mr. Birendra Bahadur Thapaliya	2062-8-3
5	Mr. Chop Narayan Shrestha	2065-2-1
6	Mr. Gunnidhi Tiwari	2068-8-29
7	Mr. Rajan Sharma	2071-2-29
Representative, Nepal Engineer's Association		
1	Er. Dilli Raman Niraula	2059-9-16
2	Er. Min Raj Gnawali	2060-11-4
3	Er. Shaligram Singh	2062-12-18
4	Er. Shambhu KC	2065-2-26
5	Er. Dhruva Raj Thapa	2066-7-22
6	Er. Dilip Kumar Jha	2068-8-29
7	Er. Kishore Kumar Jha	2071-7-4
Representative, Transportation Entrepreneurs		
1	Mr. Bishnu Shivakoti	2060-2-12
2	Mr. Hira Udas	2061-4-18
3	Mr. Bishnu Shivakot	2061-7-3
4	Lt. Dinesh Bhandari	2064-3-4
5	Mr. Yogendra Nath Karmacharya	2070-4-3

6	Lt. Dinesh Bhandari	2071-8-22
Representative, Consumers Forum		
1	Mr. Harendra Bahadur Shrestha	2060-2-12
2	Mr. Narottam Lal Shrestha	2061-4-18
3	Mr. Buddhi Prasad Lamichchane	2064-4-30
Representative, Transport Expert		
1	Er. Narayan Dutta Sharma	2060-2-12
2	Er. Madan Gopal Maleku	2063-12-2
Representative, Commercial Farmers		
3	Mr. Suraj Vaidya	2060-2-12
4	Mr. Madhav Prasad Thapa	2063-12-19

Annex-1.1 Portfolio of Former Executive Committee members (Chairpersons, Members) and Executive Directors of RBN

Former Chairperson

Name : Purna Kadariya.
Tenure : 2064 Baisak-2068 Bhadra.
Qualification : Post Graduate Diploma in Housing, Infrastructure Planning and Building.
Address: Budhanilkantha Municipality, Ward no-7, Kathmandu, Nepal.
Phone : 00977-9841220783. 00977-14-374273.
Mobile : 00977-9841220783.
Email : purnakadariya@gmail.com



Introduction: Former Secretary of Government of Nepal.
Award/Recognition: Jana Sewa Shree by the President of Nepal.
Memorable Experience: Budget allocation in GON Projects.

Opinions & Suggestions for RBN:

RBN should mobilize more road user charges for road asset management in Nepal. Planning, prioritization and allocation must be the major works of RBN. RBN should also work and support road agencies to adopt in new forms of road maintenance contracting for better budget and ensure value for money for all road users.

Former Chairperson

Name : Tulasi Prasad Sitaula
Tenure : 2068-2072 (Chair Person), 2065-2067 (Board Member)
Qualification : Master of Technology
Address: 382/66 Ranibari, Kathmandu-3, Nepal
Phone : 4353385
Mobile : 00977-9851091938
Email : tpsitaula@hotmail.com



Introduction : A Civil Engineer turned Bureaucrat specialized in Highway, Structure and Project Management.

Award/Recognition : VC Gold Medal of TU, Dogra Gold Medal of IIT, KulRatna Gold Medal of TU, VidyaBhushanKha, VidyaBhushanGa, Best Employee of the Year-2064 (CIAA),

Memorable Experience : Handling a compensation demand with RBN by a crash victim of Toll Booth in Butwal Narayanghat road, Successful negotiation with MoF to increase grant to RBN substantially

Opinions & Suggestions for RBN :

RBN should be proactive to keep the Roads timely maintained, should try to get the full portion of the fuel levy for maintenance and should construct its own building quickly and should engage in Research and Development, RD activity.

Former Board Member

Name : Madan Gopal Maleku
Tenure : From start of NRB to 2013
Qualification : MSc in Civil Engineering
Address : Kathmandu-13, Tahachal, Alkamarg
Phone : 4283673
Mobile : 9840057204
Email : madanmaleku@gmail.com



Introduction : Ex. Director General of Department of Roads

Award/Recognition : Gorkhadachhinbahu for remarkable work done while being head of Kathmandu Road Division

Memorable Experience : Completing two lane 65m temporary bridge (Emergency) at Thapathali in BS 2048.

Opinions & Suggestions for RBN : RBN has to focus on effective Performance Based Maintenance Contract to be procured from very experienced contractors(Not JV) effectively monitored by third party(tie up with PBMC) for efficient maintenance reducing transport cost and it will be huge contribution to national economy.

RBN must be proactive to increase the resources from Government and donors to bring all the roads to maintainable condition as soon as possible and make responsible DOR Divison Head/ Executive responsible to provide good road(parameters to be fixed) otherwise to be panalized, providing the resource fixed by norm.

Special Features : Initiate reward system to Division head for best maintenance management producing best maintained road(roughness, pothole free, least accident, best road asset preserved; ROW, least per km cost in maintenance separate for hill and tarai ; based on technical audit and users satisfaction survey).

Features : Strong Monitoring and Evaluation system has to be developed along with research works to improve management and maintenance and road safety.

Former Board Member

Name : Shambhu K C
Tenure : Asoj 2064- Bhadra 2066 (Oct 2007-Sept 2009)
Qualification : M Eng. (Civil), M Eng. (Urban Mgmt), LLB
Address : Janashayog Marg, H: 235/26, New Baneswore, Kathmandu
Phone : +977-14494497
Mobile : +977-9851082621
Email : shambhu2017@gmail.com



Introduction : Joint Secretary, Ministry of Urban Development

Award/Recognition : General Secretary (Oct 2007-Sept 2009), Nepal Engineers' Association

Former Board Member

Name : Dinker Sharma
Tenure : Poush 15, 2068 to Shrawan 07, 2070
Qualification : Masters of Engineering
Address : Mandikhatar, Budhanilkantha Municipality
Phone : 01 4370483/ 01 4371398
Mobile : 9841424562
Email : dinker_47@hotmail.com
Introduction : Former Director General, Department of Roads



Memorable Experience : Being able to Contribute to RBN from its inception
The Roads Board Nepal need to be established as a leading agency to be able to foresee and generate reliable environment to the public as well as to the private and to give a message that it can deliver. Although it may take a long time, the road to achieve it is not impossible. In doing so, there are many adjustments to be made i.e., in terms of modification in its act and rules so that enough space is created to energize itself.

Features: The present member has contributed his input to the Roads Board Nepal as

- procurement expert
- toll document drafter
- bid evaluator
- evaluation and selection of competent staff for the RBN
- other advisory roles
- Board Member

Former Board Member

Name : Hariom Srivastav
Tenure : Jan 2011- Aug 2011
Qualification : M. Sc. Transportation Engineering, UK
Address : Thapagaun, New Baneshwor
Phone : 014491135
Mobile : 9851037539
Email : srivastavhariom@gmail.com
Introduction : Former Director General of Department of Roads. Besides trainer for Engineers/ Divisional Engineer. Former President of Nepal Engineers' Association, Task Force Member for Establishment of Roads Board.



Award/Recognition : Prabal Gorkhadakshinbahu in 2000, World Road Congress-International Prize in 2011

Memorable Experience : President of NEA and Task Force member for establishment of RBN

Opinions & Suggestions for RBN:

1. Establish RBN as a Sustainable funding agency for road maintenance by ensuring full allocation as per Road Board Act and increase in the fuel levy.
2. Mobilize donor agencies to support RBN for execution of road maintenance.
3. Strengthen capacity of implementing agency as well as RBN

Former Board Member

Name : Indu Dhakal
Tenure : Aug 2011-Jan 2012
Qualification : M. Sc. Geotechnical Engineering, UK,
B, Sc. Civil Engineering (Hons), India
Address : 203/19 PasupatinathMarg, Mahankal, Kathmandu-6
Phone : 01 5210188
Mobile : 9851036222
Email : isdhakal@gmail.com



Introduction : Former Director General of Department of Roads. Besides road engineering, expertise in roadside slope stabilization using bio-engineering techniques. General Secretary of Nepal Geotechnical Society. Vice-President of Nepal Landslide Society. Life Member of Nepal Geological Society and Life Member of Nepal Council of Arbitration. Presented many technical papers in International Conferences including PIARC-Seoul 2015, PIARC- Mexico 2011 and PIARC-Paris 2007.

Award/Recognition : Prabal Gorkhadakshinbahu in 2000, World Road Congress-International, Prize in 2011

Memorable Experience : Improved the livelihood and welfare of about 2000 poorest and marginalized families in Bhojpur District during construction of Hile-Bhojpur Feeder Road using Road Building Groups (2004-2006).

Opinions & Suggestions for RBN :

1. Increase funds for road maintenance by ensuring full allocation as per Road Board Act and increase in the fuel levy.
2. Encourage donor agencies to support in road maintenance through RBN.
3. Strengthen capacity of RBN and allocate sufficient funding for monitoring and focus on quality instead of outputs.
4. Encourage Performance Based Maintenance Contracts (PBMC) with proper training to contractors.
5. Assist the Division Road Offices & DDC in procurement management and contract management.
6. Update the Road Register and Bridge Inventory Data and upload it on web site.

RBN should be proactive to keep the Roads timely maintained, should try to get the full portion of the fuel levy for maintenance and should construct its own building quickly and should engage in Research and Development, RD activity.

Former Board Member

Name : Jay Dev Shrestha
Tenure : 2070-2072
Qualification : Master Degree
Address : Birkot-4, Palpa
Phone : 01 6226458
Mobile : 9849393857
Email : shresthajaydev@yahoo.com



Introduction : Former Acting Financial Control General, Executive Committee Member of RBN.

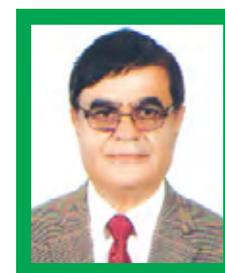
Former Board Member

Name : Madhav Thapa
Tenure : 2063 Chaitra to 2073 Baisakh
Qualification : Bachelor in Management
Address : Ilam- 2
Phone : 027-20345
Mobile : 9851153610
Email : madhavthapa00@gmail.com
Introduction : Representative of Commercial Farmer
Memorable Experience : Member of RBN
Opinions & Suggestions for RBN :
To make RBN sustainable



Former Board Member

Name : Dilli Raman Niraula
Tenure : 2069 Poush to 2060 Falgun
Qualification : Msc in Civil Engineering,, UK
BE in Civil engineering, India
Address : Therathum, Koyakhola, Currently Anamnagar, Kathmandu
Mobile : 9841900923
Introduction : Former DDG, DOR, Road Expert, Member of RBN
Memorable Experience : Task force Member for Establishment of RBN
Opinions & Suggestions for RBN :
RBN doesn't perform as per the objective of its establishment. It needs to be strengthening and activate from the objective from which we proposed.



Former Board Member

Name : Shambhu Ghimire
Tenure : 2015-2016
Address : Kathmandu Municipality-9, Sinamangal,
Arunodaya Marg house no 74
Phone : 4488507
Mobile : 9851132735
Email : gspghimire@gmail.com
Award : Gorkha Daxinbahu 4, Trisaktipatta 3
Introduction : Executive Chairman - Nepal Investment Fund, Pvt. Ltd
Qualifications: 1996 - Masters in Development Administration, Birmingham University, UK
1993 - Masters in Political Science, TU Nepal



Work Experience :

- Joint Secretary: Ministry of Commerce and Supplies Nepal , 2014-16
- National Project Director: Nepal India Regional Trade and Transport Project, 2015/2016
- Chief District Officer: Rolpa, Rukum, Sankhuwasava, Dhankutta, Palpa, Kapilvastu, Sarlahi districts
- Director: Immigration Department, Kathmandu (2013-2014)
- Deputy National Co-coordinator of Refugee Affairs in Nepal (2010-2013)
- Head of Bhutanese Refugee Verification committee, formed by the GON (2012)

BOARD MEMBER

- Board Member - SAARC Food Bank, 2015-2016
- Board Member - Nepal Oil Corporation, 2015-2016
- Board Member - Road Board, Nepal, 2015-2016

Suggestion : Road Board is a very important organization for the maintenance of road in Nepal. Government of Nepal should empower this board with legal authority and allocation of budget.

Former Board Member

Name : Dhruba Raj Thapa
Tenure : 2066 Kartik - 2068 Mangsir
Address : Gha 2/530, Kutubahal, Chabahil
Phone : +977-14471956
Mobile : +977-9851063487
Email : dhrubatuna@yahoo.com



Introduction : Immediate Past President of Nepal Engineer's Association.

Former Board Member of Nepal Engineering Council.

Rural Water Supply and Sanitation Fund Development Board.

Formal member of Energy Commission, GON

Qualification : Post Graduate Diploma In Construction Management From Delhi Productivity Council, India In The Year 2000

Masters Degree In Construction Management from Pokhara University, Nepal In The Year 2002, Studied At Nepal Engineering College.

Bachelors Degree In Civil Engineering

From Institution Of Engineers (India) In The Year 1987, Studied In College Of Technology And Engineering, Madras.

Certificate Level In Civil Engineering From Tribhuvan university, Institute Of Engineering, Nepal, In The Year 1978

Former Board Member

Name : Er. Shaligram Singh
Tenure : 2062 Chaitra - 2065 Jestha
Qualification : M.Sc Engineering (Ambedkar Bihar University, Muzaffarpur),
B.Sc Engineering
(Muzaffarpur Institute Of Technology (M.I.T) Bihar)
Address : Kathmandu Metropolitan City, Ward No. 7, Sifal
Phone : 01 481943/472047
Mobile : 9851049661
Email : pypnepal@gmail.com



Introduction : Highly competent individual who has extensive knowledge & experience of managing, directing and monitoring civil engineering projects. Working on

infrastructure, utilities, geotechnical, and structural, highways, drainage and flood prevention is added to the experience. Possess broad range of technical, personal effectiveness and leadership skill and have a long track record of making best use of any available resources and techniques.

Former Board Member

Name : Dinesh Kumar Thapalia
Tenure : 2065 Kartik - 2071 Ashoj
Qualification : M.PA, Bachelor in Law
Address : (P) Khandbari Municipality-11, Sankhuwashaba
(T) Kathamandu-35
Jadibudi, Subidha Marga-75
Phone : 01 5149731
Mobile : 9851122366
Email : dkthapaliya@gmail.com
Introduction : Secretary, Government of Nepal.
Award/Recognition : Best Civil Service Award - 2066
National Service Appreciation - 2065
Public Service Award - 2071



Former Board Member

Name : Mr. Rajan Sharma
Tenure : From 2071-2-29 to 2074-2-11
Qualification : Masters
Address : Dilli Bazar, Siris Marga, Kathmandu
Phone : 00977-1-4430817
Mobile : 00977-9851020211
Email : rrsharma760@gmail.com
Introduction : Transport Logistic Service Provider
Award/Recognition : President Nepal Freight Forwarders Association for Two Tenures
Executive Member of FNCCI for two full tenures.
Headed as Chairman of Land Transport Committee.
Memorable Experience : Brining change along with other Board Members on Toll, Monitoring and Bidding Process. Selection of the Executive Director or Roads Board Nepal on merit basis.
Opinions & Suggestions for RBN :
Try to set example on maintenance, Toll collection and develop better monitoring and evaluation mechanism.



Special Features : Consultant on Transport and Trade with international multilateral organizations and UN agencies. Advisor Commodity Council FNCCI
Immediate Past president : Nepal Freight Forwards Association
Secretary General : European Economic Chamber, Nepal

Former Board Member

Name : Mr. Madan Krishna Shrestha

Tenure : 2059-9-16 to 2074-7-7

Qualification : I.Com.

Address : Madhyapur Thimi, Bhaktapur

Mobile : 9851001818

Email : madanstha@gmail.com

Introduction : Former Board Member, as a representative of Nepal Municipality's Association.

Former Mayor, Madhyapur Thimi, Municipality

Member, Nepal Water Supply Corporation

Member, SOS Children's Village, Madhyapur Thimi

Memorable Experience : Central Member, Nepali Congress



Former Board Member

Name : Jeevan Kumar Shrestha

Tenure : Flagun 2072 - Asar 2074

Qualification : M.Sc. in Urban Planning and Housing Development/
M. Engineering in Highway

Address : Dhantole, Jwagal, Lalitpur 11

Phone : +977-1-5260059

Mobile : +977- 9851045085

Email : shrestha.jeevank@gmail.com

Introduction : Director General, Department of Local Infrastructure
Development and Agricultural Roads

Opinions & Suggestions for RBN : RBN is one of the best institutions for the financial support to road maintenance. It should play an important role in the new federal government system to train the local bodies about the maintenance cultures.



Former Executive Director

Name : Dipak Nath Chalise

Tenure : 2003 - 2010 AD

Qualification : MSc, Civil Engineering (former USSR; 1973) and MSc,
Management and Implementation of
Development Projects (UK, 1994)

Address : Machagamarg - 49, Maligaon, Kathmandu - 5

Phone : (+ 977) 1 4432310

Mobile : (+ 977) 98510 77604

Email : dipaknc6@gmail.com

Introduction : Mr. Chalise at present is a freelance consultant working in development, project and contract management including contractual dispute resolution. He has more than 35 years of experience in road management, including development, operations, and maintenance in domestic as well as international arena. He served for more



than seven years (2003-10) as the Executive Director of the Roads Board Nepal (RBN) and was instrumental in transforming the RBN towards a 2nd generation Road Fund and developing its capacity for planning, procurement, financial management, stakeholder engagement, performance measurement, user satisfaction surveys and audits. He teaches project management, planning, evaluation and financing to students in BDevs and BDFin - Bachelor courses in National College for Higher Education under affiliation of the Kathmandu University. He has published several papers on various issues related to road development and management and updates knowledge through self-development, trainings, academics, and World Wide Web.

Award/Recognition : Never claimed

Former Executive Director

Name : Ramesh Nath Bastola
Tenure : 2067-12-21 to 2071-12-20
Qualification : Chartered Engineer, Civil (India), MPA (Nepal),
MBA (Australia)
Address : 21, Prasanti Basti, Dhapakhel, Lalitpur, Sub-Metropolitan City-23
Phone : 01 5003064
Mobile : 9841230673
Email : rameshnath@yahoo.com
Introduction : Former Executive Director



Annex-2. Existing Human Resource in RBN

S. No.	Name	Designation	Qualification	Photo
1.	Er. Krishna Singh Basnet	Executive Director	M.Sc. in Structure Engineer, B.E. in Civil Engineering, MBA, LLB	
2.	Er. Sagar Gnawali	Technical Director	M. Sc. in Environmental Engineering, B.E. in Civil Engineering	
3.	Mrs. Chetna Thapa	Director (Admin & Account)	M.Phil (Sociology), MPA, MA (Sociology), PG in Human Resource Management, PG in Women's Study	
4.	-	Senior Officer (Administration & Public Relation)	-	
5.	Nirmal Prasad Koirala	Senior Officer (Account & Finance)	M.B.A. in Finance	
6.	Er. Sanu Babu Prajapati	Senior Engineer (OME)	M.E. in Civil Engineer	
7.	-	Senior Engineer (PPB)	-	

S. No.	Name	Designation	Qualification	Photo
8.	Mr. Ram Prasad Gauli	Office Secretary	B.Com	
9.	Er. Dharma Raj Upadhyay	Engineer (PPB)	M.Sc. in Environmental Engineering (Running), B.E. in Civil Engineering	
10.	-	Engineer(OME)	-	
11.	Mr. Pradhumna Prasad Neupane	Assistant-Admin	B.B.S.	
12.	Mr. Tek Raj Aryal	Assistant (Account/ Finance)	M.B.S.	
13.	Mr. Nabaraj Khatri	Assistant (Account/ Finance)	M.B.S.	
14.	Mr. Nabin Shrestha	Computer Operator/ Receptionist	10+2	

14.	Mr. Nitesh Pokharel	Runner	S.L.C.	
16.	Mr. Jaya Naran Timilsina	Driver	—	
17.	Ms. Nirmala Gangai	Office Assistant	—	

Annex-3 . Terms of Reference

कार्यकारी समितिको मिति २०७३/०९/१० मा बसेको १०७ औं बैठकको निर्णयद्वारा गठित उप-समितिहरूको बैठकको कार्यविधि

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- १) उप समितिको बैठक संयोजक र सदस्य-सचिवको आपसी सहमतीमा बोलाईनेछ र सो को जानकारी सदस्य-सचिवले बाँकी सदस्यलाई दुई दिन अगावै गराउनुपर्नेछ ।
- २) उप समितिमा छलफल गरिने विषय बस्तु संयोजक र सदस्य-सचिवले तय गरी लिखित बुँदागत रूपमा बाँकी सदस्यहरूलाई सदस्य-सचिवले जानकारी गराउनु पर्नेछ ।
- ३) उप समितिको बैठकको अध्यक्षता संयोजकद्वारा गरिनेछ । संयोजक उपस्थित हुन नसकेमा उप समितिमा रहेका कार्यकारी समितिका सदस्यमध्येबाट क्रमशः अध्यक्षता गरिनेछ ।
- ४) उप समितिद्वारा गरिने निर्णयको अभिलेख सम्बन्धीत उप समितिका सदस्य-सचिवले सुरक्षित राख्नुपर्नेछ र तत् सम्बन्धमा उप समितिका सदस्य-सचिवले कार्यकारी निर्देशकलाई ३ (तीन) दिन भित्रमा जानकारी उपलब्ध गराउनु पर्नेछ ।
- ५) कार्यकारी समितिबाट उप समितिको काम कर्तव्य र कार्यक्षेत्रभित्र पर्ने कुनै पनि विषयमा राय-सुझाव वा धारणा माग भएमा सो बारे तोकिएको समयावधिभित्र उप समितिले दिईएको विषय-वस्तुको अध्ययन गरी राय-सुझाव वा धारणा प्रस्तुत गर्नुपर्नेछ ।
- ६) उप समितिका संयोजक तथा सदस्यलाई आफ्नो काम कारबाही वा अध्ययन-अनुसन्धानका निमित्त स्वदेश वा विदेश भ्रमणको आवश्यकता परेमा सो बारेमा लिखित औचित्य पुष्ट्याई सहित कार्यकारी निर्देशक समक्ष अनुरोध गर्न सकिनेछ । यसरी प्रस्तुत भएको निवेदन उपर स्वदेश भित्र गरिने अध्ययन भ्रमणको स्वीकृति कार्यकारी निर्देशकबाट र नेपाल बाहिर वा विदेशमा गरिने अध्ययन भ्रमणको हकमा कार्यकारी समितिद्वारा गरिने निर्णय बमोजिम हुनेछ ।
- ७) उप समितिको काम कारबाही सहजगढाबाट सम्पादन गर्नका लागि आवश्यक जस्तै : स्टेशनरी, यातायात सुविधा तथा अन्य यिनपकतअक सहयोग कार्यकारी निर्देशकद्वारा उपलब्ध हुनेछ ।
- ८) उप समितिको बैठकमा भाग लिएर बापत संयोजक तथा सदस्यहरूले तोकिए बमोजिमको भत्ता तथा सुविधा प्राप्त गर्नेछन् ।
- ९) उप समितिले आफूलाई तोकिएको जिम्मेवारी पूरा गर्नका निमित्त विषयगत विशेषज्ञ वा परामर्शदाता आवश्यक परेमा सो बारे कार्यकारी निर्देशक समक्ष अनुरोध गरी सेवा प्राप्त गर्न सक्नेछ । साथै उप समितिको कामको सिलसिलामा आवश्यक महानुभावहरूलाई आमन्त्रण गर्न सक्नेछ र त्यसरी आमन्त्रित ब्यक्तिले उप समिति सदस्य सरह बैठक भत्ता एवं सुविधा प्राप्त गर्नेछन् ।
- १०) उप समितिले आफूलाई तोकिएको कर्तव्य तथा कार्यक्षेत्रसंग सम्बन्धीत विषय वस्तुबारे मात्र अध्ययन-अनुसन्धान एवं विश्लेषण गरी कार्यकारी निर्देशक समक्ष आफ्नो धारण राख्नु पर्नेछ ।

Annex-3 .1 . Terms of Reference "Road Maintenance and Study Research Sub-committee"

सडक मर्मत संभार अध्ययन-अनुसन्धान उपसमितिको काम कर्तव्य तथा कार्यक्षेत्र :

- १) सडक सम्बन्धी निकायबाट बोर्डको सहमति एवं स्वीकृती प्राप्त गरी कार्यान्वयन भएका सडक मर्मत संभार सम्बन्धी योजना तथा कार्यक्रमहरूको स्थलगत अनुगमन तथा मूल्यांकन गर्ने-गराउने कार्यको कार्ययोजना तयार गर्ने र सो को कार्यान्वयन गरी तत् सम्बन्धी प्रतिवेदन कार्यकारी निर्देशक समक्ष पेश गर्ने ।
- २) सडकको योजनाबद्ध एवं गुणस्तरीय मर्मत संभार गर्ने कार्य समयमै सम्पन्न गर्नका लागि बोर्ड र सडक सम्बन्धी निकायहरूका बीच आवश्यक समन्वय गर्ने-गराउने र सो सम्बन्धमा भए जारेका कार्य तथा सो को प्रगति बारेमा कार्यकारी निर्देशक समक्ष प्रस्तुत गर्ने ।
- ३) सडक मर्मत संभार कार्यलाई ब्यबस्थित एवं प्रभावकारी बनाउन नयाँ प्रविधिको खोजी एवं अध्ययन-अनुसन्धान गरी नेपालको सन्दर्भमा कार्यान्वयन गर्न सकिने प्रविधिका बारेमा सडक सम्बन्धी निकायहरूका बीचमा आवश्यक छलफल, गोष्ठी, सेमिनारका माध्यमद्वारा प्रविधि हस्तान्तरण गर्नका लागि कार्यक्रम तयार गर्ने र सडकको मर्मत संभार कार्यलाई दिगो एवं गुणस्तरीय बनाउनका लागि आवश्यक योजना तयार गरी कार्यकारी निर्देशक समक्ष पेश गर्ने एवं सो को कार्यान्वयनमा सहयोग गर्ने ।
- ४) गुणस्तरीय सडक मर्मत संभारका लागि आवश्यक मापदण्ड तथा निर्देशिका तयार गरी कार्यकारी निर्देशक समक्ष पेश गर्ने र बोर्डद्वारा स्वीकृत भए पश्चात सो को कार्यान्वयन गर्ने-गराउने कार्यमा सहयोग गर्ने ।
- ५) सडक मर्मत संभार सम्बन्धी जनचेतना अभिवृद्धिका लागि आवश्यक कार्यक्रम संचालनका लागि कार्ययोजना तयार गरी कार्यकारी निर्देशक समक्ष प्रस्तुत गर्ने ।
- ६) सडक मर्मत संभार सम्बन्धी एकीकृत वार्षिक योजना तथा कार्यक्रम तयार गर्नका लागि कार्यकारी निर्देशकलाई सहयोग गर्ने ।
- ७) सडक सम्बन्धी निकायहरूलाई सडक मर्मत संभार कार्यलाई योजनाबद्ध एवं प्रभावकारी ढंगबाट सम्पादन गर्नका लागि आवश्यक सहजीकरण तालिम, कार्यशाला गाष्ठी आदि संचालनका लागि कार्ययोजना तयार गरी कार्यकारी निर्देशक समक्ष प्रस्तुत गर्ने ।
- ८) सडक मर्मत संभार सम्बन्धी कार्यलाई गुणस्तरीय बनाउन र हाल भईरहेको मर्मत संभार कार्यको लागत न्यूनीकरणका निमित्त आवश्यक अध्ययन-अनुसन्धान गरी सो बारेको प्रतिवेदन कार्यकारी निर्देशक समक्ष प्रस्तुत गर्ने ।
- ९) सडक मर्मत संभार सम्बन्धी कार्यलाई गुणस्तरीय बनाउन सडक सम्बन्धी निकायबाट सम्पादन गरिएका कार्यहरूको आवश्यकता अनुसार स्थलगत अनुगमन तथा मूल्यांकन भ्रमाण गर्ने एवं सम्पन्न गरिएका कार्यहरूको प्राविधिक परीक्षण (Technical Audit) गर्ने-गराउनका लागि आवश्यक सुझाव कार्यकारी निर्देशक समक्ष प्रस्तुत गर्ने र प्राविधिक परीक्षण प्रतिवेदनको अध्ययन गरी भविष्य अपनाउनु पर्ने नीतिका बारे बोर्ड समक्ष प्रस्तुत गर्ने ।
- १०) नेपालको वर्तमान संविधानले अंगिकार गरेको संघीय राज्य ब्यबस्था अनुसार केन्द्र, प्रदेश र स्थानीय तहको मातहतमा रहेने सडक सण्डहरूको तथ्यांक संकलन एवं नक्शाङ्कन गरी सडक सञ्जालको वार्षिक तथा आवधिक मर्मत संभारका लागि आवश्यक आर्थिक श्रोतको अनुमानित लागत सहित सडक सम्पत्तिको योजनाबद्ध मर्मत एवं संरक्षणका लागि अल्पकालिन (Short Term) , मध्यकालिन (Mid Term), योजना तयार गरी कार्यकारी निर्देशक समक्ष प्रस्तुत गर्ने ।

Annex-3 .2 . Terms of Reference "Toll Collection and Fund Management Sub-committee"

दस्तुर संकलन तथा कोष ब्यवस्थापन उपसमितिको काम कर्तव्य तथा कार्यक्षेत्र :

- १) सडक मर्मत संभार कार्यलाई प्रभावकारी बनाउनको लागि सडक बोर्ड ऐन, २०५८ को दफा २४ बमोजिम कोषको ब्यबस्थापनका निमित्त आवश्यक योजना तयार गरी कार्यकारी निर्देशक समक्ष प्रस्तुत गर्ने ।
- २) सडक उपभोग दस्तुर, फ्युल लेमी लगायतका दस्तुरहरुको समय सापेक्ष एवं सुधारका निमित्त आवश्यक अध्ययन-अनुसन्धान गरी बोर्डको कोष बृद्धिका निमित्त योजना तयार गरी कार्यकारी निर्देशक समक्ष प्रस्तुत गर्ने ।
- ३) हाल सडक दस्तुर लगाईएका सडक खण्डहरुको दस्तुर संकलन कार्यको नियमित तथ्यांक संकलन तथा विश्लेषण गरी सो को त्रैमासिक प्रतिवेदन तयार गरी कार्यकारी निर्देशक समक्ष प्रस्तुत गर्ने र देशका अन्य सडक खण्डहरुमा कहाँ-कहाँ सडक उपभोग दस्तुर लगाउन उपयुक्त हुन्छ अध्ययन सहितको प्रतिवेदन कार्यकारी निर्देशक समक्ष प्रस्तुत गर्ने ।
- ४) बोर्डद्वारा सबै प्रकारका सडक मर्मत संभारका लागि विगत ५(पाँच) बर्षमा उपलब्ध गराईएको बजेट र सो को उपयोगका बारेमा अध्ययन गरी आगामी दिनमा बजेट बाँडफाँडमा बोर्डले अवलम्बन गर्नुर्ने नीतिका बारेमा प्रतिवेदन तयार गरी कार्यकारी निर्देशक समक्ष प्रस्तुत गर्ने ।
- ५) बोर्डद्वारा सडक मर्मत संभारका लागि उपलब्ध गराईएको बजेट र सो को उपयोग एवं तोकिएको सीमाभित्र कार्य सम्पन्न गरी वित्तीय अनुशासन पालना गर्ने कुरामा उत्कृष्ट देखिएका तिन वटा जि.वि.स., तिनवटा न.पा./उ.म.न.पा./महानगरपालिका तथा तिन वटा डि.स.का. हरुको नामावली छनौट गरी प्रत्येक बर्ष बोर्डको बार्षिकोत्सवको उपलक्ष्यमा पुरष्कृत गर्नका लागि कार्यकारी निर्देशक समक्ष प्रस्तुत गर्ने ।
- ६) बोर्डद्वारा सडक मर्मत संभारका लागि उपलब्ध गराईएको बजेट र सो को खर्च के-कस्तो रुपमा सडक सम्बन्धी निकायहरुबाट मईरहेको छ र वित्तीय अनुशासनका दृष्टिले समस्याग्रस्त निकायहरुलाई वित्तीय अनुशासन पालना गराउनका लागि आवश्यक सुझाव सहितको प्रतिवेदन कार्यकारी निर्देशक समक्ष प्रस्तुत गर्ने
- ७) नेपालको वर्तमान संविधानले अंगिकार गरेको संघीय राज्य ब्यबस्था अनुसार केन्द्र, प्रदेश र स्थानीय तहको मातहतमा रहने सडक खण्डहरुको तथ्यांकका आधारमा सडक सञ्जालको योजनाबद्ध बार्षिक तथा आवधिक मर्मत संभारका लागि आवश्यक पर्ने आर्थिक श्रोतको अनुमानित लागत र सो लागतलाई धान्न सक्ने आर्थिक श्रोतको दिगो ब्यबस्थापन गर्नका लागि आवश्यक अध्ययन अनुसन्धान एवं योजना तयार गरी कार्यकारी निर्देशक समक्ष प्रस्तुत गर्ने ।
- ८) बोर्डलाई सडक मर्मत संभारका निमित्त आवश्यक पर्ने आर्थिक श्रोत जुटाउन र आत्म निर्भर संगठनका रुपमा स्थापित गर्नका लागि आवश्यक अध्ययन गरी सो को प्रतिवेदन कार्यकारी निर्देशक समक्ष पेश गर्ने ।
- ९) बोर्डको वित्तीय ब्यबस्थापनलाई सुदृढ बनाउनका निमित्त समयमा नै आन्तरिक लेखापरीक्षण सम्पन्न गराउने एवं महालेखा परीक्षकको कार्यालयद्वारा अन्तिम लेखापरीक्षण गराई लेखापरीक्षणद्वारा औल्याईएका बेरुजु लगायतका समस्या समाधानका निमित्त आवश्यक सुझाव तथा मौजूदा आर्थिक प्रशासन सम्बन्धी ऐन, नियम निर्देशिकामा गरिनुपर्ने समसामयिक सुधार वा संशोधनका बारे कार्यकारी निर्देशक समक्ष प्रतिवेदन प्रस्तुत गर्ने ।

Annex-3 .3 . Terms of Reference "Institutional Development Study Sub-committee"

संस्थागत विकास अध्ययन उपसमितिको काम कर्तव्य तथा कार्यक्षेत्र :

- १) मौजूदा सडक बोर्ड ऐन, २०५८, नियम, विनियम र निर्देशिकाहरूको अध्ययन तथा पुनरावलोकन गरी तिनीहरूको समसामयिक संशोधन वा सुधारका लागि कार्यकारी निर्देशक समक्ष प्रस्तुत गरी सो को कार्यान्वयनमा सहयोग गर्ने ।
- २) बोर्ड सचिवालयको सांठानिक तथा प्रशासनिक सुदृढीकरण एवं सकृय ब्यबस्थापना सुधारका लागि बोर्डले अवलम्बन गर्नुपर्ने निर्णयहरूका बारे आवश्यक अध्ययन गरी कार्यकारी निर्देशक समक्ष प्रस्तुत गरी सो को कार्यान्वयनमा सहयोग गर्ने ।
- ३) बोर्ड सचिवालयमा कार्यरत कर्मचारीहरूको बृत्ति विकास (Carrer Development) का निमित्त आवश्यक अध्ययन गरी प्रत्येक बर्षका लागि योजनाबद्ध रुपले मानव संसाधनको दक्षता अभिवृद्धिका निमित्त सेवाकालीन तालिम/अध्ययन तथा अध्ययन भ्रमण सम्बन्धी कार्यक्रम बनाई कार्यकारी निर्देशक समक्ष प्रस्तुत गर्ने र सो को कार्यान्वयनमा आवश्यक सहयोग गर्ने ।
- ४) बोर्डको उद्देश्य प्राप्तिका लागि आवश्यक नीति/रणनीति तथा कार्यक्रमबारे अध्ययन गरी सो को प्रतिवेदन कार्यकारी निर्देशक समक्ष प्रस्तुत गर्ने ।
- ५) बोर्डको मूल लक्ष्य उपभोक्ताहरूलाई गुणस्तरीय सडक सुविधा उपलब्ध गराउनु रहेको हुँदा सो लक्ष्यलाई पूर्णता दिनका लागि आवश्यक पर्ने श्रोत-साधन जुटाउनका लागि नेपाल सरकार तथा दातृ समुदाय एवं सघ-संस्थासंग आवश्यक सम्पर्क एवं समन्वय गर्ने र तत् सम्बन्धमा भए गरेका कार्यहरूको कार्यारी निर्देशक समक्ष प्रस्तुत गर्ने ।
- ६) नेपालको वर्तमान संविधानले सांगिकार गरेको संघीय राज्य बमोजिम केन्द्र, प्रदेश र स्थानीय तहसंग समन्वय गर्न सक्ने गरी बोर्डको मौजूदा सांठानिक स्वरूपमा गर्नुपर्ने समसामयिक सुधार वा संशोधन र तदनुरूपको कर्मचारी ब्यबस्थापन बारेमा अध्ययन गरी कार्यकारी निर्देशक समक्ष प्रतिवेदन प्रस्तुत गर्ने ।

Annex-4. Memorandum of Understanding between RBN and Department of road

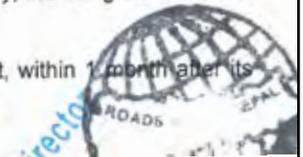
Memorandum of Understanding between Roads Board Nepal and Department of Roads for Maintenance of Strategic Road Networks (FY 2073/74)

Roads Board Nepal (RBN) represented by its **Executive Director**, acting for and on behalf of RBN, here-in-after referred to as "the Board" and **The Department of Roads** (DoR) here-in-after referred to as "the Agency" represented by its **Director General** hereby agree as follows:

01. The Agency shall declare its commitment to the objectives of RBN as set for in its Act - 2002, Regulations - 2004, Directives - 2005 and decisions made by the Executive Committee for road maintenance to be carried out under the Fund allocated by RBN and to this end, shall agree to carryout its activities with due diligence and efficiency and in conformity with appropriate administrative, financial, engineering, transport and environmental practices, and to provide or cause to be provided, promptly as needed, facilities, services and other resources required for its activities under the program.
02. The Agency shall agree to assume all the obligations applicable or relevant to it to take all actions necessary to undertake its activities under the program. The Agency shall further agree to carry out its activities under the program in accordance with final Integrated Annual Plan (IAP), Rules & Directives and /or any instructions issued by the Board during its implementation.
03. The Board shall agree to provide approved fund to the Agency, as per RBN Rules and Directives.
04. The Agency shall agree that procurement of the goods, works and services required for the program/project to be financed out of the proceeds of the Board shall be governed by the provision of the Prevailing Acts, Rules, Directives, Manuals and any Guideline issued by RBN and should be in line with PPA - 2063 and PPR - 2064.
05. The Agency shall agree that RBN may inspect the goods, works, services and related documents of RBN programs at any time.
06. The Agency shall acknowledge that RBN may suspend or terminate the Agency's right to the use of the proceeds of the Fund made available under this Memorandum of Understanding (M.O.U) upon failure to perform any of its obligations.
07. The Agency shall agree that RBN may not release further installment amount to it, if RBN or its appointed consultant finds the work performance to be below satisfactory level.
08. The Agency shall agree to promptly inform RBN of any condition that interferes or threatens to interfere with its work progress and performance as per the obligations of M.O.U.
09. The Agency shall agree that it shall, from time to time, at the request of RBN (i) exchange views with RBN with regard to the progress and performance of its activities, and (ii) furnish all related information as required by the Board.
10. The Agency shall provide to RBN copies of Contract Documents within thirty (30) days after signing the contracts. A detailed work schedule, quality assurance plan, detailed estimate of cost and methodology of work plan of road maintenance work shall be provided.
11. The Agency shall, within thirty (30) days after the end of calendar trimester, provide to RBN a trimester progress report and proposed action plans for the following calendar trimester.
12. The Agency shall submit trimester and annual progress report of implemented program to RBN.
13. The Agency shall submit the Trimester and Annual Financial Statement of the maintenance work to RBN within thirty (30) days after completion of each trimester and fiscal year respectively, including the details of 23% fixed overhead expenditure inbuilt in the routine maintenance norms.
14. The Agency shall submit to RBN the Internal Audit Report and Final Audit Report, within 1 month after its completion respectively.

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15. The Agency shall review with RBN by end of each trimester, or such later date as RBN shall request, the report(s) referred in clauses 11 and 13 above, cause to participate in such review as necessary or appropriate, and, thereafter, take, all measures required to ensure the efficient completion of the program and the achievement of the objectives thereof, based on the conclusion and recommendations of the said report(s) and RBN's views on the matter.
16. The Board and the Agency both understands that the indicative ceiling received from the Board and the amount proposed in the IARMP from the Agency does not guarantee the same amount, and the Board's approved amount in IAP shall be final.
17. The Agency shall have to get the approval from RBN by the end of Kartik of current fiscal year before implementation of works.
18. The Agency shall seek prior approval from RBN for any amendments in approved Annual Programme.
19. The Board may entertain additional variation for the maintenance works within the provision made in PPA - 2063 clause No. 54, provided that the total amount does not exceed initial approved budget for that particular program.
20. The Board shall disburse the approved fund for the Agency as per the Article 35 of RBN Regulations - 2059 and/or Articles 47 of RBN Directives - 2061.
21. The Agency shall submit a revised/additional Programme for the approval from RBN before end of Falgun of the given Fiscal Year. However, if the agency feels the urgency for doing same work, it may submit a revised/additional program till the end of Baisakh (of the same fiscal year) with the **commitment** that it will be completed within the same fiscal year.
22. The agency shall submit minimum 70% of progress of works and receive payment as per the agreement within the end of Jestha of the current fiscal year.
23. The Agency understands status of the budget head (as per the Red book) provided to RBN by the Government of Nepal and will abide by it.
24. The agency in general agrees to complete all the works and take the final payment within the end of the current fiscal year. For periodic, Specific & rehabilitation works, in case of special nature and unavoidable circumstances, if the remaining works couldn't be completed within the same fiscal year, the road agency should be required to submit new annual program for the remaining works & such works must be completed in the second year.
25. The agency shall submit the Quality Assurance Plan (QAP) to RBN and all maintenance work shall comply with QAP and specification for Roads and Bridge.
26. The Agency shall be aware that the provisions of Roads Board Act, Rule, Directives and Executive Committee decisions shall over rule this M.O.U wherever applicable.
27. The agency shall make aware this M.O.U to their relevant cost centers and/or implementing team to comply with the above mentioned understandings between the undersigned.

On behalf of RBN

Name: **Krishna Singh Basnet**

Designation: **Executive Director**

Signature: *Krishna Singh Basnet*
Date: *28 Sept. 2016*

Official Seal:

Witness

Name: **Sagar Gnawali**

Designation: **Technical Director**

Signature: *Sagar Gnawali*



On behalf of the Agency

Name: **Devendra Karki**

Designation: **Director General**

Signature: *Devendra Karki*

Date:

Official Seal:

Witness

Name: **Rabindra Shrestha**

Designation: **Deputy Director General**

Signature: *Rabindra Shrestha*



Annex-5. Memorandum of Understanding between RBN and DoLIDAR

सडक बोर्ड नेपाल र स्थानीय पूर्वाधार विकास तथा कृषि सडक विभाग (डोलिडार) बीच आ.व. २०७४/०७५ मा सडक मर्मत संभार कार्यको अनुगमन तथा मूल्याङ्कनको लागि गरिएको समझदारी पत्र ।

(MEMORANDUM OF UNDERSTANDING)

सडक बोर्ड नेपाल र स्थानीय तहको सहकार्यमा सडक मर्मत संभार कार्यक्रम संचालन गराउदा डोलिडारबाट अनुगमन तथा मूल्याङ्कन (Monitoring & Evaluation) गर्ने कार्यको लागि डोलिडार र सडक बोर्ड बीच निम्नानुसार समझदारी कायम भएको छ । सडक बोर्ड नेपालको तर्फबाट प्रतिनिधित्व गर्ने कार्यकारी निर्देशक (त्यसपछि प्रथम पक्ष भनेर संबोधन गरिएको) र डोलिडार तर्फबाट प्रतिनिधित्व गर्ने महानिर्देशक (त्यसपछि दोश्रो पक्ष भनेर संबोधन गरिएको) बीच निम्नानुसार समझदारी कायम भएको छ ।

१. सडक बोर्ड ऐन २०५८, सडक बोर्ड नियमावली २०६०, सडक बोर्ड निर्देशिका २०६१ र सडक बोर्ड नेपालको कार्यकारी समितिको निर्णयको परिधि तथा नेपाल सरकारले निर्दिष्ट गरेको प्रशासनिक, आर्थिक र प्राविधिक प्रकृयाभित्र रही स्थानीय तहहरूको स्वीकृत कार्यक्रम अनुसार गरिने सडक मर्मत संभार कार्यको आवश्यकता अनुसार अनुगमन/मूल्याङ्कन दोश्रो पक्षले गर्ने प्रतिवद्धता व्यक्त गर्छ ।
२. स्थानीय तह द्वारा संचालित कार्य प्रथम पक्षले अनुगमन तथा मूल्याङ्कन गर्दा दोश्रो पक्षले आवश्यक सहयोग उपलब्ध गराउनु पर्नेछ । आवश्यकता अनुसार प्रथम र दोश्रो पक्षबाट संयुक्त रूपमा अनुगमन समेत गर्न सकिनेछ ।
३. सामान्यतया दोश्रो पक्षले सडक मर्मत संभार गर्ने स्थानीय तहको निर्दिष्ट समय भित्र अनुगमन कार्य गर्ने छ र सोको प्रतिवेदन एक महिना भित्र प्रथम पक्षलाई उपलब्ध गराउने छ ।
४. प्रथम पक्षले स्थानीय तहलाई सडक मर्मत संभार कार्यको लागि रकम निकास गरेको जानकारी दोश्रो पक्षलाई गराउने छ । स्थानीय तहहरूले प्रथम पक्षलाई कार्यक्रम, निकास माग, प्रगति विवरण आदि पठाउदा सो को जानकारी दोश्रो पक्षलाई दिनेछ ।
५. स्थानीय तहहरूबाट तोकिएको अवधिभित्र प्रथम पक्षलाई समझदारीपत्र (MOU), चौमासिक प्रतिवेदन, वार्षिक प्रतिवेदन, कार्य सम्पन्न प्रतिवेदन र अन्य आवश्यक वित्तिय विवरण आदि उपलब्ध गराउन दोश्रो पक्षले सहजकर्ताको भूमिका निर्वाह गर्नु पर्नेछ ।
६. सडक बोर्ड नेपालको स्वीकृत एकिकृत वार्षिक कार्यक्रम (IAP) अनुसार अनुगमन तथा मूल्याङ्कन कार्यको लागि विनियोजित रकमबाट वास्तविक खर्चको आधारमा प्रथम पक्षले निकास उपलब्ध गराउने छ ।

कार्यकारी निर्देशक
सडक बोर्ड नेपाल
के.ए.के.

नेपाल सरकार
संघीय पूर्वाधार विकास तथा कृषि सडक विभाग
धौलाचल, काठमाडौं, नेपाल

जीवनकुमार श्रेष्ठ
महानिर्देशक

७. सामान्यतया अनुगमन तथा मूल्याङ्कन कार्य सम्पन्न भई आन्तरिक लेखा परीक्षण (आ.ले.प.) सम्पन्न भएको १ (एक) महिनाभित्र आ.ले.प. प्रतिवेदन र अन्तिम लेखा परीक्षण सम्पन्न भएको १ (एक) महिनाभित्र म.ले.प. प्रतिवेदन दोश्रो पक्षले प्रथम पक्षलाई उपलब्ध गराउने छ ।
८. चालु आ.व.मा आगामी आ.व.को प्रारम्भिक बजेट सिलिङ्ग तोक्ने प्रयोजनको लागि सडक बोर्डले निर्दिष्ट गरेको ढाँचामा स्थानीय तहहरूको कार्यक्षेत्रभित्र रहेका सम्पूर्ण सडकको तथ्याङ्क माघ मसान्तभित्र प्रथम पक्षलाई प्राप्त हुने व्यवस्था दोश्रो पक्षले मिलाउनु पर्नेछ ।
९. स्थानिय तहहरूले त्यहीबाट स्वीकृत गरेको सडक मर्मत संभार सम्बन्धि वार्षिक कार्यक्रम ढिलोमा चालु आ.व. को कार्तिक मसान्त भित्रमा वा कुनै कारणवस कार्यक्रम संसोधन/थप गराउनुपर्ने भएमा वा विशेष कारणवस कार्तिक मसान्त भित्र कार्यक्रम स्वीकृत हुन नसकेको अवस्थामा चालु आ.व. भित्रै कार्य सम्पन्न गर्ने प्रतिबद्धताका साथ ढिलोमा चालु आ.व. को फाल्गुण मसान्त भित्र वार्षिक/संसोधित/थप कार्यक्रम सडक बोर्ड नेपालमा प्राप्त हुने गरी पठाउने कार्यमा दोश्रो पक्षले सहयोगी भूमिका खेल्नु पर्नेछ ।
१०. सडक बोर्ड नेपालद्वारा स्थानीय तहको लागि आयोजना गरिने तालिम, गोष्ठी, समिक्षा बैठक, आदि कार्यक्रममा दोश्रो पक्षको सक्रिय भूमिका रहने छ ।
११. यस समझदारी पत्रको कुनै बुँदा यदि सडक बोर्डको ऐन, नियम तथा निर्देशिका र कार्यकारी समितिको निर्णयसंग बाझिएमा सो प्रभावित बुँदा निस्क्य हुनेछ । साथै यस समझदारी पत्रमा स्पष्ट नहुने विवरण सडक बोर्डको ऐन, नियम, निर्देशिका तथा कार्यकारी समितिको निर्णय वमोजिम हुनेछ ।

प्रथम पक्षको तर्फबाट

नाम : कृष्ण सिंह बस्नेत

पद : कार्यकारी निर्देशक

दस्तखत :

कार्यालयको छाप :

मिति :

साक्षी

नाम : सागर ज्ञवाली

पद : प्राविधिक निर्देशक

दस्तखत :

मिति:

द्वितीय पक्षको तर्फबाट

नाम : जीवनकुमार श्रेष्ठ

पद : महानिर्देशक

दस्तखत :

कार्यालयको छाप :

मिति :

साक्षी

नाम : उमा शंकर साह

पद : सि.डि.ई.

दस्तखत :

मिति:

Annex-6. List of RAs Monitored and Evaluated

Region	DDC	DRO	MNC	SMNC
Eastern	Siraha	Lahan		
	Udayapur			
			Rajbiraj	
	Morang	Biratnagar		Biratnagar
	Sunsari		Inaruwa	Itahari
	Jhapa		Damak	
	Taplejung			
	Illam	Illam	Illam	
	Dhankuta		Dhankuta	
			Khandbari	
Central	Rasuwa			
	Nuwakot	Nuwakot	Bidur	
	Dolakha	Charikot	Bhimeshwor	
		Kathmandu		
	Lalitpur			
	Dhading			
	Chitwan	Bharatpur	Ratnanagar	Bharatpur
	Makawanpur	Hetauda		Hetauda
	Parsa		Birgunj	
Western	Lamjung			
	Kaski		Lekhnath	Pokhara
	Myagdi			
		Damauli		
	Palpa	Palpa		
	Rupandehi	Butwal	Sidharthanagar	Butwal
		Shivapur		
	Nawalparasi		Ramgram	
	Argkhanchi			
Mid-Western	Banke	Nepalgunj		
	Bardiya		Gulariya	
	Dang	Dang/Ghorahi	Ghorahi	
			Tulsipur	
	Surkhet	Surkhet		
Far-Western	Kailali			Dhangadi
	Kanchanpur	Mahendranagar	Bhimdutta	
		Doti		
	Dadeldhura			
	Baitadi	Baitadi	Dasharathchand	
Total	31	18	17	8

Annex-7. Details of Allocation and Disbursement: Approved Program and Disbursement of SRN (DOR)

F.Y. 2073/074

S.No.	Name of Offices	Approved Program	Disbursement
1	Ilam	131,700,000.00	131,700,000.00
2	Damak	154,316,000.00	154,316,000.00
3	Tumlingtar	503,802,000.00	240,562,106.00
4	Biratnagar	110,010,000.00	80,308,000.00
5	Dhankuta	158,239,000.00	103,511,000.00
6	Harkapur	60,268,268.71	34,757,253.00
7	Lahan	163,680,000.00	163,680,000.00
8	Charikot	76,220,000.00	76,220,000.00
9	Khurkot	32,050,000.00	22,213,000.00
10	Kathmandu 1	170,620,000.00	170,620,000.00
11	Kathmandu 1	152,381,000.00	152,381,000.00
12	Lalitpur	149,600,000.00	119,224,806.00
13	Bharatpur	445,124,000.00	398,293,484.00
14	Nuwakot	92,713,000.00	68,303,000.00
15	Bhaktapur	155,870,000.00	118,249,000.00
16	Heatauda	258,720,000.00	183,260,000.00
17	Janakpur	61,383,000.00	61,383,000.00
18	Chandranigahapur	52,960,000.00	52,960,000.00
19	Damauli	105,260,000.00	66,865,000.00
20	Pokhara	140,370,000.00	140,370,000.00
21	Baglung	71,368,000.00	71,368,400.00
22	Palpa	85,350,000.00	85,350,000.00
23	Butwal	302,460,000.00	302,460,000.00
24	Shivapur	104,080,000.00	100,294,205.00
25	Devasthan	137,130,000.00	143,130,000.00
26	Dang	185,600,000.00	136,422,000.00
27	Jumla	43,596,000.00	43,596,000.00
28	Chaurjahari	33,040,000.00	33,040,000.00
29	Nepalgunj	154,410,000.00	135,640,000.00
30	Surkhet	282,350,000.00	262,350,000.00
31	Sanfebagar	124,489,000.00	124,489,000.00
32	Mahendranagar	226,722,000.00	222,089,600.00
33	Doti	145,146,000.00	145,146,000.00
34	Baitadi	152,839,000.00	152,839,000.00
35	Banepa-Sindhuli	141,800,000.00	71,800,000.00

S.No.	Name of Offices	Approved Program	Disbursement
36	Eastern Regional Directories, Damak	2,000,000.00	2,000,000.00
37	Central Regional Directories, Kathmandu	2,000,000.00	2,000,000.00
38	Weastern Regional Directories, Pokhara	2,000,000.00	2,000,000.00
39	Mid weastern Regional Directories, Surkhet	2,000,000.00	2,000,000.00
40	Far weastern Regional Directories, Doti	2,000,000.00	2,000,000.00
41	Heavy Division & Yantrik Office		
a	Yantrik Main Branch Kathmandu	82,820,000.00	82,820,000.00
b	Heavy Division Itahari	7,200,000.00	7,200,000.00
c	Heavy Division Heatuda	7,200,000.00	7,200,000.00
d	Heavy Division Kathmandu	11,230,000.00	11,230,000.00
e	Heavy Division Butwal	7,200,000.00	7,200,000.00
f	Heavy Division Nepaljung	7,200,000.00	7,200,000.00
g	Heavy Division Godawari	4,400,000.00	4,400,000.00
h	Yantrik Office Birtamod	1,170,000.00	1,170,000.00
i	Yantrik Office Lahan	1,100,000.00	1,100,000.00
j	Yantrik Office Janakpur	1,500,000.00	1,500,000.00
k	Yantrik Office Bharatpur	1,200,000.00	1,200,000.00
l	Yantrik Office Bhaktapur/ lalitpur	1,000,000.00	1,000,000.00
m	Yantrik / Heavy Office Pokhara	4,400,000.00	4,400,000.00
n	Yantrik Office Dang	1,200,000.00	1,200,000.00
o	Yantrik Office Surkhet	1,200,000.00	1,200,000.00
p	Yantrik Office Buder	1,100,000.00	1,100,000.00
q	Yantrik Office Phidim	800,000.00	800,000.00
r	Yantrik Office Dumre	900,000.00	900,000.00
45	Department Of Roads Babarmahal	88,200,000.00	44,700,000.00
46	Central Lab Patandhoka Lalitpur	600,000.00	235,763.00
Total Amount		5,607,286,268.71	4,766,946,617.00

Annex-8. Details of Allocation and Disbursement: Budget Celling, Approved Program and Disbursement DDC

F.Y. 2073/074

S.N.	DDC	Budget Ceiling	Approved Program	Disbursement
1	Aacham	5,300,000.00	5,074,836.90	4,862,583.00
2	Arghakanchi	6,000,000.00	-	-
3	Baglung	5,900,000.00	5,900,000.00	3,816,837.00
4	Baitadi	5,500,000.00	-	-
5	Bajhang	4,900,000.00	2,400,000.00	720,000.00
6	Bajura	4,500,000.00	-	-
7	Banke	8,400,000.00	5,900,000.00	1,770,000.00
8	Bara	6,300,000.00	6,300,000.00	6,140,000.00
9	Bardiya	8,300,000.00	5,795,450.78	1,738,635.00
10	Bhaktapur	2,500,000.00	2,499,352.00	1,953,329.00
11	Bhojpur	5,200,000.00	-	-
12	Chitwan	8,200,000.00	8,200,000.00	6,875,775.00
13	Dadeldhura	5,300,000.00	2,800,000.00	2,039,592.00
14	Dailekh	5,200,000.00	-	-
15	Dang	6,100,000.00	3,600,000.00	3,070,774.00
16	Darchula	4,700,000.00	2,200,000.00	660,000.00
17	Dhading	5,900,000.00	5,900,000.00	1,770,000.00
18	Dhankuta	6,500,000.00	4,000,000.00	3,897,899.00
19	Dhanusha	7,000,000.00	7,000,000.00	2,100,000.00
20	Dolakha	5,900,000.00	3,400,000.00	1,020,000.00
21	Doti	6,000,000.00	6,000,000.00	1,800,000.00
22	Gorkha	5,900,000.00	-	-
23	Gulmi	4,700,000.00	-	-
24	Ilam	4,800,000.00	2,300,000.00	690,000.00
25	Jajarkot	5,500,000.00	-	-
26	Jhapa	6,900,000.00	6,639,456.00	1,991,836.00
27	Jumla	4,800,000.00	-	-
28	Kailali	7,900,000.00	5,400,000.00	1,620,000.00
29	Kalikot	4,500,000.00	-	-
30	Kanchanpur	5,900,000.00	3,400,000.00	3,239,500.00
31	Kapilbastu	5,500,000.00	-	-
32	Kaski	8,000,000.00	8,000,000.00	5,105,572.00
33	Kathmandu	2,500,000.00	2,460,255.89	2,427,767.00
34	Kavrepalanchok	6,000,000.00	-	-

S.N.	DDC	Budget Ceiling	Approved Program	Disbursement
35	Khotang	5,300,000.00	2,800,000.00	840,000.00
36	Lalitpur	7,900,000.00	-	-
37	Lamjung	5,900,000.00	5,899,016.00	5,478,202.00
38	Mahottari	5,500,000.00	5,500,000.00	4,000,000.00
39	Makawanpur	6,700,000.00	6,700,000.00	2,010,000.00
40	Manang	2,000,000.00	-	-
41	Morang	8,400,000.00	5,900,000.00	1,770,000.00
42	Mugu	2,000,000.00	2,000,000.00	600,000.00
43	Mustang	5,300,000.00	5,087,940.27	4,837,768.00
44	Myagdi	5,300,000.00	2,800,000.00	840,000.00
45	Nawalparasi	7,100,000.00	4,595,909.64	1,378,883.00
46	Nuwakot	5,900,000.00	3,398,654.03	1,019,600.00
47	Okhaldhunga	4,800,000.00	-	-
48	Palpa	6,500,000.00	6,500,000.00	1,950,000.00
49	Panchthar	5,500,000.00	3,000,000.00	900,000.00
50	Parbat	5,900,000.00	3,400,000.00	1,020,000.00
51	Parsa	6,300,000.00	3,800,000.00	1,140,000.00
52	Pyuthan	5,300,000.00	2,800,000.00	840,000.00
53	Ramechhap	5,300,000.00	2,797,370.00	1,209,859.00
54	Rasuwa	4,700,000.00	3,100,000.00	930,000.00
55	Rautahat	5,700,000.00	3,200,000.00	2,560,178.00
56	Rolpa	5,300,000.00	-	-
57	Rukum	5,500,000.00	3,000,000.00	3,000,000.00
58	Rupandehi	8,700,000.00	8,700,000.00	2,610,000.00
59	Salyan	5,200,000.00	-	-
60	Sankhuwasawa	4,800,000.00	-	-
61	Saptari	5,300,000.00	5,143,588.08	5,143,588.00
62	Sarlahi	5,200,000.00	2,700,000.00	810,000.00
63	Sindhuli	5,000,000.00	5,000,000.00	1,500,000.00
64	Sindhupalchowk	5,700,000.00	-	-
65	Siraha	7,400,000.00	4,900,000.00	1,470,000.00
66	Solokhumbu	4,500,000.00	4,396,083.33	1,318,825.00
67	Sunsari	7,700,000.00	5,200,000.00	1,560,000.00
68	Surkhet	7,100,000.00	4,600,000.00	1,380,000.00
69	Syanjha	6,900,000.00	6,692,800.00	6,277,217.00
70	Tanahun	7,700,000.00	5,200,000.00	1,560,000.00
71	Taplejung	5,500,000.00	3,000,000.00	3,000,000.00
72	Terathum	5,300,000.00	2,800,000.00	2,717,165.00
73	Udayapur	6,100,000.00	3,600,000.00	3,600,000.00
74	DOLIDAR	14,071,500.00	10,671,500.00	10,671,500.00
Total		436,771,500.00	254,052,212.92	139,252,884.00

Annex-9. Details of Allocation and Disbursement: Budget Ceiling, Approved Program and Disbursement Municipalities

F.Y. 2073/074

S.No.	Municipality	Budget Ceiling	Approved Program	Disbursement
1	Aabukhairahani	4,500,000.00	-	-
2	Amargadi	5,200,000.00	2,700,000.00	2,700,000.00
3	Anantalingeshwor	4,500,000.00	4,500,000.00	1,350,000.00
4	Api- Mahakali	4,500,000.00	4,098,024.00	1,229,407.00
5	Attariya	4,500,000.00	4,500,000.00	4,330,032.00
6	Babae (Thakurbaba)	4,500,000.00	3,305,066.80	2,307,708.00
7	Badimalika	4,500,000.00	-	-
8	Bagchaur	4,500,000.00	-	-
9	Baglung	6,200,000.00	3,900,000.00	1,170,000.00
10	Bajrabarahi	4,500,000.00	-	-
11	Bandipur	5,800,000.00	4,768,533.00	4,761,860.00
12	Banepa	7,300,000.00	5,000,000.00	1,500,000.00
13	Banganga	4,500,000.00	-	-
14	Barathawa	4,500,000.00	-	-
15	Bardaghat	4,500,000.00	-	-
16	Bardibas	4,500,000.00	-	-
17	Basgadhi	4,500,000.00	4,499,999.80	1,350,000.00
18	Bedkot	4,500,000.00	-	-
19	Belbari	4,500,000.00	1,699,999.90	1,189,999.00
20	Beldangi	4,500,000.00	-	-
21	Beltar-Basaha	4,500,000.00	-	-
22	Beluri	4,500,000.00	4,499,799.30	4,499,799.00
23	Beni	4,500,000.00	-	-
24	Beshisahar	4,500,000.00	-	-
25	Bhadrapur	10,000,000.00	9,930,171.00	2,979,051.00
26	Bhajani-Trishakti	4,500,000.00	-	-
27	Bhaktapur	8,400,000.00	6,500,000.00	1,950,000.00
28	Bharatpur (Sub-Metro)	11,000,000.00	8,800,000.00	2,640,000.00
29	Bheriganga	4,500,000.00	-	-
30	Bherimalika	4,500,000.00	-	-
31	Bhimdutta	10,000,000.00	7,199,665.10	2,159,900.00
32	Bhimeswor	6,000,000.00	-	-
33	Bhojpur	4,500,000.00	-	-
34	Bhrikuti	4,500,000.00	-	-

S.No.	Municipality	Budget Ceiling	Approved Program	Disbursement
35	Bidur	8,000,000.00	4,600,000.00	1,380,000.00
36	Biratnagar (Sub-Metro)	16,000,000.00	-	-
37	Birendranagar	7,700,000.00	7,700,000.00	7,692,915.00
38	Birjung Sub Metro	16,500,000.00	10,500,000.00	5,768,000.00
39	Birtamod	4,500,000.00	-	-
40	Budanilkantha	4,500,000.00	3,446,933.20	1,034,080.00
41	Buddhabhumi (Budhabatika)	4,500,000.00	4,172,382.70	3,940,775.00
42	Butwal	15,400,000.00	10,000,000.00	5,386,298.00
43	Chainpur	4,500,000.00	4,433,892.00	4,321,283.00
44	Chandannath	4,500,000.00	-	-
45	Chandragiri	4,500,000.00	-	-
46	Chandrapur	4,500,000.00	4,498,991.00	3,149,296.00
47	Changunarayan	4,500,000.00	-	-
48	Chapakot	4,500,000.00	-	-
49	Chaurjahari	4,500,000.00	-	-
50	Chitrawan	4,500,000.00	-	-
51	Choutara	4,500,000.00	-	-
52	Dakshinkali	4,500,000.00	-	-
53	Damak	9,000,000.00	9,000,000.00	2,397,479.00
54	Dasrathchand	5,300,000.00	-	-
55	Debdaha	4,500,000.00	4,000,000.00	1,845,085.00
56	Deumai	4,500,000.00	4,498,983.00	4,498,683.00
57	Devchuli	5,000,000.00	5,000,000.00	5,000,000.00
58	Dhangadi	13,500,000.00	8,400,000.00	8,384,654.00
59	Dhangadimai	4,500,000.00	-	-
60	Dhankuta	7,500,000.00	7,500,000.00	358,715.00
61	Dhanushadham	4,500,000.00	4,479,804.10	2,479,106.00
62	Dharan	14,800,000.00	9,991,987.40	9,991,987.00
63	Dhulikhel	6,100,000.00	6,093,187.30	4,132,264.00
64	Diktel	4,500,000.00	-	-
65	Dipayal Silgadi	6,000,000.00	6,000,000.00	5,960,950.00
66	Dodhara Chadani	4,500,000.00	-	-
67	Dudhakunda	4,500,000.00	4,500,000.00	3,150,000.00
68	Dudhauri	4,500,000.00	-	-
69	Duhabi Bhaluwa	4,500,000.00	1,700,000.00	510,000.00
70	Dullu	4,500,000.00	4,500,000.00	3,150,000.00
71	Gadimai	4,500,000.00	-	-
72	Gaindakot	4,500,000.00	-	-
73	Ganeshman-Charnath	4,500,000.00	-	-

S.No.	Municipality	Budget Ceiling	Approved Program	Disbursement
74	Garuda	4,500,000.00	3,903,271.00	1,170,981.00
75	Gaur	6,600,000.00	4,610,523.50	2,032,467.00
76	Gaushala	4,500,000.00	4,472,022.40	1,901,292.00
77	Ghodaghodi	4,500,000.00	-	-
78	Ghorahi	8,600,000.00	8,600,000.00	2,580,000.00
79	Godawari	4,500,000.00	-	-
80	Gokarneshwor	4,500,000.00	-	-
81	Golbazar	4,500,000.00	3,499,917.70	2,397,923.00
82	Gorkha	6,800,000.00	-	-
83	Gulariya	6,900,000.00	4,499,999.60	1,350,000.00
84	Hanumannagar-Yoginimai	4,500,000.00	-	-
85	Hariwon	4,500,000.00	-	-
86	Heatunda	11,200,000.00	9,000,000.00	2,700,000.00
87	Ilam	8,300,000.00	5,200,000.00	1,560,000.00
88	Inaruwa	7,700,000.00	-	-
89	Ishworpur	4,500,000.00	1,000,000.00	321,941.00
90	Itahari	13,000,000.00	13,000,000.00	3,900,000.00
91	Jaleswor	5,400,000.00	2,900,000.00	870,000.00
92	Janakpur	11,200,000.00	11,199,377.30	1,633,002.00
93	Jayaprithivi	4,500,000.00	4,099,972.00	1,229,990.00
94	Jhalari pipaladi	4,500,000.00	4,500,000.00	2,574,904.00
95	Jiri	4,500,000.00	-	-
96	Kageshwori-Manahara	4,500,000.00	-	-
97	Kalaiya	6,600,000.00	4,000,000.00	1,200,000.00
98	Kalika	4,500,000.00	4,500,000.00	2,914,943.00
99	Kamalamai	6,100,000.00	5,937,632.70	2,698,253.00
100	Kamalbazar	4,500,000.00	-	-
101	Kanchanrup	4,500,000.00	-	-
102	Kankai	4,500,000.00	4,500,000.00	4,500,000.00
103	Kapilbastu	8,300,000.00	8,271,098.50	3,838,084.00
104	Karaaputar	4,500,000.00	-	-
105	Karyabinayak	4,500,000.00	-	-
106	Katari	4,500,000.00	4,500,000.00	717,604.00
107	Kathmandu Metro	26,500,000.00	26,490,063.00	7,947,019.00
108	Kawasoti	4,500,000.00	-	-
109	Kchireswornath	4,500,000.00	4,499,093.70	3,091,088.00
110	Khadbari	5,300,000.00	-	-
111	Khairahani	4,500,000.00	-	-
112	Kirtipur	8,300,000.00	5,775,000.00	3,887,583.00
113	Kohalpur	4,500,000.00	4,149,570.00	4,149,570.00

S.No.	Municipality	Budget Ceiling	Approved Program	Disbursement
114	Kolhabi	4,500,000.00	-	-
115	Koshiharicha	4,500,000.00	1,200,000.00	1,200,000.00
116	Krishnanagar	4,500,000.00	-	-
117	Krishnapur	4,500,000.00	4,500,000.00	1,745,237.00
118	Kusma	4,500,000.00	-	-
119	Lahan	6,600,000.00	6,599,590.01	3,523,157.00
120	Lalbandi	4,500,000.00	1,500,000.00	1,500,000.00
121	Laliguras	4,500,000.00	4,500,000.00	900,000.00
122	Lalitpur	14,300,000.00	8,680,275.20	2,604,082.00
123	Lamahi	4,500,000.00	-	-
124	Lamki Chuwa	4,500,000.00	1,700,000.00	510,000.00
125	Lekhanath	7,300,000.00	-	-
126	Letang Bhogeteni	4,500,000.00	-	-
127	Liwang	4,500,000.00	-	-
128	Lumbini Sanskritik	4,500,000.00	4,500,000.00	4,498,800.00
129	Madee	4,500,000.00	-	-
130	Madhuban (Sonashree-Taratal)	4,500,000.00	4,480,437.30	377,306.00
131	Madhya Nepal	4,500,000.00	-	-
132	Madhyabindu	4,500,000.00	-	-
133	Madhyapur Thimi	9,700,000.00	6,999,988.00	4,531,471.00
134	Madi, Chitwan	4,500,000.00	-	-
135	Mahagadhimai	4,500,000.00	-	-
136	Mahalaxmi	4,500,000.00	-	-
137	Malangawa	5,900,000.00	-	-
138	Mangelsen	4,500,000.00	1,293,967.30	857,065.00
139	Manthali	4,500,000.00	-	-
140	Mechinagar	6,900,000.00	4,499,603.00	4,467,101.00
141	Melamchi	4,500,000.00	4,487,743.60	1,346,323.00
142	Mirchaya	4,500,000.00	4,481,851.20	3,331,446.00
143	Mithila	4,500,000.00	-	-
144	Musikot	4,500,000.00	-	-
145	Myanglung	4,500,000.00	4,500,000.00	2,502,088.00
146	Nagarjun	4,500,000.00	-	-
147	Nagarkot	4,500,000.00	4,448,969.00	855,339.00
148	Namobuddha (Kashikhanda)	4,500,000.00	4,499,150.60	1,349,745.00
149	Narayan	5,500,000.00	3,300,000.00	990,000.00
150	Narayani	4,500,000.00	-	-
151	Nepaljung	12,000,000.00	-	-
152	Niggadh	4,500,000.00	4,500,000.00	1,350,000.00

S.No.	Municipality	Budget Ceiling	Approved Program	Disbursement
153	Nilkhantha	4,500,000.00	-	-
154	Paakhribas	4,500,000.00	4,000,000.00	1,200,000.00
155	Palungtar	4,500,000.00	4,500,000.00	2,139,986.00
156	Panauti	6,600,000.00	-	-
157	Panchkhal	4,500,000.00	-	-
158	Parshuram	4,500,000.00	-	-
159	Patan	4,500,000.00	-	-
160	Patharisanischare	4,500,000.00	4,497,756.00	4,147,886.00
161	Phidim	4,500,000.00	-	-
162	Pokhara	16,000,000.00	15,999,502.50	4,799,850.00
163	Pokhariya	4,500,000.00	4,500,000.00	2,879,843.00
164	Punarbans	4,500,000.00	1,200,000.00	360,000.00
165	Putalibazar	6,400,000.00	6,399,341.00	3,759,691.00
166	Pyuthan	4,500,000.00	-	-
167	Rainas	4,500,000.00	-	-
168	Rajapur	4,500,000.00	4,500,000.00	2,048,403.00
169	Rajbiraj	7,500,000.00	5,000,000.00	3,499,841.00
170	Ramdhunibhasi	4,500,000.00	-	-
171	Ramechhap	4,500,000.00	-	-
172	Ramgram	7,300,000.00	5,198,342.00	3,524,833.00
173	Rampur	4,500,000.00	-	-
174	Rangeli	4,500,000.00	-	-
175	Rapti	4,500,000.00	4,500,000.00	3,900,000.00
176	Ratnanagar	8,500,000.00	6,000,000.00	6,000,000.00
177	Resunga	4,500,000.00	-	-
178	Sabaila	4,500,000.00	-	-
179	Sainamaina	4,500,000.00	1,699,971.80	31,280.00
180	Samvunath	4,500,000.00	4,497,445.90	2,469,951.00
181	Sandhikharka	4,500,000.00	-	-
182	Sanfebagar	4,500,000.00	-	-
183	Sani Arjun	4,500,000.00	4,500,000.00	653,832.00
185	Saptakoshi	4,500,000.00	-	-
186	Saradha	4,500,000.00	-	-
187	Shadananda	4,500,000.00	3,486,238.30	4,469,004.00
188	Shankharapur	4,500,000.00	-	-
189	Shivaraj	4,500,000.00	4,419,750.10	4,079,321.00
190	Shivasataakchi	4,500,000.00	4,500,000.00	4,500,000.00
191	Shuklagandaki	4,500,000.00	4,500,000.00	4,281,463.00
192	Siddarthanagar	12,500,000.00	10,000,000.00	9,837,109.00

S.No.	Municipality	Budget Ceiling	Approved Program	Disbursement
193	Siddhicharan	4,500,000.00	4,500,000.00	-
194	Simraungadh	4,500,000.00	-	-
195	Siraha	6,500,000.00	4,000,000.00	3,189,269.00
196	Subhaghat-Gangamala	4,500,000.00	-	-
197	Sukhipur	4,500,000.00	-	-
198	Sundarbazar	4,500,000.00	-	-
199	Sunder Dulari	4,500,000.00	1,700,000.00	510,000.00
200	Sunwal	4,500,000.00	4,498,742.70	3,133,081.00
201	Suryabinayak	4,500,000.00	-	-
202	Suryodaya	4,500,000.00	1,000,000.00	690,864.00
203	Tansen	7,100,000.00	-	-
204	Taplejung	4,500,000.00	-	-
205	Tarkeshwor	4,500,000.00	-	-
206	Thaaha	4,500,000.00	4,499,515.30	668,290.00
207	Tikapur	7,200,000.00	4,700,000.00	4,676,804.00
208	Tilottama	4,500,000.00	4,500,000.00	4,500,000.00
209	Tokha	4,500,000.00	-	-
210	Tripur	4,500,000.00	-	-
211	Triyuga	6,800,000.00	4,200,000.00	1,744,111.00
212	Tulsipur	6,600,000.00	-	-
213	Urlabari	4,500,000.00	1,700,000.00	1,700,000.00
214	Vanu	4,500,000.00	4,500,000.00	2,474,509.00
215	Virkot	4,500,000.00	4,366,760.70	1,119,898.00
216	Vyas	7,000,000.00	4,498,249.00	2,404,629.00
217	Waling	6,700,000.00	6,684,600.00	4,679,220.00
Total		1,234,900,000.00	545,445,225.41	320,328,098.00



Annex-10. Internal Audit Report

**आन्तरिक लेखापरिक्षण प्रतिवेदन,
आर्थिक वर्ष
२०७२/७३**



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१. परिचय

१.१ सडक बोर्ड नेपालको परिचय

सरकारी निजी सहकार्यमा आधारित सुधारको संरचना, नयाँ विकसित प्रकृयाहरू र अन्य देशहरूले प्राप्त गरेको अनुभवको आधारमा “सडक बोर्ड एन २०५८” अन्तर्गत सडक बोर्डको गठन भएको छ । दिगो सडक मर्मत कोष स्थापित गरी योजनावद्ध रूपमा सडकको मर्मत संभार गर्ने र कम मुल्यमा अविच्छिन्न, सुविधाजनक र सुरक्षित सडक यातायात सेवा प्रदान गर्न सडक बोर्ड नेपाल क्रियाशील छ । यस बोर्डले मर्मत संभार कार्य गर्ने सडक सम्बन्धी निकायहरूलाई रकम उपलब्ध गराउँछ ।

१.२ लेखापरिक्षणको उद्देश्य

लेखापरिक्षणका सार उद्देश्यहरू निम्न बमोजिम रहेका छन्

- लेखापरिक्षण गर्दा पालना गरिनुपर्ने नेपाल लेखापरिक्षण मान (Nepal standards on Auditing) तथा सर्वमान्य लेखापरिक्षण विधि (generally accepted audit procedure) अनुसार गर्ने,
- बोर्डको व्यवस्था, प्रक्रिया र नियन्त्रण चुस्तता, दुरुस्तता तथा प्रभावकारिताको विश्वनियता जाँच गर्न आन्तरिक लेखापरिक्षण योजनाबद्ध तबरले गर्ने,
- बोर्डको प्रक्रियागत तहको आन्तरिक नियन्त्रण प्रणालीको शक्ति, ढाँचा तथा सञ्चालन प्रभावकारिता तथा बोर्डले पहिचान गरेका कमजोरी र खतरा भएका क्षेत्रको विश्वसनीयता जाँच गर्ने,
- वित्तिय विवरण तयार गर्दा अपनाइएका लेखा सिद्धान्त तथा अनुमानको जाँच गर्ने,
- सम्पूर्ण बोर्ड भरिको खतरा व्यवस्थापन तथा (governance framework) को मूल्यांकन गर्ने,
- हालका निति तथा प्रक्रियाको प्रभावकारिताको मूल्यांकन र सुधारको लागी सुझाव दिने,
- कानूनी तथा नियामक आवश्यकता(requirement) तथा निति, प्रक्रिया र(guidelines) को मूल्यांकन गर्ने,
- श्रोतहरू आर्थिक मितव्ययी(economically) तबरले लिइएको र प्रभावकारी तबरले प्रयोग गरिएको र पर्याप्त रूपमा सुरक्षित गरिएको छ छैन जाँच गर्ने,
- नियामक निकायहरू तथा अन्य सुझावपालना भए नभएको (follow up) गर्ने,
- भेटिएका समस्याहरू तथा समाधानका लागि दिइने सुझावहरूका बारेमा व्यवस्थापनसँग छलफल गरि आन्तरिक लेखापरिक्षणको प्रतिवेदन व्यवस्थापनलाई बुझाउने ।

१.३ आन्तरिक लेखापरिक्षणको सिमितता

आन्तरिक लेखापरिक्षण प्रक्रियाको विश्वसनियता व्यवस्थापनले दिएको सुचना र प्रतिनिधित्वमा, हामिले गरेको सोधपुछ तथा देखेका व्यहोरा, सिमित कारोवारको नमुना आधारमा गरिएको जाँच, विस्तृत सम्मिलित गरिएको मूल्यांकन उद्देश्यमा भर पर्दछ । आन्तरिक लेखापरिक्षणको रूपमा हामीले गरेको कार्यले व्यवस्थापनको दायित्वलाई कुनै प्रकारले पनि घटाउने छैन । आन्तरिक नियन्त्रण प्रणालीको ढाँचा, विकास, कार्यान्वयन तथा परिचालन गर्ने जिम्मेवारी व्यवस्थापनका सम्बन्धित सदस्यहरूको रहन्छ । सम्बन्धित दायित्व क्षेत्रमा पर्याप्त नियन्त्रण रहेको सुनिश्चित गराउने जवाफदेहिता सम्बन्धित व्यक्तिको रहन्छ तथा आवधिक भ्रमणलाई मात्र अनुगमन नियन्त्रणको ईमानदारिता मान्न सकिन्छ ।

१.४ लेखापरिक्षणको अवधि

सडक बोर्डको आन्तरिक लेखापरिक्षणको अवधि साउन १, २०७२ देखि अषाढ ३१, २०७३ सम्म रहेको छ ।

२. सडक बोर्ड नेपालको वासलात तथा आय ब्यय विवरण

सडक बोर्ड नेपालको आर्थिक वर्ष २०७२ ।७३ को वासलात तथा वित्तिय विवरणहरू निम्न बमोजिम संलग्न गरिएको छ ।

(क) आर्थिक वर्ष २०७२ ।७३ आषाढ मसान्तको वासलात

क्र.स	विवरण	अनुसुचि	यस वर्ष	गत वर्ष
	कोष तथा दायित्व			
१	सञ्चालन कोष	१	५,७८४,५०३,३२१।०२	४,७७१,२२१,९३२।०२
२	अवकाश व्यवस्था	१४	११,६४६,५३१।४२	१०,३१०,०९५।४१
३	धरौटी दायित्व	६(क)	९७४,२५०।००	९५७,२५०।००
४	सडक मर्मत सम्भार दायित्व	२(ख)	१६,२५३,२७८।८२	१७,६३२,६३७।३०
	जम्मा		५,८१३,३७७,३८१।२६	४,८००,१२१,९१४।७३
	सम्पत्ति			
१	सडक मर्मत सम्भार पेशकी			
	क) सडक विभाग	२(क)	५८०,९१८,८११।०४	४८२,१४८,०३९।८२
	ख) जिल्ला विकास समिति	३	१०६,२७९,७५९।००	८२,०८२,८४१।००
	ग) नगरपालीका	४	१८६,२६८,९९१।००	८३,५५२,६३३।००
२	धरौटी सम्पत्ति	६	५४८,८८१।०६	५४८,८८१।०६

क्र.सं	विवरण	अनुसुचि	यस वर्ष	गत वर्ष
३	प्राप्त हुनुपर्ने सडक दस्तुर	५	-	-
४	प्रशासनिक पेशकी		-	-
५	बैंक मौज्जात	७	४,९२७,६९५,४०७।७४	४,९४९,४५९,४२४।४४
६	उपदान कोष (GFS 98)	१४	११,६४६,५३९।४२	१०,३९०,०६६।४९
७	नगद मौज्जात		१९,०००।००	२०,०००।००
	जम्मा		५,६९३,३७७,३६९।२६	४,६००,९२९,९०५।७३

(ख) आर्थिक.वर्ष. २०७२/७३ आषाढ मसान्त सम्मको आय ब्यय विवरण

क्र.सं	विवरण	अनुसुचि	यस वर्ष	गत वर्ष
	आम्दानी			
१	नेपाल सरकारबाट निकाशा	१६	४,३९९,९५४,०००।००	४,०००,०००,०००।००
२	सडक दस्तुर संकलन	८	९०,६६५,४३२।००	९९,९५९,२७४।३९
३	व्याज आम्दानी	९	७९,६५७,६५४।२९	१०९,९४२,२७०।०४
४	विविध आम्दानी	१७	११,५५६,५२२।९९	३,०२६,०५३।०५
	जम्मा		४,५६९,४३३,६०६।४०	४,२०४,९९९,५९७।४६
	खर्च			
१	सडक दस्तुर संकलन खर्च	८		३,७६७,९९०।००
२	सडक मर्मत सम्भार खर्च			
	क) सडक विभाग	१०	३,९६४,९९९,९६९।९२	३,५०२,००९,९३६।६६
	ख) जिल्ला विकास समिति	११	१४६,५९६,४५७।००	१२०,६७३,४६३।००
	ग) नगरपालीका	१२	२९०,६९९,९९६।००	१५६,०९६,७६४।००
३	बैंक कमिशन तथा अन्य खर्च	१८	१,४०९,६७४।६४	१,९९७,९५४।००
४	सडक बोर्ड पुँजिगत खर्च	१५	४,२५०,६९२।००	६,४३०,२९६।००
५	प्रशासनिक खर्च	१३	२९,९७०,९०९।६४	२९,५३६,६५६।७०
	जम्मा		३,५६६,९५२,२९९।४०	३,६९९,६२५,६०४।५६
	बचत /(न्युन) वासलातमा सारेको		१,०९३,२६९,३०७।००	३९२,४९३,९९२।९०

३. आम्दानी सम्बन्धमा :

(क) आम्दानी रकम बोर्डको खातामा जम्मा हुनुपर्ने ।

सडक बोर्ड नियमावली, २०६०, परिच्छेद २ को दफा ४ बमोजिम सवारी चालकले ऐनको दफा ६ को उपदफा (२) को खण्ड (क) बमोजिम सडक उपभोग गरे वापतको दस्तुर बोर्डले तोकेको व्यक्तिलाई बोर्डले तोकेको तरिका बमोजिम बुझाउनु पर्दछ भने दफा ५ बमोजिम इन्धन आयातकर्ताले सवारी साधनमा लगाइएको दस्तुर इन्धन आयात गरिने भन्सार विन्दुमा नगद वा बोर्डले तोकेको बैंक खातामा जम्मा गर्नुपर्दछ ।

प्राप्त विवरण अनुसार यस आर्थिक वर्षमा यातायात तर्फको आम्दानी रु.५४,३७,४८,००० ।०० र निगम तर्फको आम्दानी रु.२,५२,७३,७९,९४८ ।०० रहेको देखिन्छ । तर उक्त आम्दानीलाई नेपाल सरकारको खातामा जम्मा गरिएको देखिएको । तसर्थ उक्त आम्दानीलाई बोर्डको बैंक खातामा जम्मा गर्नुपर्दछ ।

(ख) बोर्डको आम्दानी मध्ये व्याज आम्दानीमा बैंकले करकट्टी गरी बैंक खातामा सोभै जम्मा हुने हुदा व्याज आम्दानीमा करकट्टी हुने गरेको तर अन्य आम्दानीमा करकट्टी गरी दाखिला गरेको देखिएन । बोर्डले हालसम्म पनि स्थाई लेखा नम्बर साथै मूल्य अभिवृद्धि करमा दर्ता नभएपनि कर छुटको प्रमाणपत्र लिने नलिने सम्बन्धमा खास निर्णय लिएको देखिएन ।

(ग) बोर्डमा प्राप्त हुने विवध आम्दानी जस्तै: धरौटी, टेण्डर आदि लाई सम्बन्धीत निकायले पठाएको रकम नै आधिकारीक मानिने र सो रकमलाई आम्दानी बाँधिने हुँदा उक्त निकाय प्राप्त हुने आम्दानीप्रति आन्तरीक प्रणाली कमजोर रहेको देखिन्छ ।

(घ) सडक दस्तुर संकलन गर्दा बोर्डले बैंकलाई डेबिट गरी सम्बन्धित पक्षलाई क्रेडिट गर्ने गरेको देखियो लेखा दुरुस्त राख्नको लागि उक्त इन्ट्रलाई पुनः सम्बन्धित पक्ष डेबिट गराई आम्दानी लाई क्रेडिट गर्नुपर्ने देखिन्छ ।

४. सडक दस्तुर हर्जाना असुलउपर सम्बन्धमा :

सडक दस्तुर संकलन वापत सम्बन्धित ठेकेदारले शर्त २६(१) बमोजिम करार मितिको ७ दिन भित्र किस्ताको रकम समयमा नै बुझाउनु पर्दछ । निकायसँग गरिएको सम्भौता अनुसार शर्त २७(१) बमोजिम मासिक किस्ता करार मितिको ७ दिन भित्र नतिरेको खण्डमा प्रतिदिन ०.०५%को दरले ३० दिन सम्मको व्याज असुलउपर गर्नुपर्दछ र साथै ३० दिन पछि समेत किस्ता नतिरेको खण्डमा बैंक जमानत पत्रबाट रकम असुलउपर गर्नुपर्दछ भन्ने व्यवस्था उल्लेख रहेको छ ।

सडक दस्तुर वापत बुझाउनुपर्ने मासिक किस्ताको सम्बन्धित ठेकेदारले रकम समयमा बुझाएको पाइएन । निकायसँग गरिएको सम्भौता अनुसार मासिक किस्ता करार मितिको ७ दिन भित्र भुक्तानी गरिएको छैन साथै प्रतिदिन ०.०५%को दरले व्याज असुलउपर गर्नुपर्नेमा सो गरेको

पाइएन । साथै ३० दिन भित्र किस्ता नतिरेको खण्डमा बैंक जमानत पत्रबाट रकम असुलउपर गर्नुपर्नेमा सो गरेको पाइएन । निकायसँगको सम्झौता अनुसार उल्लेखित रकम हर्जाना वापत असुलउपर गर्नुपर्ने देखिन्छ :

क्र.स.	निकाय	हर्जाना
१	स्वच्छन्द्र निर्माण सेवा प्रा.ली	७९,५४६।९०
२	बाबुल निर्माण सेवा प्रा.ली	२८,४१८।९८
३	रसुवा निर्माण सेवा प्रा.ली	३,३९,४५५।५६
४	बिकोइ बिल्डर्स सेवा प्रा.ली	४,९७,८५६।८४
	जम्मा	९,३७,२७८।२८

बिभिन्न निर्माण सेवा प्रा.ली ले बुझाएको किस्ता रकमको विवरण निम्नानुसार छन् :

- ❖ बाबुल निर्माण सेवा प्रा.ली ले समयमा किस्ता नतिरेको देखियो । बाबुल निर्माण सेवा प्रा.ली. ले अशोज, कार्तिक, मंर, पौष र माघ महिनाको किस्ता नबुझाएको देखियो ।
- ❖ स्वच्छन्द्र निर्माण सेवा प्रा.ली ले मासिक किस्ता टुक्रापारी बुझाएको देखियो ।
- ❖ रसुवा निर्माण सेवा प्रा.ली ले समयमा किस्ता नतिरेको देखियो ।
- ❖ बिकोइ बिल्डर्स सेवा प्रा.ली ले समयमा किस्ता नतिरेको देखियो ।

बोर्डले नियम अनुसार मासिक किस्ताको रकम समयमा नबुझाउने निर्माण सेवा प्रा. ली. संग ३० दिन सम्म रकम नबुझाए ब्याज शुल्क असुलउपर गर्नुपर्ने देखिन्छ । ३० दिन सम्म रकम नबुझाए बैंक जमानत पत्रबाट रकम असुलउपर गर्नुपर्दछ ।

५. मूल्य अभिवृद्धि कर दाखिला सम्बन्धमा :

मूल्य अभिवृद्धि कर को दफा १९ को उपदफा (१) बमोजिम करदाताले प्रत्येक कर अवधिको कर सो अवधिको समाप्त भएको पच्चिस दिनभित्र बुझाउनु पर्नेछ । साथै उपदफा (२) बमोजिम करदाताले उपदफा (१) मा उल्लेखित म्यादभित्र बुझाउनु पर्ने कर नबुझाएमा बाँकी रहेको कर रकममा वार्षिक दश प्रतिशतका दरले थप दस्तुर लाग्नेछ भन्ने व्यवस्था उल्लेख रहेको छ ।

रसुवा निर्माण सेवा प्रा.ली, स्वच्छन्द्र निर्माण सेवा प्रा.ली, बाबुल निर्माण सेवा प्रा.ली तथा बिकोई बिल्डर्स सेवा प्रा.ली बाट सडक दस्तुर संकलन बापत करार बमोजिमको रकम उठाइने हुँदा तिर्नुपर्ने रकमलाई सम्बन्धित पक्षले विगत वर्षबाट नै मूल्य अभिवृद्धि कर वापतको राजश्व शिर्षक नं ११४१४ मा दाखिला गर्ने गरेको देखिएकोले उक्त रकम आफ्नो दायित्वमा समायोजन गर्न सक्ने सम्भावना रहेकोले सम्बन्धित पक्षले रिर्भस मूल्य अभिवृद्धि कर राजश्व शिर्षक नं ११४१७ मा दाखिला गनुपर्दछ ।

रसुवा निर्माण सेवा तथा स्वच्छन्द्र निर्माण सेवाबाट आर्थिक वर्ष २०७२/७३को मूल्य अभिवृद्धि कर दाखिला गरेको कागजात तथा राजश्व दाखिला भौचरहरु सडक बोर्ड नेपालसंग रहेको देखिएन । बिकोई बिल्डस सेवा प्रा.ली ले मसिक रुपमा मूल्य अभिवृद्धि कर दाखिला नगरी वर्षको अन्तिममा मिति २०७३।०४।२५ गते एकमुष्ट रकम रु २,१५,३३,३२७।०० मूल्य अभिवृद्धि कर बापत भनि सडक उपभोग दस्तुर बापतको मूल्य अभिवृद्धि कर भनी उल्लेख नगरी राजश्व शिर्षक नं ११४१४ मा दाखिला गरेको देखियो । बिकोइ बिल्डस सेवा प्रा.ली संगको सम्झौता अनुसार मूल्य अभिवृद्धि कर बाहेक रु.३,४८,०४,४०८।०० सडक दस्तुर रकममा मूल्य अभिवृद्धि कर १३% को दरले रु.४४,२८,८१० बुझउनु पर्नेमा रु.२,१५,३३,३२७।०० बुझाएको असान्दर्भिक देखिन्छ । साथै बाबुल निर्माण सेवा प्रा.ली ले मसिक रुपमा मूल्य अभिवृद्धि कर रकम जम्मा गरेको रु.२,१८,२६७।०० मूल्य अभिवृद्धि कर बापत भनि सडक उपभोग दस्तुर बापतको मूल्य अभिवृद्धि कर भनी उल्लेख नगरी राजश्व शिर्षक नं ११४१४ मा दाखिला गरेको देखियो । साथै मूल्य अभिवृद्धि कर ऐन बमोजीम बुझउनपर्ने रकम समयमा नबुझाउँदा लाग्ने ब्याज समेत असुलउपर नगरेको पाइयो ।

६. अग्रीम कर कट्टी ढिला गरी दाखिला गरिएको सम्बन्धमा :

(क) आय कर ऐनको दफा ९० को उपदफा (१) बमोजीम अग्रीम करकट्टी गर्नुपर्ने प्रत्येक व्यक्तिले प्रत्येक महिना समाप्त भएको पच्चिस दिनभित्र विभागले तोकेको तरिका र ढांचामा विभागमा दाखिला गर्नु पर्नेछ ।

बोर्डले अग्रीम करकट्टी प्रत्येक महिना समाप्त भएको पच्चिस दिनभित्र दाखिला गरेको पाइएन । ढिला गरी दाखिला गरेका विवरण निम्न अनुसार छन् :

क्र.स.	करकट्टी शिर्षक	करकट्टी गरेको महिना	दाखिला गर्नुपर्ने मिति	दाखिला गरेको मिति	ढिला अवधि
१	पारिश्रमिक कर	२०७२, असोज	२०७२।०७।२५	२०७२।०७।२९	४ दिन
	सामाजिक सुरक्षा कर				
२	पारिश्रमिक कर	२०७२, चैत्र	२०७३।०१।२५	२०७३।०१।२६	१ दिन
	सामाजिक सुरक्षा कर				
३	पारिश्रमिक कर	२०७३, जेष्ठ	२०७३।०३।२५	२०७३।०४।१२	१८ दिन
	सामाजिक सुरक्षा कर				

७. सडक दस्तुर सेवा शुल्क सम्बन्धमा :

मिति २०५६।०६।०३ को नेपाल राजपत्र भाग ३, खण्ड ४९, संख्या २३ मा प्रकाशित सुचना अनुसार नेपाल सरकारले सार्वजनिक सडक सुधार दस्तुर कोष ऐन, २०५२ को दफा ६ को उपदफा (२) ले दिएको प्रयोग गरि विभिन्न ठाँउहरुबाट सडक दस्तुर असूल गर्नु पर्नेछ :

- (क) महेन्द्र राजमार्गको काकरभिट्टा – दमक खण्ड
- (ख) महेन्द्र राजमार्गको दमक – इटहरी कोष खण्ड
- (ग) जोगवनी धरान – धनकुटा राजमार्गको विराटनगर – धरान खण्ड – कोशी राजमार्ग
- (घ) महेन्द्र राजमार्गको कोशी – चौहर्वा खण्ड
- (ङ) महेन्द्र राजमार्गको चौहर्वा – पथलैया खण्ड
- (च) त्रिभुवन राजमार्गको हेटौँडा – विरगञ्ज खण्ड
- (छ) महेन्द्र राजमार्गको हेटौँडा – नारायणगढ खण्ड
- (ज) महेन्द्र राजमार्गको नारायणगढ – बुटवल खण्ड
- (झ) पृथ्वी राजमार्गको नौविसे – मुग्लिङ खण्ड

त्यस्तै २०६७ साल अषाढ १४ गतेको राजपत्र भाग (५) खण्ड ६० अनुसार उल्लेखित २ ठाँउबाट सडक दस्तुर उठाइनु पर्नेछ ।

- (क) भैरहवा – भुमई खण्ड
- (ख) बीरगंज – पथलैया खण्ड

अध्ययन गर्दा हालसम्म जम्मा ४ ठाँउबाट दस्तुर असूल गरेको पाईयो । दस्तुर असूल गरेको राजमार्गको विवरण निम्नानुसार छन् :

- (क) महेन्द्र राजमार्गको हेटौँडा – नारायणगढ खण्ड
- (ख) महेन्द्र राजमार्गको नारायणगढ – बुटवल खण्ड
- (ग) पृथ्वी राजमार्गको नौविसे – मुग्लिङ खण्ड
- (घ) भैरहवा – भुमई खण्ड

यसरी राजपत्रमा उल्लेख गरेको ठाँउबाट दस्तुर असूल नगर्दा बोर्डको अम्दानीमा कमी हुन जाने देखिन्छ भने अर्कोतर्फ दस्तुर असूल गर्ने क्षेत्रमा २०५६ तथा २०६७ को राजपत्र अनुसारको दस्तुर उठाएको हुदा त्यस बेलाको रकम र हालसम्मको रकममा यथावत रहनु असान्दर्भिक देखिन्छ ।

बोर्डले दस्तुर नउठाएको ठाँउमा दस्तुर असूलको लागी पहल गर्नुपर्ने साथै असूल गरेको ठाँउमा दस्तुरमा संशोधन गर्नुपर्ने देखिन्छ ।

द. टेण्डर विक्रीबाट प्राप्त रकम बोर्डको खातामा जम्मा नभएको सम्बन्धमा :

सडक बोर्डको सम्बन्धमा व्यवस्था गर्न बनेको ऐन, २०५८ को दफा ४ को उपदफा (२४) बमोजीम बोर्ड स्वसासित बोर्ड हुने र बोर्डको आफ्नो एउटा छुट्टै कोष हुने व्यवस्था रहेको छ । तर बोर्डको अवलोकन गर्दा केही क्षेत्रबाट मात्र टेण्डर विक्रीको रकम बोर्डमा आउने गरेको तर कतिपय क्षेत्रबाट टेण्डरको रकम बोर्डको खातामा जम्मा नगरी सिधै नेपाल सरकारको खातामा पठाउने गरेको पाइयो ।

यस आर्थिक वर्षमा टेण्डर बिक्रीबाट जम्मा रु.२२,७४,६६३ १०० बोर्डको खातामा जम्मा भएको देखियो । जम्मा गर्ने क्षेत्रहरूको विवरण यस प्रकार रहेका छन् ।

डिभिजन सडक कार्यालयहरू

१. दमक
२. भक्तपुर
३. सुर्खेत
४. जनकपुर
५. लाहान
६. दमौली

यसरी टेण्डर बिक्रीबाट प्राप्त गरेको रकम आफ्नो खातामा जम्मा नहुँदा आम्दानी घट्ने हुनाले बोर्डले सम्पूर्ण डिभिजन कार्यालयहरूलाई टेण्डर बिक्रीबाट प्राप्त रकम आफ्नो खातामा जम्मा गराउन पहल गर्नुपर्ने देखिन्छ ।

९. बजेट सम्बन्धमा :

सडक बोर्डको आर्थिक प्रशासन सम्बन्धी नियमावली २०५९ को परिच्छेद ३ को नियम ८ उपनियम (१) अनुसार बोर्डको आगामी वर्षको लागी स्वीकृत वार्षिक कार्यक्रमको आधारमा सडक सम्बन्धी निकाय तथा बोर्ड मार्फत कार्यान्वयन गरिने कार्यक्रमको लागी आवश्यक खर्च विभिन्न शिर्षक अनुसार हुने बोर्डको प्रशासनिक खर्च र सो खर्च व्यहोर्न हुने अनुमानित आय समेत खुलाई कार्यकारी निर्देशकले प्रत्येक वर्षको ज्येष्ठ महिनाभित्र समिति समक्ष पेश गर्नु पर्नेछ भन्ने व्यवस्था उल्लेख रहेको छ ।

उपनियम (१) बमोजिम पेश भएको आगामी आर्थिक वर्षको बजेट उपर विचार गरी समितिको आवश्यक देखिएमा परिमार्जन समेत गरी चालु आर्थिक वर्षको अषाढ मसान्तभित्र बजेट स्वीकृत गरिनेछ भन्ने व्यवस्था उल्लेख रहेको छ ।

बजेट अध्ययन गर्दा बोर्डको ९६औं बैठक अनुसार २०७२ १०७३ सालको बजेट स्वीकृत मिति २०७२/०४/१३ मा गरेको देखिन्छ । तसर्थ बोर्डले समयमा नै बजेट स्वीकृत गर्नु पर्ने देखिन्छ ।

१०. हाजिरी सम्बन्धमा :

प्राप्त जानकारी लेजर अनुसारको अभिलेख गर्दा बोर्डमा हाजिरीको लागी म्यानुअल प्रणालीबाट नै तलबी रकम भुक्तानी गर्ने गरेको देखिन्छ । तर बोर्डमा डिजिटल प्रणालीको पनि प्रयोग भएको र डिजिटल हाजिरी प्रणाली गर्ने गरेकोले म्यानुअल र डिजिटल दुवै बाट हाजिरी गर्ने गरेको पाइयो ।

तर सम्पूर्ण कर्मचारीले डिजिटल प्रणालीमा हाजिरी एक रुपमा राखेको पाइएन ।

यसरी बोर्डले डिजिटल प्रणालीको नियमितता दिन सकेमा सम्पूर्ण कर्मचारीको हाजिरी वास्तविक हुन गई बोर्डका कर्मचारीको हाजिरीमा पारदर्शित देखिने हुदा खरिद गरिएको डिजिटल हाजिरी प्रणालीको प्रयोग गरिनुपर्ने देखिन्छ ।

११. लगबुक सम्बन्धमा :

बोर्डबाट इन्धन तथा जेनेरेटरको लागी छुट्टै मापदण्ड बनाएर सोही अनुसारको खर्चको विवरणमा भिडान गर्नुपर्नेमा बोर्डले कुनै मापदण्ड बनाएको देखिएन ।

त्यस्तैगरी बोर्डले आफ्नो हिसाबको लागी छुट्टै लगबुक बनाएर सवारी साधनको सम्पूर्ण किलोमिटर, मिति उल्लेख गरी विवरण भर्नुपर्नेमा सो गरेको देखिएन । यसरी आफ्नो लगबुक नबनाई कुपनको आधारमा भुक्तानी गर्दा बढी खर्च हुन सक्ने तथा हिसाबमा दुरुस्तता तथा पारदर्शिता नरहने सम्भावना प्रचुर रहन्छ ।

१२. आन्तरिक लेखा प्रणाली सम्बन्धमा :

बोर्डको हिसाबको अभिलेख गर्दा बोर्डले लेखाको सिद्धान्तमा एकरूपता दिइएको पाइएन ।

बोर्डको हिसाबमा नगदी प्रणाली र Accrual basis दुवैको प्रयोग गर्नाले हिसाबको पारदर्शितामा समस्या आउने देखिन्छ ।

बोर्डले मूल्याङ्कनको लागी फुल ब्राइट कन्सलटेन्सिसँग सम्झौता भएको रु.४०,००,०००।०० मध्ये रु.७,३६,३०८।०० को भुक्तानी दिइएको हुँदा उक्त कन्सलटेन्सि खर्चमा लेखाङ्कन गरेको देखियो जसमा बोर्डले नगदी प्रणाली प्रयोग गरेको देखिन्छ भने अर्कोतर्फ बोर्डबाट विभिन्न सडक डिभिजन कार्यालय, जिल्ला विकास समिति, नगरपालिकामा रकम निकास गर्दा आर्थिक वर्षमा भएको खर्चलाई खर्च देखाउने र काम सम्पन्न नभएको क्रममा उक्त रकमलाई सम्बन्धित निकायको पेशकी देखाई वासलात तयार गरिने हुँदा Accrual basis को प्रयोग भएको पाइयो ।

यसरी नगदी प्रणाली र accrual प्रणाली दुवैको प्रयोग गर्दा लेखा सिद्धान्तको प्रयोगमा एकरूपता नहुने देखिन्छ ।

१३. सडक बोर्ड ऐन, नियम र निर्देशिका पालना नभएको सम्बन्धमा :

(क) सडक बोर्ड ऐन २०५८ को दफा ३७ बमोजिम वर्षभरी बोर्डले गरेको काम कारवाहीको वार्षिक प्रतिवेदन तयार गरी आर्थिक वर्ष समाप्त भएको मितिले ३ महिना भित्र मन्त्रालय समक्ष पेश गर्नुपर्दछ भन्ने व्यवस्था उल्लेख रहेको छ ।

तर, प्राप्त कागजात अनुसार बोर्डले आफ्नो हिसाब किताब आर्थिक वर्ष समाप्त भएको ३ महीना भित्र सम्बन्धित मन्त्रालयलाई बुझाउने गरेको पाइएन ।

(ख) सडक बोर्ड नियमावली २०६० को नियम १५ को परिच्छेद ३ बमोजिम स्वीकृत कार्यक्रमको जानकारी पन्ध्र दिनभित्र भौतिक योजना तथा निर्माण मन्त्रालय र राष्ट्रिय योजना आयोगलाई बुझाउनु पर्दछ साथै नियम १६ बमोजिम संलग्न प्रतिवेदन बोर्डले तोकेको ढाँचामा बुझाउनु पर्दछ भन्ने व्यवस्था उल्लेख रहेको छ ।

तर, विवरण हेर्दा सम्बन्धित मन्त्रालय तथा आयोगमा स्वीकृत कार्यक्रमहरू समयमा नै पेश गर्ने गरेता पनि बोर्डबाट टाढा सम्मको क्षेत्र भएको ठाउँमा विविध समस्याको कारण पन्ध्र दिनभित्र पेश हुने गरेको देखिएन ।

(ग)सडक बोर्ड निर्देशिका, २०६१ को दफा १६ बमोजिम बोर्डले सडक मर्मत तथा सम्भारको लागि छुट्टाछुट्टै नर्म्स बनाउनु पर्नेछ । बोर्डले सडक नियमित मर्मतको लागि आफ्नो छुट्टै मापदण्ड नबनाई सडक विभागको नर्म्स अनुसार डिभिजन सडक कार्यलयमा रकम निकास गर्ने गरेको साथै डोलिडारको मापदण्ड अनुसार जिल्ला विकास समिति वा नगरपालीकामा निकास गर्ने गरेको देखियो ।

१४. पुजीगत सम्पत्तिको कोडिङ तथा जिन्सी सामानको स्टोर दाखिला सम्बन्धमा :

बोर्डले पूँजीगत सम्पत्तिको रजिष्टर तयार नगरेको, सम्पत्तिको कोडिङ नगरेको साथै पूँजीगत सम्पत्तिका ह्रासकट्टी नगर्ने गरेको पाइयो । यसरी सम्पत्तिको ह्रासकट्टी नगरी हिसाब राख्दा खरिद गर्दाको मूल्य र हालको मूल्य बराबर हुने देखिन्छ ।

ह्रासकट्टी खातामा रकम जम्मा नगर्दा सोहि सामानको लागि छुट्याइएको कोष नहुदा समानहरू पुरानो भई खरिद गनुपर्दा बजेटको समेत अभाव रहन्छ । बोर्डको ४ वटा सवारी साधनमा कुनै ह्रासकट्टी नहुदा खरिद मूल्य बराबरको रकम हालको मूल्य हुने तर बजार मूल्य निकै कम हुने देखिन्छ । त्यसैगरी सम्पत्तीहरूको कोडिङ नगर्दा सम्पत्तिको हिनामिना हुने सम्भावना उच्च रहन्छ । पुजीगत सम्पत्तिको अनिवार्य रूपमा कोडिङ गरी पुजीगत रजिष्टर तयार पार्नुपर्ने देखिन्छ ।

यसरी ह्रासकट्टी नहुदा सम्पत्तिको लिलामी प्रक्रियामा जान समेत कठिनाइ हुने देखिन्छ । साथै सम्पत्तिको ह्रासकट्टि गरि लेखांकन गर्न आवश्यक देखिन्छ ।

सम्पत्ती तथा जिन्सी सामान प्राप्ती पश्चात स्टोर दाखिला गरी सम्बन्धित शाखामा माग फारम प्राप्ती अनुसार पठाउनुपर्नेमा सो प्रावधान पालना गर्ने गरेको पाइएन । साथै सम्पूर्ण पुजीगत तथा जिन्सी सामानहरूको अनिवार्य रूपमा स्टोर दाखिला गर्नुपर्ने देखिन्छ ।

१५. निकासी सम्बन्धमा :

(क) विभिन्न निकायहरूको निकासीको परिक्षण गर्दा बोर्डबाट स्वीकृत गरिएको रकमहरू भन्दा कार्यक्रम खर्च कम हुने गरेको देखियो ।

साथै मिति २०७०।१२।२८ मा बसेको कार्यकारी समितिको ८६ औं बैठकको निर्णय ८ अनुसार सम्बन्धित निकायले रकम माग गरेको ५ दिन भित्र बोर्ड बाट रकम निकासी गर्नु पर्ने भनिएता पनि चाहिने कागजात उपलब्ध नभएको कारणले तोकिएको समयका निकासी नभएको देखियो । विवरण निम्न अनुसार छः

भौ.न.	निकाय	निकासी रकम	निकासी माग दर्ता मिति	इन्जिनियरिङ्ग बाट स्वीकृत मिति	लेखा बाट स्वीकृत मिति	कार्यकारी निर्देशक बाट स्वीकृत मिति
२४	राजविराज	२७,८८,७२८।००	२०७२।०४।२९	२०७२।०५।०३	२०७२।०५।०७	२०७२।०५।१६
२९९	दुहवि	११,७५,९००।००	२०७३।०२।३२	२०७३।०३।१५	२०७३।०३।१७	२०७३।०३।१७
२९१	सुनसरी	२६,४०,०००।००	२०७३।०३।०५	२०७३।०३।०६	२०७३।०३।०६	२०७३।०३।१२
२०७	उदयपुर	२५,२०,०००।००	२०७३।०२।०२	२०७३।०२।०९	२०७३।०२।०९	२०७३।०२।११
२	ओखलढुङ्गा	१३,४७,६००।००	२०७२।०३।२४	२०७२।०४।१७	२०७२।०४।२२	२०७२।०४।२४
२	लम्जुङ्ग	१८,२५,२५८।००	२०७२।०३।२९	२०७२।०४।१७	२०७२।०४।२१	२०७२।०४।२२
२	अर्घाखाँची	१,१०,०००।००	२०७२।०३।२९	२०७२।०४।१७	२०७२।०४।१७	२०७२।०४।२१
२	नवलपरासी	२७,८६,९२२।००	२०७२।०३।३०	२०७२।०४।१७	२०७२।०४।२१	२०७२।०४।२२
२	आछाम	१२,८८,४२८।००	२०७२।०३।१६	२०७२।०३।२९	२०७२।०४।२१	२०७२।०४।२२

(ख) निकासी माग गर्दा अत्यावश्यक रूपमा पठाउनु पर्ने विवरणहरूको फोटोकपी, फ्याक्स मार्फत पठाउने हुँदा उक्त विवरणहरू भरपर्दो नभएको देखियो । सककल प्रतिहरू नभएकाले साथै फोटोकपी र फ्याक्स मार्फत पठाएका कागजातहरू स्पष्ट नहुदा त्यसैलाई नै प्रमाणको रूपमा हेर्न समेत भरपर्दो देखिएन ।

स्थानिय निकायबाट सककल विवरण वा स्पष्ट देखिने कागजात पाएपछि बोर्डले तोकिएको समयमा भित्र निकासी पठाउनु पर्ने देखिन्छ ।

(ग) विवरण अनुसार भक्तपुर डिभिजन सडक कार्यालयलाई नियमित मर्मतको लागि रु.२१,२२,३१२।०० पुर्व निधारीत रकमभन्दा थप रकम दिइएको देखियो । यसरी हेर्दा सम्बन्धित शाखाको कार्यक्रम अनुसार रकम अपुग देखियो । अन्य एक शाखाबाट बचेको रकम अर्को डिभिजन सडक कार्यालयले खर्च गर्ने गरेको देखिन्छ ।

१६. सामान खरिद सम्बन्धमा :

सडक बोर्डको आर्थिक प्रशासन सम्बन्धि नियमावली, २०५९ को परिच्छेद को दफा १७ अनुसार कुनै निर्माण सुधार र परामर्श सेवा लिने बाहेक खरिद वा अन्य काम गर्दा एकपटकमा रु. दश लाखसम्म शिलबन्दी दरभाउ पत्रबाट खरिद गर्नुपर्दछ भन्ने व्यवस्था उल्लेख रहेको छ । साथै सार्वजनिक खरिद ऐन, २०६३ को दफा ५ को उपदफा १ अनुसार सार्वजनिक निकायले कुनै पनि खरिद गर्दा पच्चीस हजार रुपैयाँ भन्दा बढी खरिदको लागी लागत अनुमान तयार गर्नुपर्नेछ । बोर्डले पच्चीस हजार रुपैयाँ भन्दा बढी रकमको खरिद गर्दा लागत अनुमान तयार गरी सबैभन्दा कम दरभाउ पत्र पेश गर्ने सप्लायर्सबाट खरिद गर्नुपर्ने देखिन्छ ।

१७. समयमा पेशकी फछ्यौट नभएको सम्बन्धमा :

सडक बोर्डको आर्थिक प्रशासन सम्बन्धि नियमावली, २०५९ को दफा ४५(क) अनुसार दैनिक तथा भ्रमण भत्ता पेशकी भ्रमणबाट फर्केको १५ दिनभित्र, दफा ४५(ग) अनुसार मालसामान खरिद गर्न लिएको पेशकी स्वीकृत भ्रमण अवधि समाप्त भएको ७ दिनभित्र फछ्यौट गर्नुपर्ने र दफा ४५(घ) अनुसार अन्य प्रकारको पेशकी जून कामको लागि पेशकी लिईएको हो सो काम समाप्त भएको ३५ दिनभित्र फछ्यौट गर्नुपर्छ भन्ने व्यवस्था उल्लेख रहेको छ ।

समयमा पेशकी फछ्यौट नगरेको विवरण निम्न बमोजिम छन् ।

क्र.श.	भौचर नं	मिति	पेशकी लिनेको नाम	रकम
१	३०	२०७२।५।१७	नितेश पोखरेल	४,०००।००
	४६	२०७२।६।५		१३,०००।००
	१९३	२०७३।१।७		३,५००।००

बोर्डले पेशकी फछ्यौटमा आवश्यक पहल गर्नुपर्ने देखिन्छ ।

१८. अग्रिम करकट्टी भुक्तानि गरेको कागजात नभएको तथा E-TDS सम्बन्धमा :

सामान्यतया कुनै पनि भौचर उठाउँदा सो भौचरलाई प्रमाणित गर्ने आधारभुत कागजात भौचरमै समावेश गरि राखिनुपर्दछ तर माघ र फाल्गुन महिनाको अग्रिम करकट्टी भुक्तानी गरेको बैंक भौचर संलग्न भएको पाइएन । साथै पत्येक महिना E-TDS गरेको पाइएन ।

१९. सडक सम्बन्धी डाटाबेस तयार गर्नुपर्ने सम्बन्धमा:

सडक बोर्ड नेपाल निर्देशिका, २०६१ को परिच्छेद २ को दफा ८ अनुसार बोर्डले राजमार्ग तथा सहायक मार्गको सम्बन्धमा कम्प्युटरमा आधारित सडक सूचना व्यवस्थापन प्रणाली स्थापना गर्नुपर्नेछ र त्यसरी प्रणाली स्थापना गर्दा संभव भएसम्म सडक सम्बन्धी निकायले प्रयोग गरिरहेको कम्प्युटर सफ्टवेयरसँग मिल्ने किसिमको सफ्टवेयर प्रयोग गर्नुपर्नेछ । अन्य सडकको

हकमा कम्प्युटरमा आधारित सूचना व्यवस्थापन प्रणाली स्थापना हुन नसकेसम्म जिल्लागत रूपमा छुट्टा छुट्टै रजिष्टर राखी सडक तथा पुल सम्बन्धी विवरण अद्यावधिक गरिराख्नु पर्नेछ भन्ने व्यवस्था उल्लेख रहेको छ । तर, सडक बोर्ड नेपालको उक्त निर्देशिकाको पालना नभएको देखिन्छ ।

२०. कर्मचारीको दरबन्दी तथा पदपूर्ती सम्बन्धमा :

बोर्डको दैनिक कार्य सम्पादन गर्न आवश्यक कर्मचारीको कमी देखिन्छ । यसले गर्दा दैनिक कार्यमा तथा कागजातको प्रक्रियामा ढिलाइ भएको देखिन्छ । तसर्थ बोर्डले समयमा कार्य सम्पादनको लागि आवश्यक कर्मचारीहरूको दरबन्दी तयार गरी व्यवस्थापन समितिबाट स्विकृत गराई दक्ष जनशक्तीको पदपूर्ती गर्नुपर्ने देखिन्छ ।

२१. कार्यक्रमको सहमति समयमा नदिइएको :

बोर्डको मिति २०७०।१२।२८ मा बसेको कार्यकारी समितिको ८६ औं बैठकको निर्णय ८ अनुसार विभिन्न सडक निकायहरूबाट प्राप्त हुने कार्यक्रम एवम् भुक्तानीका कार्यहरू छिटो, छरितो एवम् सरलीकृत रूपमा गराउन सम्बन्धित कर्मचारीहरूले ५ दिनभित्र सो कार्य सम्पन्न गरिसक्नुपर्ने र कारणबस विवरणहरू स्वीकृत योग्य नभएमा सम्बन्धित निकायमा निर्देशन सहित पत्राचार गर्न सचिवालयलाई निर्देशन दिइएको ब्यहोरा उल्लेख छ । बोर्डबाट कार्यक्रममा सहमति दिन ढिलासुस्ती गरेका केहि विवरणहरू निम्नानुसार छन् :

निकाय	कार्यक्रम प्राप्त मिति	सहमति मिति
भरतपुर	५।२०।२०७२	६।१७।२०७२
दुहवि भलुवा	११।११।२०७२	१२।१९।२०७२
सुनसरी	१०।६।२०७२	११।२३।२०७२
उदयपुर	९।२६।२०७२	१०।८।२०७२

२२. स्थलगत अवलोकनका क्रममा देखिएका ब्यहोरा

२२.१ चन्द्रनिगाहपुर, डिभिजन सडक कार्यालय :

२२.१.१ काम कारवाही अगाडी नबढाएको सम्बन्धमा :

क. चमेली माई निर्माण सेवा प्रा.लि. ले पटके मर्मत कार्य अन्तर्गत महेन्द्र राज मार्ग बाँके धन्सार सडक खण्डको बाटोमा लेन रङ्गाउनको लागि सम्भौता गरेको देखिन्छ । तर यस निर्माण सेवा प्रा.लि.ले कार्य सम्पन्न नगरी काम अधुरो राखेको पाइयो । यसरी कार्य पुरा नगरी अधुरो रहदा समेत आवश्यक काम कारवाही अगाडी नबढाइएको तथा बैंक ग्यारेन्टी जफत नगरेको पाइयो ।

- ख. अमन निर्माण सेवा प्रा.लि. को आवधिक मर्मत अन्तर्गत मलगंवा सोनवर्सा, गौर बंकुल सडक खण्डको टेण्डर प्राप्त गरे पनि हाल सम्म सम्भौता गर्न आएको पाइएन । यसरी कार्यमा रुकावट हुदा समेत डिभिजन सडक कार्यालयले आवश्यक काम कारवाही अगाडी नबढाएको तथा बिडबन्ड ग्यारेन्टी जफत गरेको पाइएन ।
- ग. अकेला/पाँचकुमारी/जे.भी. निर्माण सेवा प्रा.लि.ले विशेष तथा आकस्मिक (स्पेसिफिक) मर्मत कार्य अन्तर्गत महेन्द्र राज मार्ग बाँके धन्सार, फुलजोर बइलबास सडक खण्डको बाटो मर्मतको लागि सम्भौता गरेको देखिन्छ । तर यस निर्माण सेवाले कार्य सम्पन्न नगरी काम अधुरो राखेको पाइयो । यसरी कार्य पुरा नगरी अधुरो रहदा समेत आवश्यक काम कारवाही अगाडी नबढाइएको तथा बैक ग्यारेन्टी जफत नगरेको पाइयो ।

२२.१.२ निकास खर्च सम्बन्धमा :

यस डिभिजन सडक कार्यालय चन्द्रनिगाहापुरमा सम्बन्धित शिर्षकबाट खर्च नभई एउटा शिर्षकमा प्राप्त निकास रकम अर्को शिर्षकमा खर्च भएको देखियो । विवरण निम्नानुसार छन् :

सि.नं	विवरण	गत बर्षको मौज्जात	यस बर्षको आम्दानी	जम्मा आम्दानी	यस बर्षको खर्च
१	सडक बोर्ड नियमित	८४,८५,४९३।५४	१,६२,५७,०००।००	२,४७,४२,४९३।५४	१,५३,००,०८५।९९
२	हुलाकी सडक मर्मत	०।००	७,४९,९००।००	७,४९,९००।००	(९,४९,७३४।००)
३	आवधिक मर्मत (पिरियोडिक)	०।००	१७,५५,०००।००	१७,५५,०००।००	०।००
४	पटके मर्मत (रिकरेन्ट)	०।००	३७,७२,५००।००	३७,७२,५००।००	(४८,०९,४८५।००)
५	विशेष तथा आकस्मिक (स्पेसिफिक)	०।००	४३,०९,२००।००	४३,०९,२००।००	(६८,६९,६८४।४३)

माथिको विवरण अनुसार हुलाकी सडक मर्मत अन्तर्गत रु. २,०७,८३४।००, पटके मर्मत अन्तर्गत रु. १०,३६,९८५।०० र विशेष तथा आकस्मिक मर्मत अन्तर्गत रु. २५,६०,४८४।४३ बढी खर्च भएको देखिन्छ ।

२२.२ विराटनगर, डिभिजन सडक कार्यालय :

कन्टिन्जेन्सी खर्च सम्बन्धमा :

कन्टिन्जेन्सी खर्चको अलग्गै विवरण तयार नगरेको देखियो । साथै प्राप्त कागजात अनुसार कन्टिन्जेन्सी खर्च अन्तर्गत पुँजीगत तथा अन्य खर्च गरेको देखियो । विवरण निम्नानुसार छः

भौचर.नं	मिती	रकम	शिर्षक	कैफियत
४	२०७२।०६।१९	रु.१४,०५८।००	सार्वजनिक निर्माण तथा पुँजीगत सुधार	स्टोर सामान खरिद गरिएको र सडक बोर्ड बाट खर्च गरिने भने पनि खरिद आदेश तथा स्टोर दाखिलामा सडक बोर्डको लागी भनेर उल्लेख गनुपर्नेमा सो प्रावधान नगरेको पाइयो ।
११	२०७२।०६।१९	रु.१९,८०५।००	सार्वजनिक निर्माण तथा पुँजीगत सुधार	टेलिफोन सेट, ग्याँस, किताब छुपाई, हेलमेट, केबल नेट खरिद गरेको ।
१२	२०७२।०६।२०	रु.२५,१५,८२५।३३	सार्वजनिक निर्माण तथा पुँजीगत सुधार	तलब तथा चाडपर्व खर्चको भुक्तानी गरेको ।
२०	२०७२।०७।१३	रु.२८,३९१।००	सार्वजनिक निर्माण तथा पुँजीगत सुधार	सिलीड फ्यान खरिद गरेको ।
३५	२०७२।०७।१३	रु.९,०४०।००	सार्वजनिक निर्माण तथा पुँजीगत सुधार	भिजिटर कुर्ची खरिद गरेको ।
४८	२०७२।०८।१४	रु.७२,०४५।००	भ्रमण खर्च	भ्रमण खर्च भनेर उल्लेख गरीएको तर सडक बोर्डसँग सम्बन्धित खर्चको प्रावधान नरहेको । ई. राम चन्द्र राउतको भ्रमण आदेश नभएको स्थितिमा समेत रु.१६,३५५।०० भुक्तानी गरीएको ।
२९४	२०७३।०३।०५	रु.१८,१८०।००	भ्रमण खर्च	डिभिजन प्रमुख रामचन्द्र राउतलाई मिती १५।०६।२०१६ देखि १८।०६।२०१६ को भ्रमणको बिल भुक्तानी गरिएपनि भ्रमण आदेश तथा कुन प्रयोजनको लागि भ्रमण गरिएको हो भनेर उल्लेख नभएको ।

भौचर.नं	मिति	रकम	शिर्षक	कैफियत
७०	२०७२।०९।०८	२४,६९०।००	भ्रमण खर्च	भ्रमणको लागि रामचन्द्र राउत (सि.डि.ई डि.प्र) लाई विराटनगर बाट काठमाडौं मिति २०७२।०९।०४ देखि २०७२।०९।०७ सम्मको आदेश भएपनि बुद्ध एयरलाईन्सको टिकटमा १९।१२।२०१५ देखि २१।१२।२०१५ देखिएकोले तिन दिनमै विराटनगर फर्केको देखिन्छ तर भुक्तानी ४ दिनको गरेको देखिन्छ । (रु.१६०० प्रति दिन)
१३४	२०७२।११।२०	२५,५८०।००	भ्रमण खर्च	श्री रामचन्द्र राउतले २०७२।११।१८ मा काठमाडौं हवाईजहाज बाट जादा रु.७,२९०।०० खर्च सान्दर्भिक भएपनि फुटकर खर्च भनि ट्याक्सी खर्च रु.९,००० भुक्तानी दिएको असान्दर्भिक देखिन्छ ।

२२.३ उदयपुर, जिल्ला विकास समिति कार्यालय :

खर्च सम्बन्धमा :

क. मोहनपुर ककनी विरालीटार सडक मर्मत अन्तर्गत गिट्टि बालुवा खरिदमा मूल्य अभिवृद्धि कर बिल बिजक हुनुपर्नेमा सामान्य भर्पाईबाट भुक्तानी गरिएको पाइयो ।

भौ.न.	मिति	शिर्षक	रकम	कैफियत
३	२०७२।१२।२२	स्थानिय निकाय निशर्त चालु अनुदान	रु.१,८७,५००।००	गिट्टि खरिदको मूल्य अभिवृद्धि कर बिल बिजक नभएको ।

ख. सोरुङ्गेटार सोरुङ्गछविसे कटहरे सडक मर्मत अन्तर्गत सामान खरिद गर्दा बिना बिल बिजक भुक्तानी गरेको देखिन्छ ।

भौ.न.	मिति	शिर्षक	रकम	कैफियत
६	२०७३।०१।१६	स्थानिय निकाय निशर्त चालु अनुदान	रु.२,५६,०००।००	ग्याबियोन बक्स पयाकेजिङ्गको लागी रु.८०,७९२,१३८, रु.२२,६७९।०० र रु.३०,२२१।०० को बिलहरु नभएको ।

ग. उपभोक्ता समितिले सडक मर्मतमा गरेको दैनिक ज्यालादारी भुक्तानीमा करकट्टि गरिएको पाइएन ।

२२.४ दुहवी भलुवा, नगरपालिका कार्यालय :

स्थानिय निकायबाट हिस्सेदारीको रकम जम्मा नगरीएको सम्बन्धमा :

सडक बोर्ड नियमावली, २०६० को दफा ९ को उपदफा १ बमोजीम नगरपालिकाको क्षेत्र भित्र पर्ने सडकको मर्मत सम्भारको लागि बोर्डबाट रकम छुट्याउँदा सो कार्यको लागि लाग्ने कुल रकमको कम्तीमा तीस प्रतिशत बराबरको रकम सम्बन्धित स्थानिय निकायले व्यहोर्नु पर्नेछ ।

यस कार्यालयमा सडक बोर्ड नेपाल अन्तर्गतको बजेटको कुल रकम रु.२१,८२,८५७०० को तीस प्रतिशत बराबरको रकम रु.६,५४,८५७०० स्थानिय निकायबाट हिस्सेदारी हुन आउनेमा रु.५,५०,०००।०० नगरपालिका कार्यालयको कोषबाट जम्मा गरेता पनि बाँकी रकम रु.१,०४,८५७०० स्थानिय निकायले जम्मा नगरेको देखियो ।

२२.५ जनकपुर, नगरपालिका कार्यालय :

अग्रिम करकट्टी सम्बन्धमा :

ज्यालादारी खर्च अन्तर्गत भुक्तानी गरेको रकम रु. १,४२,५००।०० मा अग्रिम करकट्टि नगरेको पाइयो । ज्यालादारी खर्चमा कुनै कार्यालयमा अग्रिम करकट्टि गरिएको साथै कुनै कार्यालयमा अग्रिम करकट्टि नहुदा ज्यालादारी खर्चमा अग्रिम करकट्टिमा एकरूपता देखिएन ।

२२.६ राजविराज, नगरपालिका कार्यालय :

किस्ता माग हुनु अघि निकाशा आदेश दिइएको सम्बन्धमा :

राजदेवि रोडदेखि रहमदपुर जाने सडकको प्रथम किस्ता माग हुनुभन्दा अघि नै निकासा आदेश दिइएको पाइयो । प्रथम किस्ता निकासा माग २०७३।०३।२६ मा भएको छ भने प्रथम किस्ता निकासा टिप्पणी र आदेश २०७३।०३।२४ मा भएको देखिन्छ ।

२२.७ सुनसरी, जिल्ला विकास समिति कार्यालय :

आवश्यक कागजात उपलब्ध नगराइएको सम्बन्धमा :

लेखा परिक्षणको क्रममा आवश्यक कागजात मध्य बैंक स्टेटमेन्ट र बैंक रिक्विजिसन उपलब्ध नभएको ।

२२.८ भरतपुर, डिभिजन सडक कार्यालय :

यस कार्यालयमा सडक बोर्ड नेपाल अन्तर्गतका सम्पूर्ण काम तथा कागजातहरु व्यवस्थित रहेको देखियो ।

२२.९ गौर, नगरपालिका कार्यालय :

यस कार्यालयमा सडक बोर्ड नेपाल अन्तर्गतको निकासामध्ये मर्मतका लागि कुनै पनि खर्च भएको देखिएन ।

२२.१० रौतहट, जिल्ला विकास समिति कार्यालय :

यस कार्यालयमा सडक बोर्ड नेपाल अन्तर्गतको निकासामध्ये मर्मतका लागि कुनै पनि खर्च भएको देखिएन ।

२२.११ कनटिन्जेन्सी खर्च सम्बन्धमा :

सडक बोर्ड नेपाल अन्तर्गतको विभिन्न निकायले गर्ने कनटिन्जेन्सी खर्च सम्बन्धि सडक बोर्ड नेपालको कुनै पनि नीति तथा नियम नरहेको देखिन्छ । कनटिन्जेन्सी खर्च सम्बन्धि स्पष्ट प्रावधान नहुदा कनटिन्जेन्सी खर्चको निकायहरूले आफ्नै हिसाबले खर्च गर्ने गरेको पाइयो । सडक बोर्ड नेपालले कनटिन्जेन्सी खर्च अन्तर्गत गर्न सकिने खर्चका शीर्षकहरू छुट्याउनु पर्ने देखिन्छ ।

२२.१२ ज्यालादारी खर्च सम्बन्धमा

ज्यालादारी खर्चमा कुनै निकायले अग्रिम कर कट्टि गरेको साथै कुनै निकायले अग्रिम कर कट्टि नगरेएको हुदा ज्यालादारी खर्चमा अग्रिम कर कट्टिमा एकरूपता ल्याई अग्रिम कर कट्टि गरी दाखिला गर्नुपर्ने देखिन्छ ।

सि. ए. शिवहरि शर्मा
शिवहरि एण्ड कम्पनी
चार्टर्ड एकाउन्टेन्टस्

PHOTO GALLERY

14th Anniversary Celebration



Keynote Speaker Dr. Bindu Nath Lohani,
Former Vice President, ADB



Inauguration of 14th Anniversary of RBN by
Honorable Minister, MOPIT, Mr. Ramesh Lekhak



Unveiling of Annual Progress Report FY
2072/73 by Minister and State Minister



Recognition Award to RBN staff
(For rendering service more than ten years)



Panel Discussion chaired by Dr. Jagdish
Chandra Pokhrel, Former Vice Chair, NPC



Group Photograph of Interaction and Sentatization Program for LRAs (Pokhara)



Farewell to Former Chairperson Er. Dhan Bahadur Tamang



Farewell to Executive Committee Member Mr. Rajan Sharma



Farewell to Executive Committee Member Er. Kishor Kumar Jha



Welcoming new Chairperson Er. Devendra Karki

Road Maintenance



Periodic Maintenance



Routine Road Maintenance (Clearing drainage by the length workers)



Maintained Road



Routine Maintenance (Brooming)



Highway section with road paintings









ROADS BOARD NEPAL

GPO BOX: 11406

Arniko Building, Minbhawan, Kathmandu, Nepal

Tel: 977-1-4493515/...529/...539, Fax: 977-1-4493542 / 4460871

Website: www.rbn.org.np

E-mail: info@rbn.org.np | roadsboardnepal.org@gmail.com